

DECATUR MUNICIPAL AIRPORT

ANNUAL REPORT

2013

The Decatur Municipal Airport has fifty-two (52) aircraft and one (1) emergency helicopter based at the airport. There are forty eight (48) open, closed and privately owned hangars. We have a fixed base operator (FBO) that provides fuel, maintenance and pilot training. The Texas Department of Transportation estimates that over fourteen (14) thousand take-offs and landings occur each year at the airport.

Last year, there were approximately fifty (47) full-time employment positions directly related to the airport generated through several employers such as *Decatur Jet Center, LLC, United Rotocraft Solutions, Wayne's Aircraft Services/ Clearview Hangar, Alamo Aerospace, Garrett & Hasty, LLC. Properties and the City of Decatur.*

Our Airport's Fixed Base Operator is *Decatur Jet Center, LLC. (DJC)*. DJC provides Jet A and Avgas fueling, a certified Cessna pilot center, both new and pre-owned aircraft sales, a FAA part 61 sanctioned flight school, and a comprehensive aircraft maintenance service.

United Rotocraft operates as a Bell Helicopter repair station, a hospital helicopter maintenance facility, and installs a proprietary night vision package. They operate out of Building 500 on the airport and a property connected to the airport and owned by Wise Electric Co-op.

Clearview Hangar is a community aircraft storage building and is managed by *Wayne's Aircraft Services*. *Wayne's* also provides engine and airframe repairs and inspections.

Alamo Aerospace is an aircraft and engine modification and consulting business. *Alamo* is a powerplant, acoustical, and flight analysis DER, who obtains subsegmental type certifications (STC) for the FAA for all types of private, corporate and governmental aircraft. *Alamo* is located in Building 250 and Hanger 200.

Garrett & Hasty, LLC., Is a private Tee-Hangar rental group who has the ground lease for Building 300, consisting of ten enclosed Tee-Hangers.

2013 Highlights

My first year as the airport manager was very enjoyable. We were able to complete several project and make some needed improvements. The following is a list of projects we completed this past year:

- Remodel the terminal building – we removed carpet and replace it with tile and painted the interior. It looks great.

- Paint fuel storage tanks – the tanks were rusty and an eyesore, so we painted them dark grey and also painted the building covering the tanks.
- Refurbish hanger doors for hanger 200 – the doors for hanger 200 were very hard to open and our crew had done all they could in repairs and maintenance. We had a company build new doors and tracks and replace all the metal on the front of the hanger. It looks much better and our client is very happy with the results.
- Fence project – with a TXDOT grant, we were able to replace several hundred feet of barbed-wire fence with cyclone fencing and construct six gates (two are electric). This project helped secure several portions of the airport with gates and fencing.
- Signage for airport entrance – we replaced the signage at the airport entrance helping potential clients locate the airport, and we also placed signage recognizing all the businesses located at the airport.
- Obtain extra courtesy vehicle – we obtained a used vehicle from development services and had it repainted for an extra courtesy vehicle. There are many instances when we need more than one courtesy vehicle and this has really helped our FBO clients.

Of course, we have daily maintenance issues with lights and minor repairs. James Stockton works for us on a part -time basis and takes care of the daily maintenance issues. Also, public works has been very helpful in providing the mowing for the airport and they are always available if we need an extra hand in maintenance or basically anything else we need.

AVGAS – Our FBO sold 16,671.6 gallons of AVGAS in 2013 compared to 17,895.10 in 2012, 16,550.6 in 2011, and 21,876.9 in 2010.

JET-A – 15,311.4 gallons of JET-A fuel was sold in 2013 compared to 15,105.7 in 2012, 21,412.7 in 2011, and 18,343.5 in 2010.

FYE	Revenue	Expenditure	Variance
2013	\$ 70,625.32	\$ 176,076.24	\$ (105,450.92)
2012	\$ 62,845.81	\$ 206,021.98	\$ (143,176.17)
2011	\$ 43,955.84	\$ 160,570.64	\$ (116,614.80)
2010	\$ 86,720.64	\$ 275,895.14	\$ (189,174.50)

We had about \$24k in ramp grant expense in FYE 2013, which will be a 50% reimbursement from TXDOT through the ramp grant program. This will lower our loss for FYE 2013 to around \$94k. We hope future development from us and outside interest will help to increase revenues and decrease the yearly loss. I don't anticipate the airport to ever be a revenue generator for the City, but we do want it to be a viable entity that doesn't place an undue financial burden upon the City.

Future Projects

- **Add a carport** connected to our fuel farm to park the fuel truck under. This is from a suggestion from AARC (monitors various airport compliance issues) after a recent audit. The cost should be around \$12k.
- **PAPI lights** for landing from south to north. This will be an added safety factor for pilots landing from the south to the north. Currently, we have PAPI lights landing from the north to the south.
- **Bury power lines** directly south of the runway. It is a risk navigating these power lines while landing an airplane. This will greatly enhance the safety factor in landing from the south to the north.
- **Runway Rehab** – we are scheduled to have a runway rehab in 2015. This is a routine part of maintaining the runway. The overall cost should be between \$300k and \$400k, with TXDOT picking up 90% of the cost.
- **Cyclone fence** all perimeter areas next to public roadways. This will help with airport security and possibly a little with wildlife management.
- **Update open T-Hangers** – these hangers are hard to maintain and offers limited protection to the aircraft.
- **18 Closed T-Hangers** – we have applied for a TXDOT grant to help us construct 18 closed T-hangers on the north end of the airport. We currently have a waiting list for any available hanger space. If we get approved for the T-hanger construction, I don't anticipate funds being available until **2016** or **2017**.

In **2014**, we will start the engineering for a ramp refurbishing to be done in **2015**. Cracks in the ramp have been seal coated in the past few years. However, with the dry weather, the cracks are back and by **2015**, it will be ready for refurbishing.

We are positive about the outlook of the airport. We currently have interest from several people wanting to build hangers and our FBO is always looking for ways to expand their business.

City of Decatur

Financial Report FYE 2013

In order to save paper and the expense to process a large report, I decided to go green and give you an overview with this report and present a more detailed report at the Council meeting.

Cash

Our cash balances for the General Funds were **up** \$144k from last year. The majority of the increases were in General Operating (\$80k) and Fire Truck (\$35k). We are **up** \$750K since 2009. This is a trend we need to continue. We need to build our cash reserves in order to insure we can continue to conduct business in case of an economic crisis. We need in excess of \$1.5 million in our general operating account at our lowest cash point during the year to cover three months operating expense. Currently, our lowest cash balance during the year for our operating account is **Zero**. We have a long way to go, but we will start addressing this each year in our budget process. We had a slight increase in Water Fund cash. Operating cash in the water department was **up** about \$10k, which was nice, but we need to work on increasing this too.

Operating Information

We had General Fund revenues of \$8,539,336, with expenditures of \$8,867,394. This left an operating **deficit** of \$328k in the General Fund. However, the operating deficit was covered by a transfer from the Water Fund for \$400k. This transfer nearly depletes the due from the water fund to the general fund that has existed for several years. This year, if there is a need to transfer funds from the Water Fund, it will show up as a transfer in the revenues due to the depletion of the due from water. Compared to last year (FYE 2012), General Fund revenues were **down** about \$79k. The reason for this decline was the sale of a property for \$183k in FYE 2012. Otherwise, we would be looking at a slight increase in overall General Fund revenues for the year. We had **increases** in *tax collections, court fines, sales tax, HOT tax and building permits*. We had **decreases** in *franchise tax, civic center, royalties, and other income*. Of these revenues, we had substantial increases in sales tax, HOT tax and building permits. On the expenditure side, *salaries increased* 4.9%, *health insurance increased* 9.3%, *utilities decreased* 4.5%, contract labor decreased 25.0%, *supplies increased* 4.7%, *training increased* 9.6% and *other increased* 9.6%. Compared to last year, expenditures **increased** 4.7% or \$395k. The majority of the increase was in *salaries* - \$204k, *health insurance* - \$91k, and *other* - \$153k. The *other* came from materials for the street department.

We had Water Fund revenues of \$3,941,269, with expenditures of \$3,484,341. We had an operating **surplus** of \$456k. This is why we were able to transfer money from the Water Fund to the General Fund. Water receipts were **down** 1.8% or \$43k from FYE 2012. This reflects water restrictions and a summer that wasn't as hot and dry as 2012. Sewer revenues were **up** 6.5% or \$69k. This reflects a price adjustment that went into effect from the 2012 budget that impacted the full 2013 fiscal year. Other than bulk water sales being down over 60%, nothing else had an impact on revenues. Water Fund expenditures were **down** 0.7% or \$25k from last year. *Salaries* (2.1%) and *health insurance* (2.4%) were **up** compared to last year. We had **decreases** in utilities (-7.5%), auto (-1.7%), contract labor (-35.7%), supplies (-.8%) and other (-.5%). Our most significant decrease came from the **water department** (\$129k) with the largest decreases in supplies and electric. The Water Fund departments are managed well and consistently provided quality service for a reasonable cost.

Categories of Department Expenditures

Decreases in Yearly Expenditures:

Airport – (- 7.79%) – the reduction is due to reduced salaries and benefits

Main Street – (-2.20%) – due to reductions in office, auto and training

Water – (-10.06%) – the water department had significant reductions in salaries and benefits, supplies, and electric

Increases in Expenditures up to 5%

Administration – (+1.62%) – there were slight increases in salaries and benefits and insurance and slight reductions in other expenditures

Animal Control – (+3.8%) – due to a small increase in salaries and benefits

Cemetery – (+4.35%) – we had an increase in contract labor (based on mowing cost)

Civic Center – (+.17%) – there were increases in salaries and benefits and maintenance, but these were nearly offset by reductions in contract labor and marketing

Fire – (+4.77%) – there were increases in salaries and benefits, miscellaneous, and training, with reductions in shop supplies, utilities, and auto

Library – (+2.99%) – this department was all over the place. We had decreases in salaries and benefits, software, training, and repairs and increases in office, contract labor, subscriptions, utilities, and miscellaneous

Public Works – (+1.52%) – due to increases in salaries and benefits

Municipal Court – (+2.36%) – Due to an increase in health insurance (employee only to family)

Wastewater – (+.86%) – we had increases in salaries and benefits and supplies and reductions in just about everything else

Increases in Expenditures over 5% and below 10%

Inspection – (+8.07%) – We had a small reduction in salaries and benefits and reductions in utilities, auto, training and repairs. We had a large increase in contract labor and increases in office, rental, software and miscellaneous

Police – (+5.25%) – the increase is due to increases in salaries and benefits and auto, we had decreases in utilities, office, and training

Streets – (+8.11%) – due to increases in salaries and benefits and materials

Utility Billing – (+6.37%) – due to increases in salaries and benefits and transfers to WCWSD

Increases in Expenditures over 10%

Parks – (+15.69%) – due to increase in salaries and benefits

Planning – (+13.87%) – we had an increase in salaries and benefits, miscellaneous, and training. We had offset increases and decreases in contract labor, engineering, legal, and master plan

CITY OF DECATUR
 YEARLY FINANCIAL REVIEW
 FYE 2013

CASH	09/2009	09/2010	09/2011	09/2012	09/2013
General Fund	784,898.00	995,245.00	1,009,327.00	1,389,208.00	1,534,150.00
Water Fund	487,674.00	538,894.00	504,843.00	506,077.00	525,957.00
Total	1,272,572.00	1,534,139.00	1,514,170.00	1,895,285.00	2,060,107.00

	2009	2010	2011	2012	2013
General Fund Revenues	8,091,114.26	7,481,005.09	7,895,248.88	8,619,201.32	8,539,335.61
General Fund Expenditures	8,428,646.82	7,335,857.41	7,690,382.29	8,127,827.35	8,867,393.62
Water Fund Revenues	3,223,870.83	3,510,604.59	3,896,386.55	3,941,269.23	3,931,374.16
Water Fund Expenses	3,460,482.55	3,445,342.30	3,660,833.06	3,484,341.63	3,387,893.74

Department Revenues

Tax Collection	2,171,931.77	2,306,918.05	2,456,335.34	2,681,923.72	2,733,112.29
Del Tax Collection	20,673.65	33,477.74	20,451.07	47,248.92	25,559.15
Interest & Penalty	20,526.52	26,101.38	22,667.85	34,900.98	20,887.23
Franchise Tax	611,625.75	507,057.46	529,228.59	566,294.50	550,175.41
Court Fines	673,684.69	658,037.42	586,987.27	656,951.11	666,987.18
Civic Center Receipts	687,148.83	554,838.07	572,421.39	584,288.97	579,821.46
Aid In Const Street	358,184.74	303,970.97	270,051.79	197,097.18	149,161.06
Sales Tax	2,474,289.09	2,189,131.83	2,485,339.76	2,578,715.58	2,696,216.50
Hotel Motel Tax	404,604.45	332,702.59	426,501.35	487,989.24	511,514.70
Building Permits	328,838.78	195,868.04	133,251.75	140,904.30	178,705.13
Other Income	339,605.99	372,901.54	392,012.72	642,886.82	427,195.50

Department Expenditures

Animal Control	62,569.22	68,626.16	68,221.88	68,889.66	71,507.26
Airport	151,343.44	169,323.07	147,780.93	159,518.55	146,804.39
Planning	352,301.94	245,630.76	260,179.04	302,801.49	344,805.97
Civic Center	936,511.90	901,149.93	914,527.26	915,891.24	917,485.46
Cemetery	96,529.50	107,692.52	126,073.43	61,472.12	64,146.91
Fire Department	754,928.43	800,992.65	944,487.61	1,101,470.00	1,153,972.23
Administration	962,664.87	938,576.80	959,255.77	1,003,610.88	1,019,897.10
Inspection	333,260.49	251,776.44	249,269.14	271,208.91	293,084.26
Library	435,571.25	419,359.03	447,040.25	464,236.04	478,107.54
Main Street	169,348.54	153,695.69	149,003.76	135,440.58	132,462.92
Police	1,885,560.75	1,817,745.05	1,907,612.85	1,960,157.14	2,063,115.76
Parks	419,287.58	338,403.37	323,352.07	371,520.94	429,806.07
Streets	919,491.61	888,021.65	948,600.33	1,066,481.54	1,152,976.85

Tax & Court	196,221.51	234,864.29	244,977.97	245,128.26	250,913.82
Public Works	163,803.87	167,631.23	171,307.31	142,272.42	144,431.05
Water	1,018,843.26	936,222.11	952,714.86	1,030,642.25	901,201.02
Refuse	342,489.91	328,092.71	361,938.63	305,628.00	314,696.29
Utility Billing	533,462.49	565,072.87	557,787.29	707,362.58	752,435.93
Wastewater	771,375.44	710,325.85	769,827.35	794,008.85	772,069.57
Utility Maintenance	508,239.15	415,509.19	531,922.62	504,427.53	531,937.27
	2009	2010	2011	2012	2013
Average Water Meters in Service	2339	2321	2382	2376	2380
Municipal Court Tickets Worked	8644	8235	6166	6462	6444
2014 Debt Service Payments					
City	\$ 1,073,710.25				
EDC	\$ 407,818.37				
Full-Time Employees	113				
Part-Time Employees	20				

Annual Report 2013

Staffing

Full-Time	Part-Time	Council	Total
106	20	7	133

The Human Resource department established and continues to promote the following goals and objectives for FY 2014:

- ❖ To effectively communicate policies and procedures to all employees.
- ❖ To collaborate with Managers and Supervisors to effectively manage employee relations.
- ❖ To monitor the external compensation market for trends and practices related to employee compensation and benefits and make recommendations as requested.
- ❖ To effectively manage the City's benefit programs to ensure their fiscal viability.
- ❖ Establish consistent and informative ongoing communication between HR, employees, supervisors and directors.
- ❖ Collaborate with each department to meet training and development objectives.
- ❖ Ensure that each department complies with all employment regulations.
- ❖ Attract qualified applicants while motivating the existing workforce and inspiring long-term commitment regarding turnover and retention.

Department Highlights

Human Resource accomplishments and contributions;

- ❖ Worked with the agent of record to negotiate insurance contracts at a decrease and/or minimal increase in overall costs:
 - Health Insurance..... (1.3%)
 - Voluntary Dental..... (1.4%) (Dental premium costs throughout the market increased substantially)
 - Voluntary Vision..... (-.7%)
 - LTD.....(0.0%)
- ❖ Organized and managed the open enrollment process to ensure that employees obtained their desired benefit package.
- ❖ Trained for and implemented processes of enrollment/terminations/changes for new insurance carriers.
- ❖ Assisted employees with claims disputes for health insurance and other ancillary benefits.
- ❖ Continued an electronic version of open enrollment to streamline the enrollment process.
- ❖ Trained and counseled employees to promote satisfaction and productivity in the workplace.
- ❖ Monitored and addressed compliance issues and make appropriate changes.
- ❖ Organized and held an annual retirement seminar that included speakers and information for TMRS, 457B, ISC Group and Social Security.
- ❖ Researched Wellness Program options.
- ❖ Completed annual rerate for TML.
- ❖ Added new hire/termination processing steps to ensure awareness in the employee population.
- ❖ Hosted a flu clinic for the employee population and citizens.
- ❖ Arranged semi-annual blood drives for the employee population and citizens.

Statistical Information

The Human Resource department provided the following services during the FY 2012:

❖ **Employee & Labor Relations**

- Applications Processed.....282
- Job Opening Inquiries.....163
- Interviews.....59
- Post-offer Screenings...13
- Physical and Background Checks.....13
- New Hire Orientation.....12
- Terminations.....13
- Transfers.....1
- Grievances Filed.....0
- Workers Comp Claims.....16
- Unemployment Status Reports.....7
- Unemployment Claims.....3
- Unemployment Hearings.....2
- Verification of Employment Requests.....36
- Employee Counseling Sessions.....34
- Employee Status Changes.....1
- Newsletter.....2
- Reports for State Agencies.....16

❖ **Payroll**

- Payroll Check Processing.....39
- On Demand Check Processing.....11
- Federal Tax Deposits.....39
- Child Support Payments.....12

- TMRS Reports.....12
- Deduction Changes.....330
- Backup & Instruct Payroll Processing.....25
- Pay Change Notices.....153

❖ **Learning and Development**

- Payroll Inserts.....11
- Training.....10
- Software (New and Updates).....24

❖ **Risk Management**

- Employee Benefits Coverage Changes.....182
- Cobra.....18
- Insurance Reconciliation and Payments.....213
- Liability Claims.....4

❖ **Other Duties as Assigned**

- Open Records Requests...7
- Record Retention....(6 boxes)
- WCWSD Checks Processed.....43
- A/P Backup.....7
- Stop Payments on Checks.....8
- Grant Reimbursements Submitted.....1
- Credit Card Orders/Replacements.....2
- Process SRO Reimbursement Request....1

Projects Completed

- ❖ Updated all employee files to be in compliance with regulatory agencies.
- ❖ Workers Comp Audit.
- ❖ PHR Recertification requirements.
- ❖ Audit benefit hours and report to finance.
- ❖ Completed salaries by department/position for budget year.
- ❖ Updated necessary job descriptions to provide an accurate depiction of the positions hired.
- ❖ Reclassify workers compensation codes for all employees in payroll.
- ❖ Provided a dual option for health insurance coverage to better meet the needs of each employee.
- ❖ Evaluated and updated the manager, council/ director accident policy.
- ❖ Audited benefit accruals.
- ❖ Facilitated Respectful Work Environment training.
- ❖ Developed Total Quality Management Training Materials for future use.
- ❖ Composed and trained Civic Center Timekeeping Policy.
- ❖ Attended appropriate human resource training for updates on employment law, workers compensation and payroll law.
- ❖ Interviewed and hired for 18 positions.

Projects in Progress

- ❖ Personnel Policy Updates.
- ❖ Compensation Structure.
- ❖ Compose/Update job Descriptions. (11 completed this year)
- ❖ Continued study and research on Health Care Reform and other Employment Law Compliance issues.





Planning



3



2009-2013 All Planning Activity

Planning Applications by Type	2009	2010	2011	2012	2013
Annexations	2	0	0	0	0
Amended Plats	0	3	1	0	2
Comprehensive Plan Amendments	0	0	3	1	0
Preliminary Plats	5	4	7	2	3
Final Plats	6	10	7	3	2
Replats	7	4	6	4	6
Gas Well Development Plats	2	0	0	0	0
Staff Initiated	0	1	4	0	3
Special Use Permits	0	5	0	1	1
Subdivision/ Design Standards and Sign Variance	4	19	9	11	10
Special Exception Cases	***	2	0	0	0
ZBA Variance	1	2	6	5	3
Commercial Site Plan Reviews	16	11	17	12	15
Residential Site Plan Reviews	23	33	16	19	46
Zoning Changes	4	5	8	3	2
Total Cases	70	99	84	61	93
Total Revenues	\$14,819.93	\$12,073.55	\$12,531.57	\$9,098.03	12,973.00

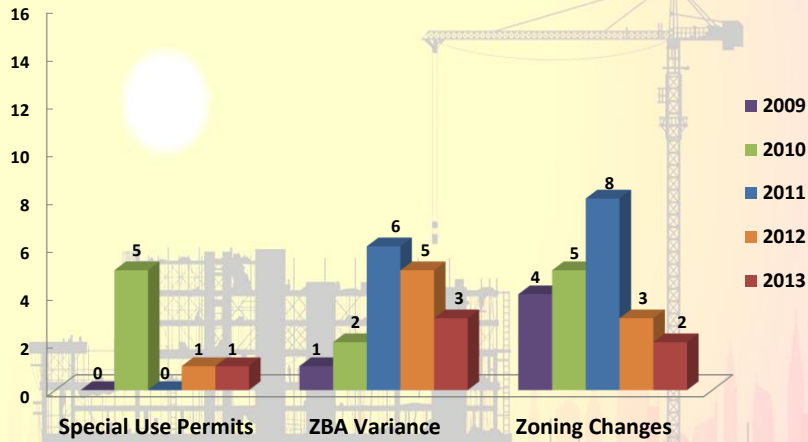
*** No Cases prior to 2010

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Zoning Activity

2009 - 2013



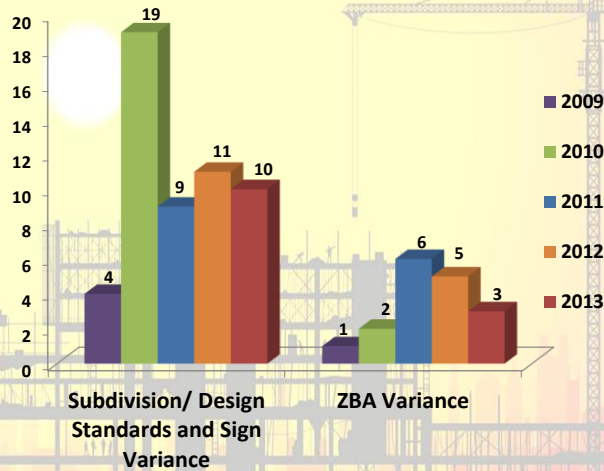
* In 2008, Sign regulations were removed from Zoning Ordinance. Sign variances are now reviewed and approved by City Council.

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Variance Activity

2009-2013

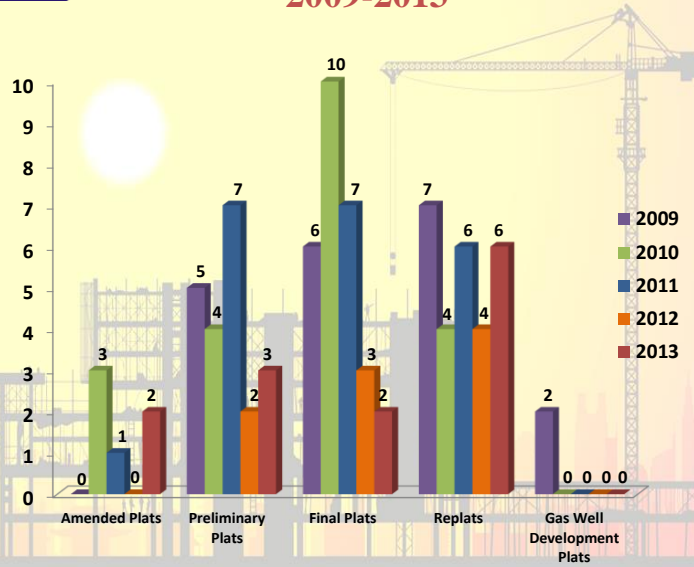


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Platting Activity

2009-2013

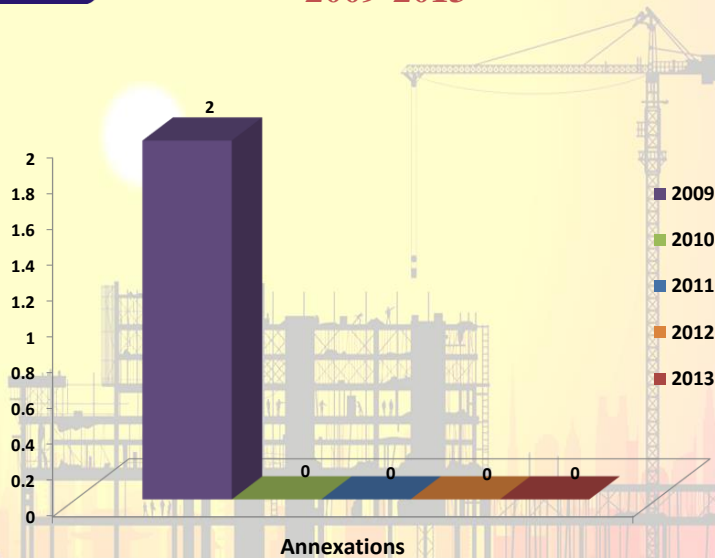


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Annexation Activity

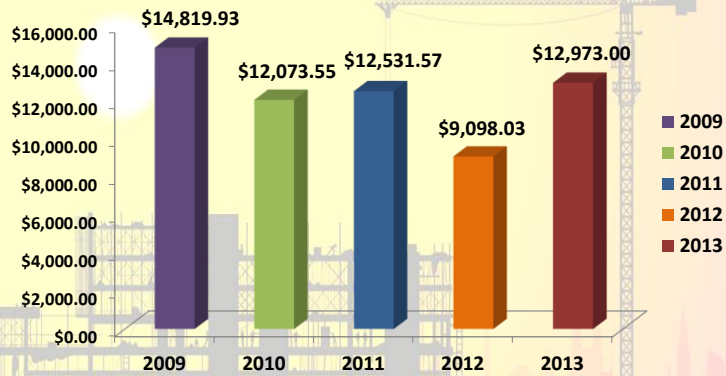
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Revenue Summary 2009-2013



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2013 Accomplishments

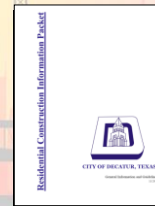
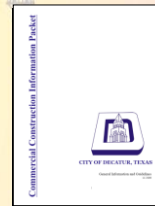
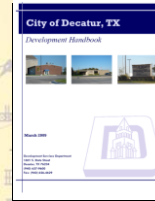
	PLANNING APPLICATIONS	2013 Projection	2013 Actual
✓ Processed 32 Planning Applications.	Annexations	2	0
	Amended Plats	2	2
✓ Collected \$6,823.00 in revenues from Planning Applications.	Comprehensive Plan Amendments	3	0
	Preliminary Plats	8	3
	Final Plats	8	2
✓ Conducted 46 Residential Site Plan Reviews.	Replats	8	6
	Gas Well Permits	0	0
	Staff Initiated/Special Projects	3	3
✓ Conducted 15 Commercial Site Plan Reviews.	Special Use Permits	2	1
	Special Exceptions	2	0
	Variances, Signs, Subdivision and Design Standards	5	10
✓ Processed 68 Sign Permit Applications.	ZBA Variances	2	3
	Zoning Changes	5	2
	Total Cases	50	32
	Total Revenues	\$12,000	\$6,823¹⁰

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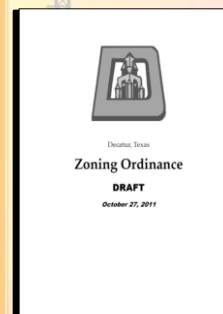
2013 Accomplishments, con't.

- ✓ With GIS Analyst and contracted Gas Well Inspector, identified all TRC permitted Gas Wells so that annual inspections can be re-initiated in 2014.
- ✓ Adopted Annexation Policy and Plan.
- ✓ Assumed administrative duties for Health Inspector.
- ✓ Continually refining seamless transition for processing planning and building:
 - ❖ Fully integrated Planning, Building Inspections, Code Enforcement, and Environmental Health Sections
 - ❖ Updated Development Handbook
 - ❖ Expedited submittal/review deadlines



2013 Accomplishments, con't.

- ✓ Secure adoption of zoning ordinance rewrite:
 - ❖ Draft has completed P&Z Subcommittee Review.
 - ❖ Planning Director and Land Use Attorney consolidated Subcommittee and Staff comments and presented to Consultants February 2013.
 - ❖ Consultants have been reviewing and editing document and changes since September 2013.
 - ❖ The land use attorney" OR "Staff" will make contact with Freese and Nichols regarding its failure to timely remedy the existing deficiencies in the draft of the revised Zoning Ordinance and to provide him with a deadline to complete the revisions and to return the document to Staff.
 - ❖ Staff intends to complete the draft by adding any necessary substantive provisions as well as to remedy clerical and formatting issues in order to provide the Planning and Zoning Commission with a completed draft for discussion and consideration by the end of May.



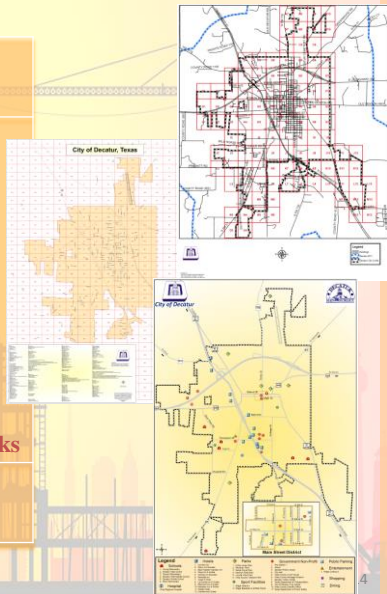


Geographic Information Systems



2013 Accomplishments

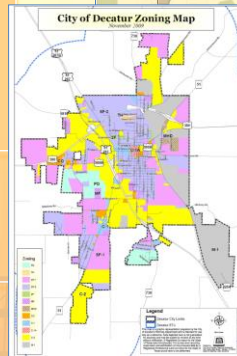
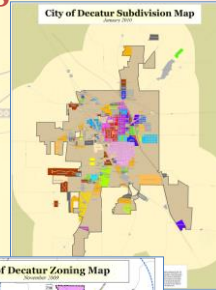
- ✓ Completed 90 percent of Decatur Land Use layer.
- ✓ Created datasets and produced over 100 maps for various City Departments, including:
 - ❖ Aerial Maps for City
 - ❖ Points of Interest Map for Main Street
 - ❖ Wayfinding Map for Main Street
 - ❖ Street Index and Map Book for Fire Department
 - ❖ Zoning, location and notification Maps for Planning cases
 - ❖ Pavement Program Map for Public Works
- ✓ Assigned and corrected over 50 addresses throughout the City.





2013 Accomplishments

- ✓ Prepared 2013 Annexation Boundary Report for Census Bureau.
- ✓ Re-initiated weekly and monthly updates to maps and databases.
- ✓ Assisted state, federal and local agencies with GIS data support, including:
 - ❖ County Elections Office
 - ❖ US Census Bureau
 - ❖ North Central Texas Council of Governments (NCTCOG)
- ✓ Support IT needs of Department:
 - ❖ Software and hardware installation
 - ❖ Troubleshooting
 - ❖ Installation of Security System
- ✓ Geo-referenced 76 Texas Railroad Commission permitted Gas Wells.



2013 Accomplishments

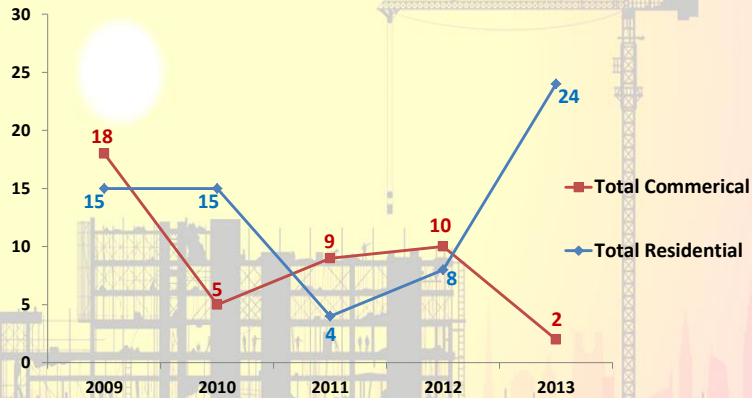
- ✓ Updated parcel ownership quarterly.
- ✓ Updated ArcGIS from 10 to 10.2.
- ✓ Completed 98% of Phase 2, Next Generation 9-1-1 Addressing with the NCTCOG.
- ✓ Cross-trained on permitting process.
- ✓ Attended training in Planning GIS.
- ✓ Re-certified as GIS Professional (GISP).



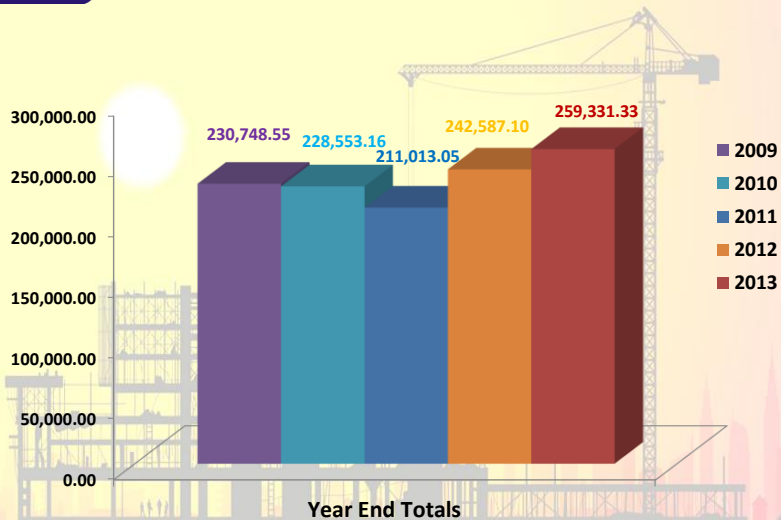
Name	Address	Other Attributes
...
...
...



Total New Residential and Commercial Permits Issued 2009-2013



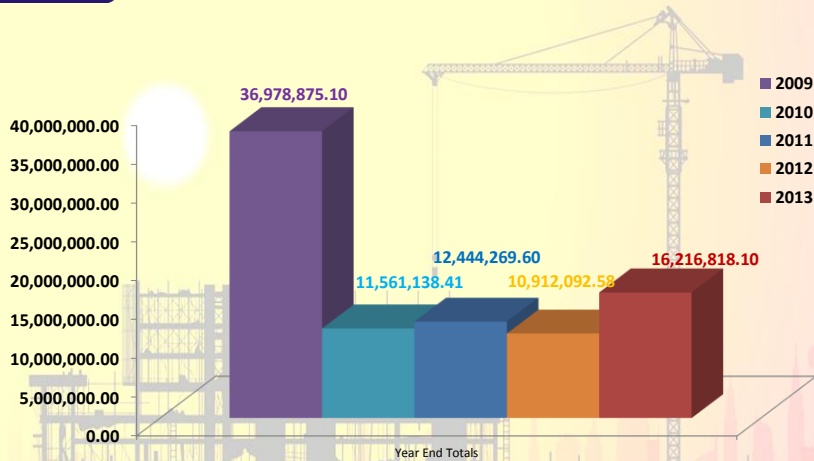
Total Permit Fees* Collected 2009-2013



*Fees include Meter and Impact Fees



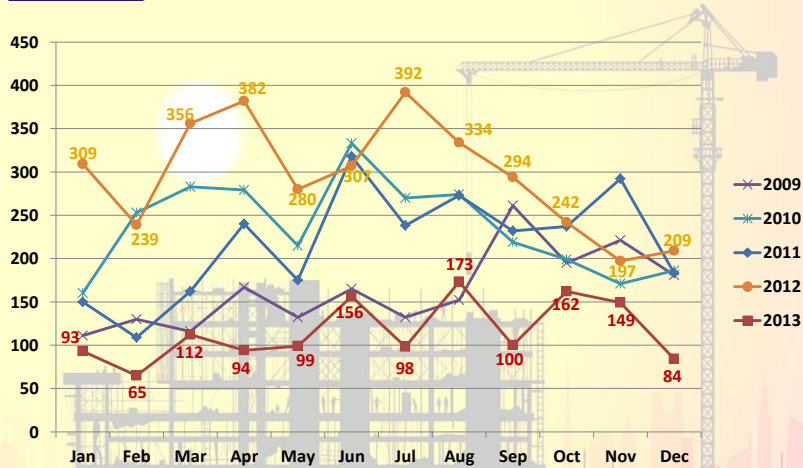
Total Permit Valuations* 2009-2013



*Contractor declared Valuations

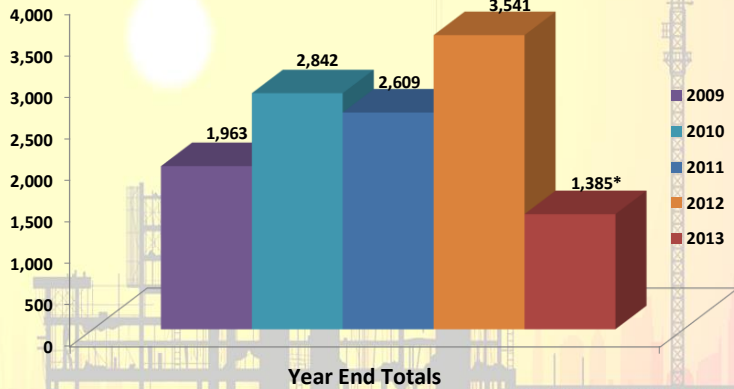


Building Activity per Month 2009-2013





Total Building Activity 2009-2013

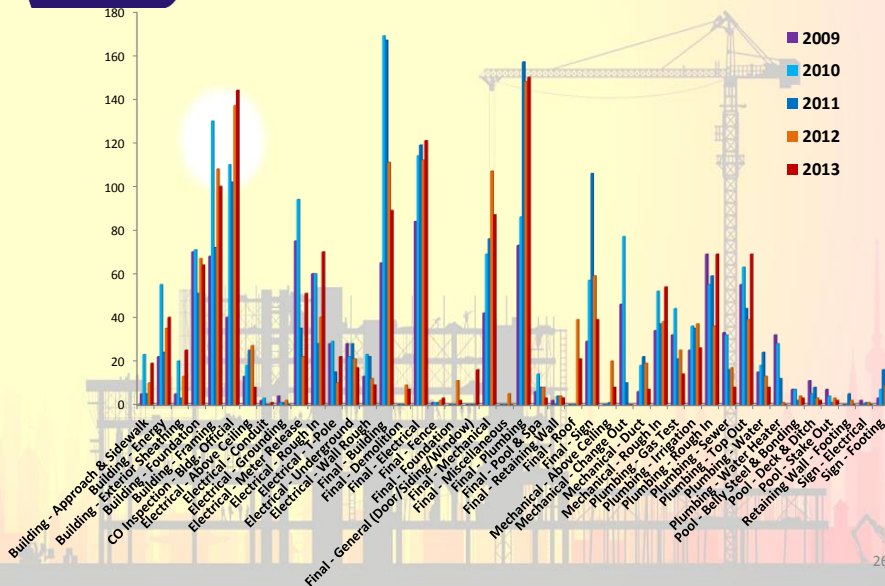


*Does not include Health and Code - Inspections, Citations, Complaints, Investigations and Notices Issued

25

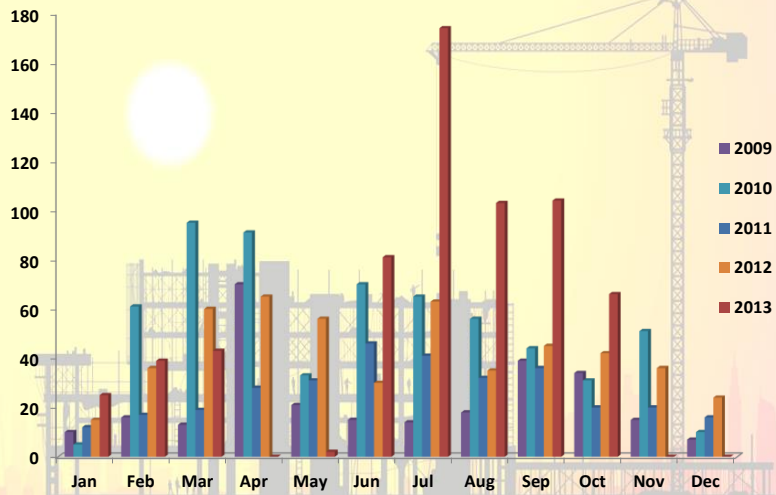


Total Building Activity by Type 2009-2013

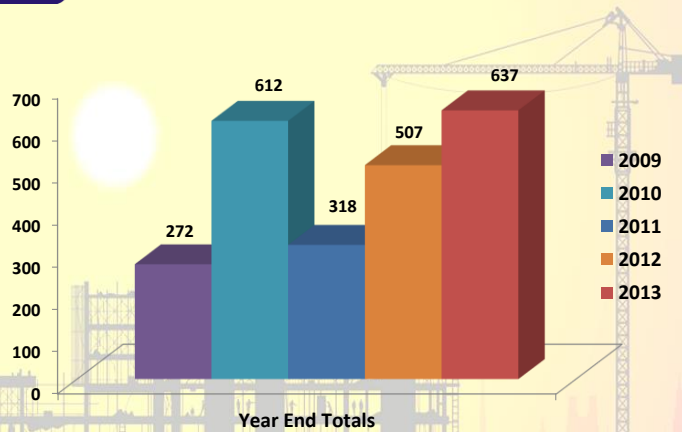




Code Enforcement Inspections per Month 2009-2013

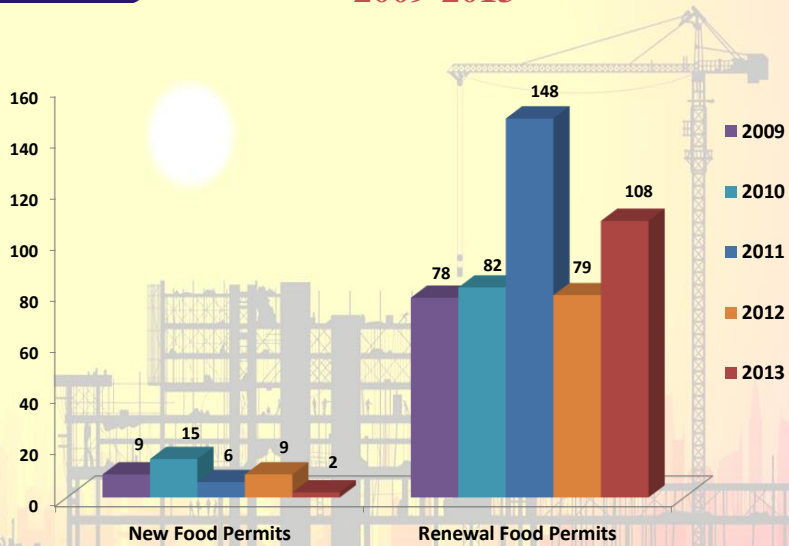


Total Code Enforcement Inspections 2009-2013

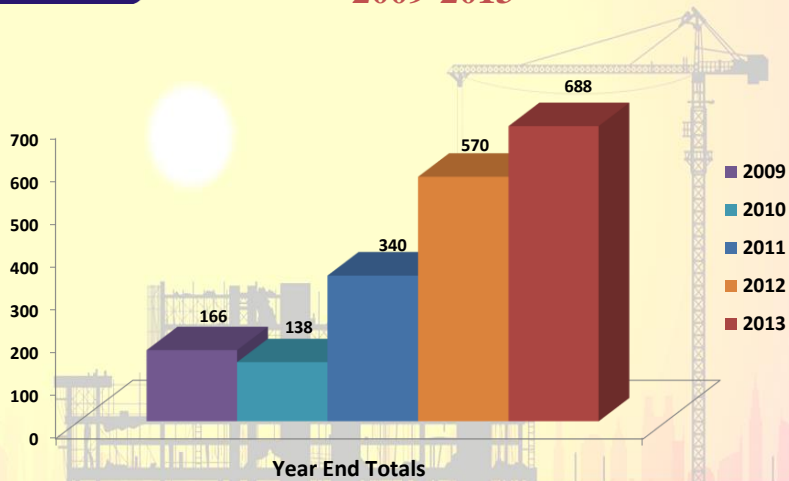




Food Health Permits by Type 2009-2013

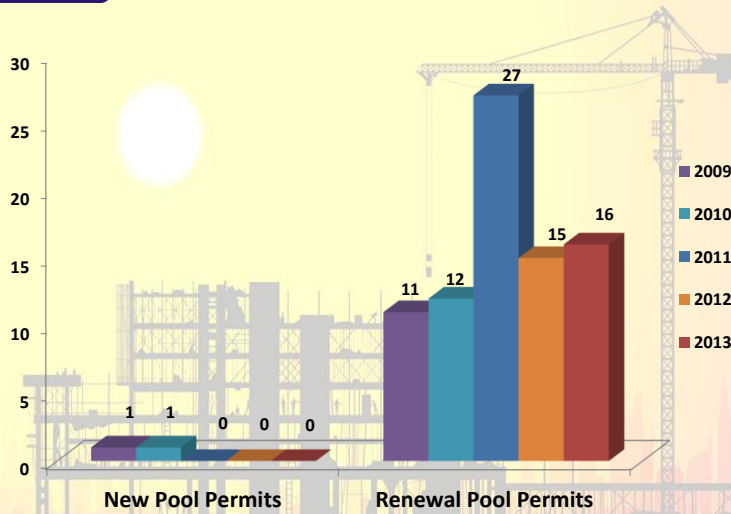


Total Food Health Inspections 2009-2013

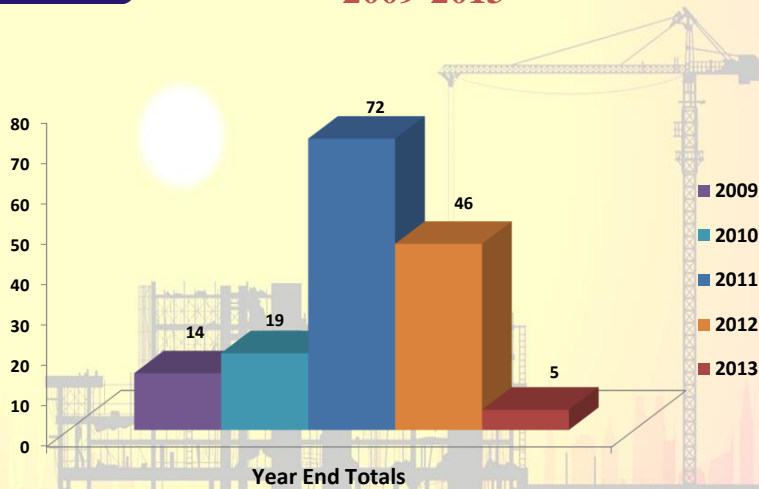




Pool & Public Spa Permits by Type 2009-2013



Total Pool & Public Spa Inspections 2009-2013





2013 Accomplishments, cont.

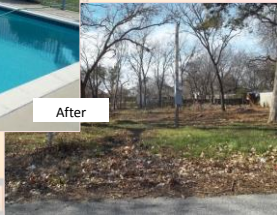
- ✓ Initiated and completed 612 Code Enforcement Cases, which translated to 637 Code Enforcement Inspections.
- ✓ Issued 148 Health Permits and conducted 726 Health Inspections. Registered 104 food managers.
- ✓ Closed 3 food establishments for health violations.
- ✓ Permitted 2 new food establishments.
- ✓ Issued 16 Annual Public Pool & Spa Permits.



Before



After



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2013 Accomplishments, cont.

- ✓ Collected \$39,920.00 in Health Permit Fees.
- ✓ Provided Staff Training and Professional Development.
- ✓ Issued 586 permits, and conducted 1,724 Plan Review and Inspection activities associated with the issuance of these permits, including 1,385 building-related inspections, which resulting in the following major developments:
 - ❖ NEW and INFILL RESIDENTIAL HOUSING
 - 24 new single-family homes
 - 4 new townhomes



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2013 Accomplishments, cont.

❖ NEW COMMERCIAL PROJECTS

- Double Creek Capital New Medical Office (Permit Issued)

❖ COMMERCIAL REMODELS/ADD-ON

- DISD Administration Building Remodel
- Starbucks Remodel
- Dr. Holland's Office (Interior & Exterior Finish)
- Karl Klement Ford Renovation
- First United Methodist Church Remodel
- Auntie Ann's Pretzels (Interior Finish)
- St. John Baptist Church Roof/Porch Add-on
- Jagged Edge Salon Interior Remodel
- East Main Street Office Remodel



2013 Accomplishments, cont.

❖ COMMERCIAL REMODELS/ADD-ON, con't.

- Sweet Frog
- State National Bank
- Rooster's Roadhouse
- AT&T Suite Expansion
- Telstar Motel Addition (Permit Issued)
- Hibbett Sports Remodel
- Anytime Fitness (Interior Finish)
- Home Reflections Furniture & Mattress (Interior Finish)
- 287 Market Plaza -Retail Strip Center in front of LaQuinta (Shell Only)
- Whataburger Interior Remodel
- Cute and Trendy Consignment Shop Remodel





2013 Accomplishments, cont.



2014 Work Program





2014 Planning Projections

Annexations	1
Amended Plats	2
Comprehensive Plan Amendments	3
Preliminary Plats	8
Final Plats	6
Replats	5
Gas Well Permits	0
Staff Initiated/Special Projects	3
Special Use Permits	2
Special Exceptions	0
Variances, Signs, Subdivision and Design Standards	6
ZBA Variances	2
Zoning Changes	2
Total Cases	40
Total Revenues	\$10,000

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2014 Departmental Goals

- **SECURE ADOPTION OF ZONING ORDINANCE REWRITE.**
- **Secure adoption of the following Regulations:**
 - ❖ Sign Regulations
 - ❖ Subdivision Ordinance
 - ❖ Food Establishment Rules
- **Provide Staff Training and Professional Development:**
 - ❖ Planning Assistant obtain Planning Certification
 - ❖ Building Official obtain Commercial Mechanical Inspector Certification, Residential Sprinkle System Inspector Certification, Certified Pool Operator/Inspector Certification
 - ❖ Permit Technician obtain ICC Permit Technician Certification
 - ❖ GIS Analyst obtain GISP re-Certification
 - ❖ All Staff to attend Customer Service Training
- **Conduct mid-year reviews and self-evaluation to assess staff's progress in achieving individual goals.**

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2014 Departmental Goals, cont.

- Continue to assist other Departments with establishing new regulations.
- Continue to proactively work with specific Property Owners to repair substandard structures.
- Secure adoption of Annexation Policy and Plan.
- Work with IT Manager to provide interactive GIS mapping
- Assist IT Manager in designing a more user-friendly Development Services Web Page and in keeping Web Page current.
- Work with developers to encourage development of existing single-family and multi-family residential subdivisions, Planned Developments (PD) and infill lots.
- Continue to support economic development priorities through “fast-tracking” of projects.

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2014 Departmental Goals, cont.

- Work with developers to complete on-going and upcoming projects:
 - ❖ Denver Project (EDC, H2X and CL Gage)
 - ❖ Deer Park Planned Development (Mark Duncum)
 - ❖ Karl Klement’s New Dodge Dealership (Karl Klement)
 - ❖ First United Methodist Church Multi-Cultural Center
 - ❖ Crossroads Church Office/Classroom Renovation
 - ❖ Westover Group Development (corner of Hale & 81-287)
- Work with low-scoring Food Establishments to improve scores.
- Fill vacant Building Inspector and Health Inspector positions.
- Continue to assist developers, citizens, City Council Members and other City Departments with their mapping needs.

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2013 Public Works Annual Report to Council



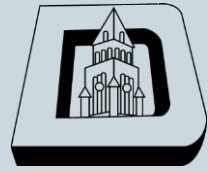
Earl E. Smith, P.E., CFM
Public Works Director, City Engineer



2013 PW ANNUAL REPORT TO COUNCIL DEPARTMENTAL LISTING

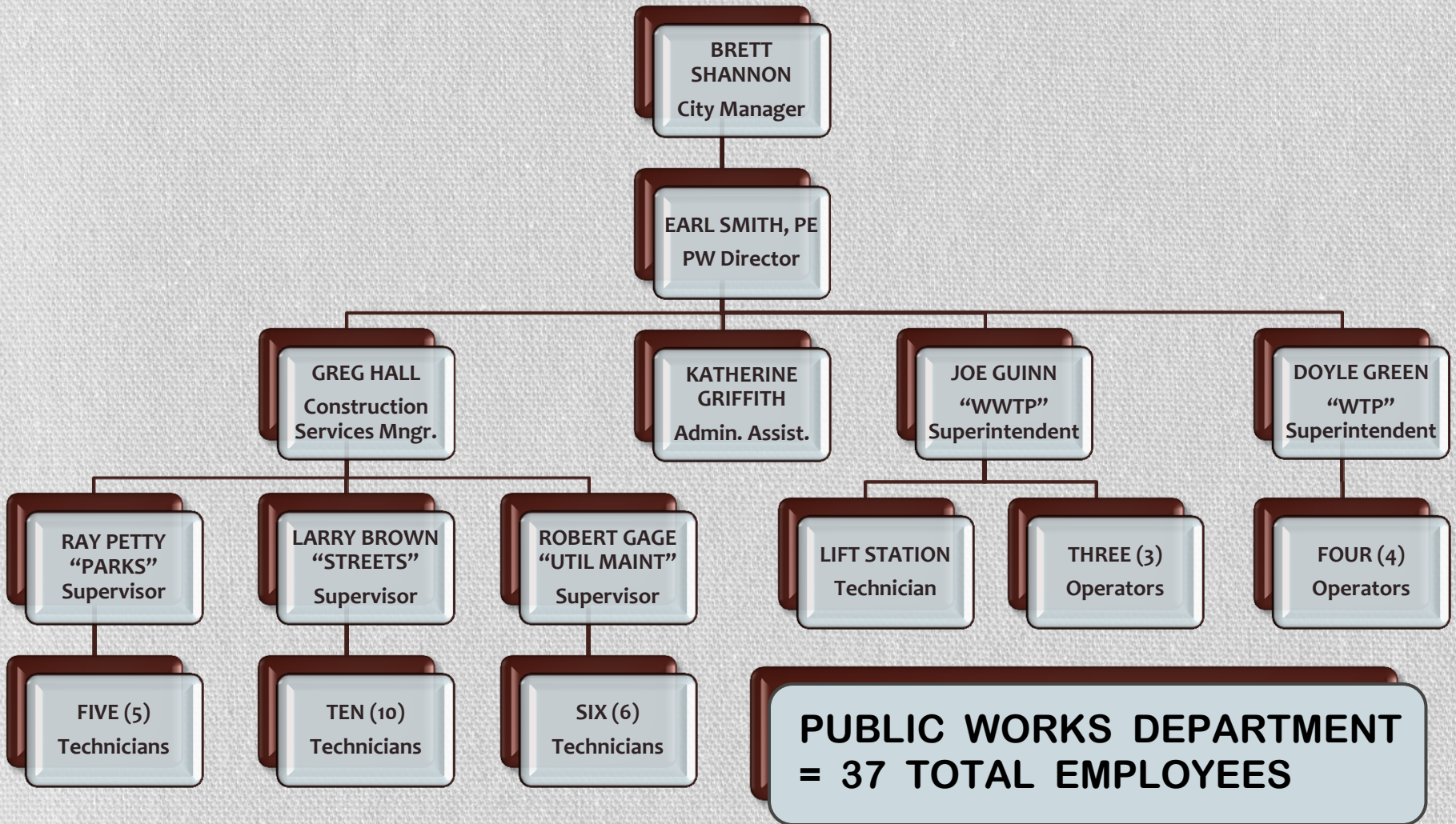
❖ PUBLIC WORKS DIRECTOR

- Engineering / Plan Review
- Cemetery
- Parks and Recreation
- Streets Repair and Maintenance
- Utility Maintenance and Construction
- Wastewater Treatment Plant (WWTP)
- Water Treatment Plant (WTP)



2013 Public Works Annual Report to Council

Organizational Chart





PUBLIC WORKS DEPARTMENT

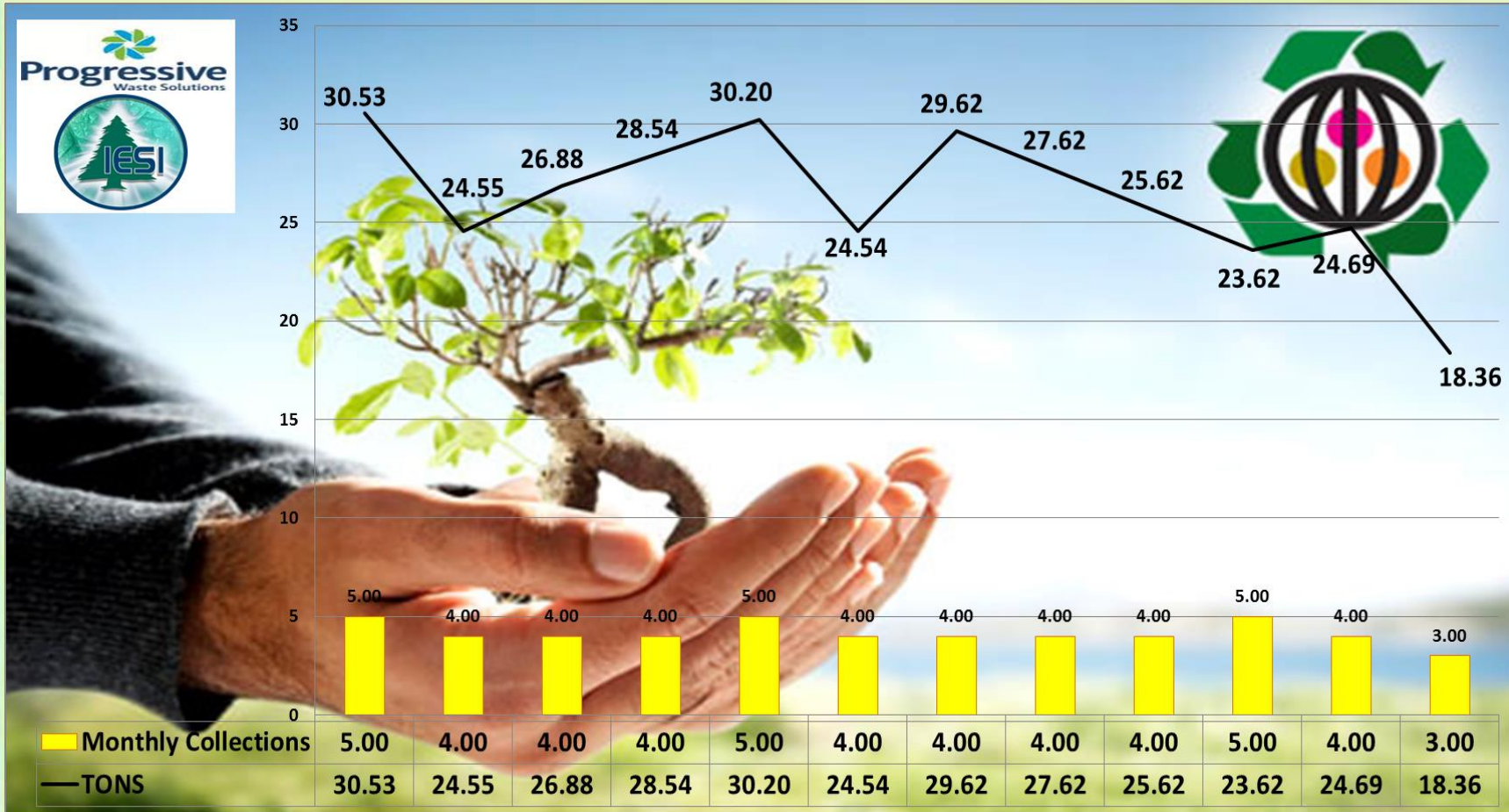
2013 Workers Compensation Claims

DATE	DEPARTMENT	NATURE OF INJURY	LOST TIME
05/23/13	STREETS	ANKLE INJURY	NO TIME LOST
07/24/13	PARKS	CONTACT DERMATITIS	NO TIME LOST
08/12/13	WATER	BEE STING	NO TIME LOST
10/19/13	WASTEWATER	CONTACT DERMATITIS	NO TIME LOST
10/19/13	WASTEWATER	CONTACT DERMATITIS	5 DAYS
12/11/13	UTILITY MAINT.	KNEE INJURY	NO TIME LOST
12/11/13	WASTEWATER	BACK STRAIN	NO TIME LOST
12/23/13	STREETS	CONTACT DERMATITIS	NO TIME LOST



2013 RESIDENTIAL RECYCLE PROGRAM

1,773 Homes Served / Total Recycle Tons Decreased by 41 Tons



TOTAL TONS RECYCLED CITYWIDE = 314.77₃₇



PARKS & RECREATION DEPT.

2013 Annual Report





PARKS & RECREATION DEPT.

2013 Annual Report



**HARMON
PARK**



**MELBA
DOYLE
PARK**

**JONES
PARK**



**RENSHAW
PARK**



**LOUIDA WILLIS
"BIG MOMMA"
PARK**



**WISE
COUNTY
VETERANS
PARK**



PARKS & RECREATION DEPT.

2013 Annual Report

	BIG MOMMA	HARMON	JONES	MELBA DOYLE	RENSHAW	VETERAN'S	TOTAL CITY FACILITIES
BASEBALL							3
CONCESSION					 2 ea		4
FOOTBALL							1
PAVILION							2
PICNIC							5
PLAY EQUIP					 4 ea		7
PUBLIC RR							3
SKATE							1
SOCCER					 4 ea		5
SOFTBALL					 2 ea		40 3

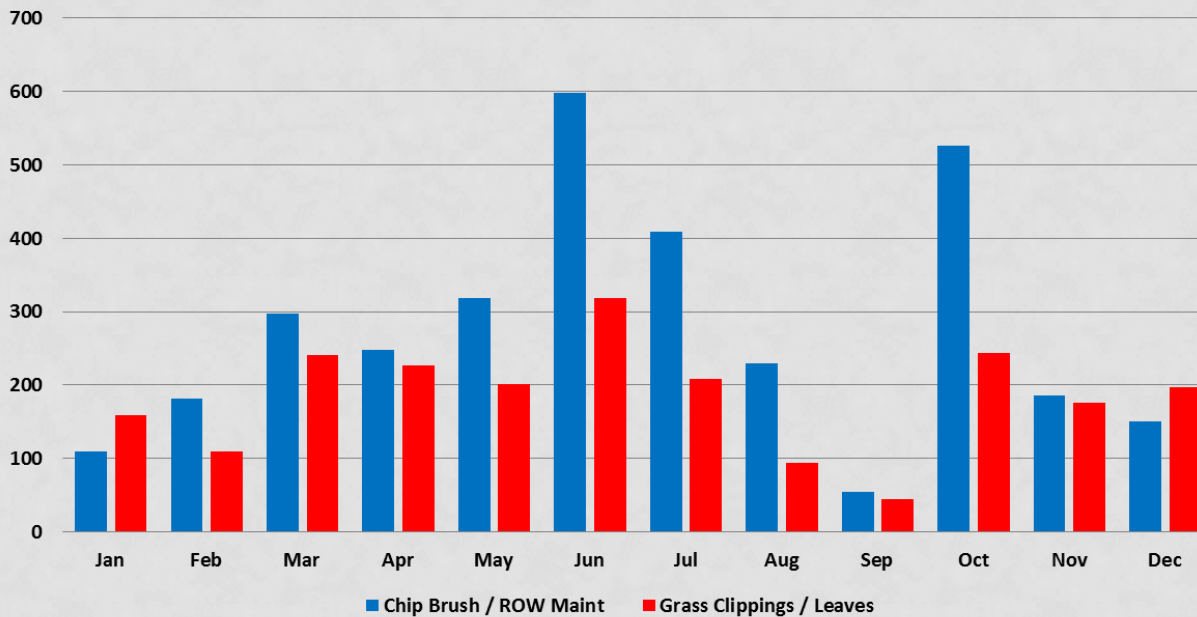


CHIPPER CREW ANNUAL ACTIVITY

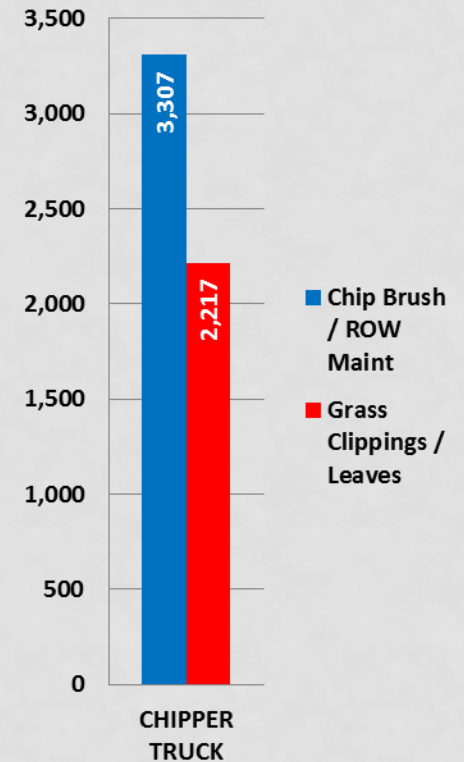
2013 ANNUAL REPORT

**5,524 WORK ORDERS
COMPLETED IN 2013**

Monthly Work Orders Performed



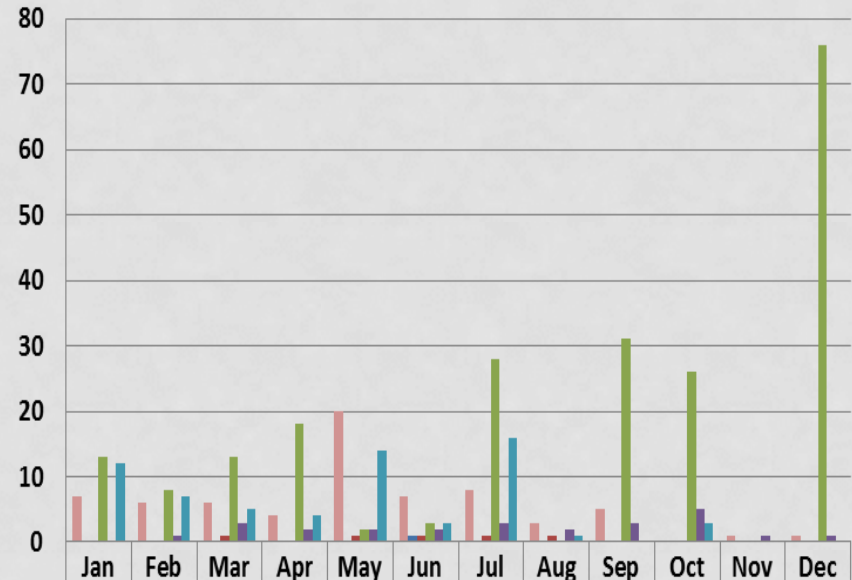
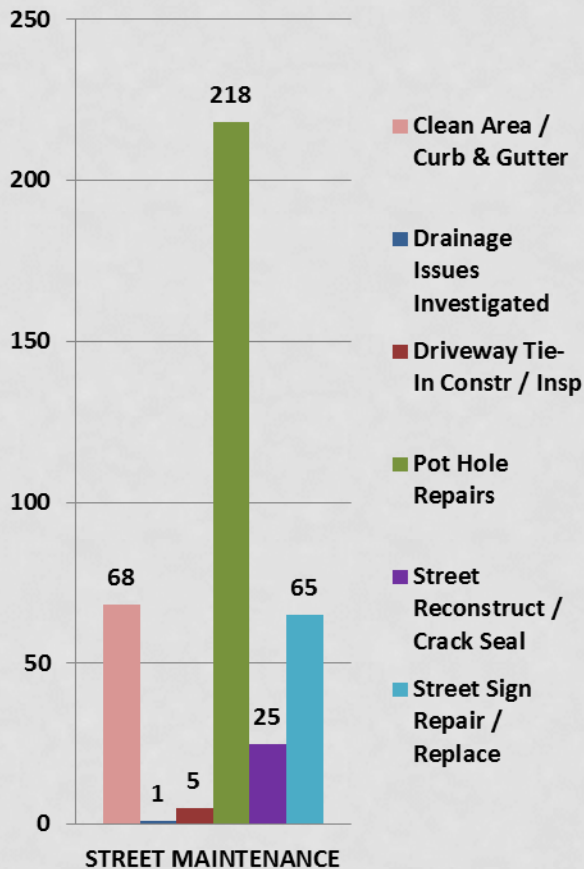
TOTAL TO DATE





STREETS DEPT. REPAIR / MAINT. 2013 ANNUAL REPORT

TOTAL TO DATE



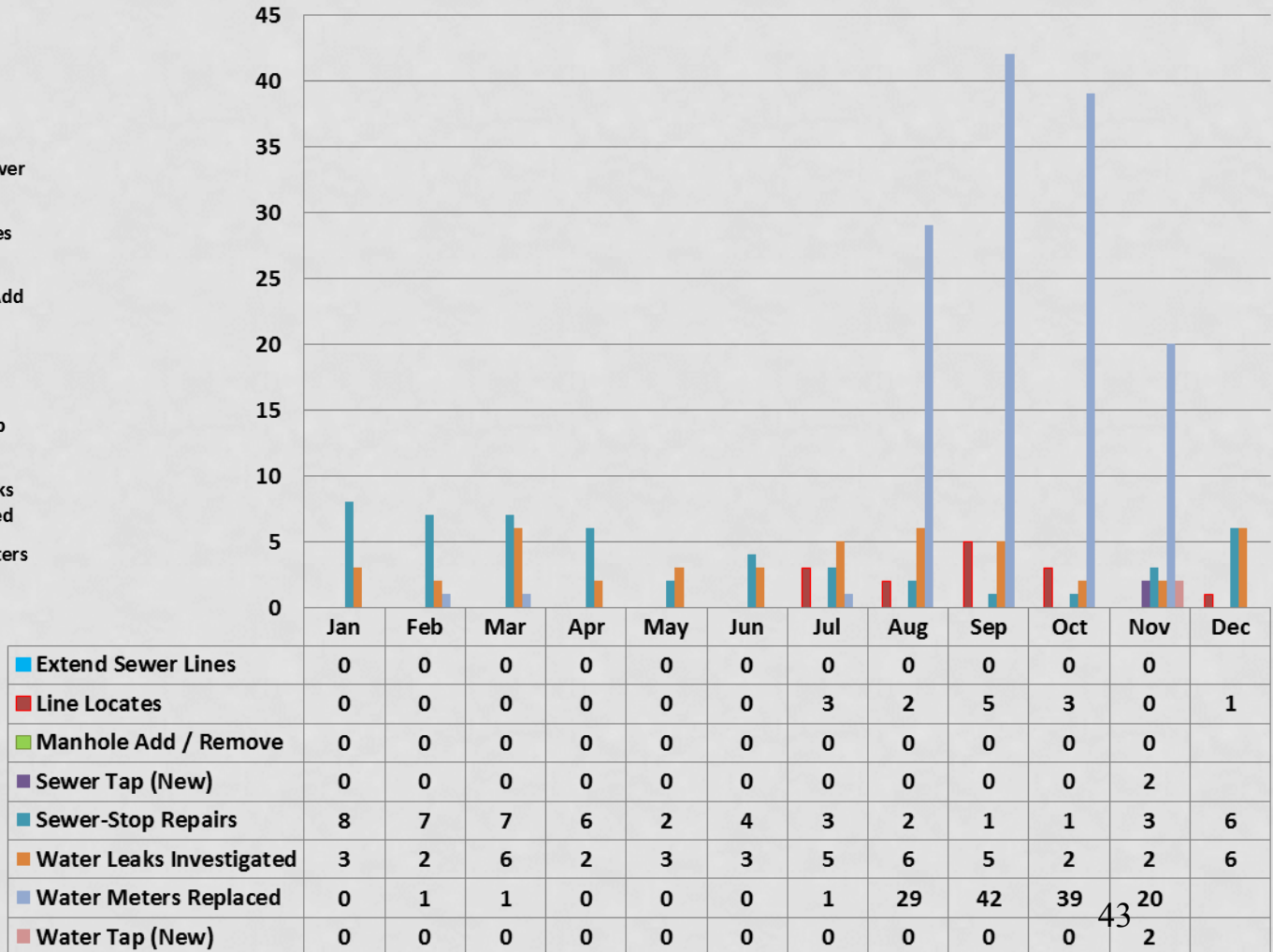
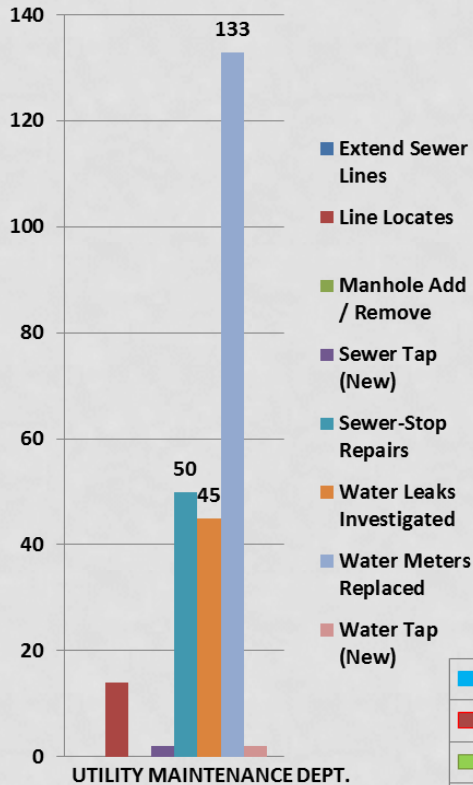
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Clean Area / Curb & Gutter	7	6	6	4	20	7	8	3	5	0	1	1
Drainage Issues Investigated	0	0	0	0	0	1	0	0	0	0	0	
Driveway Tie-In Constr / Insp	0	0	1	0	1	1	1	1	0	0	0	
Pot Hole Repairs	13	8	13	18	2	3	28	0	31	26	0	76
Street Reconstruct / Crack Seal	0	1	3	2	2	2	3	2	3	5	1	1
Street Sign Repair / Replace	12	7	5	4	14	3	16	1	0	3	0	



UTILITY DEPT. REPAIR / MAINT.

2013 ANNUAL REPORT

TOTAL TO DATE





WWTP / WASTEWATER TREATMENT 2013 ANNUAL REPORT

**City of Decatur
Wastewater
Treatment Plant**

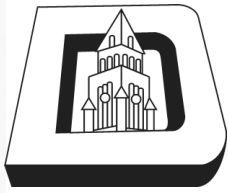
300 Bennett Road

**TPDES Permit No:
WQ0010009001**

**EPA I.D. No:
TX0024911**

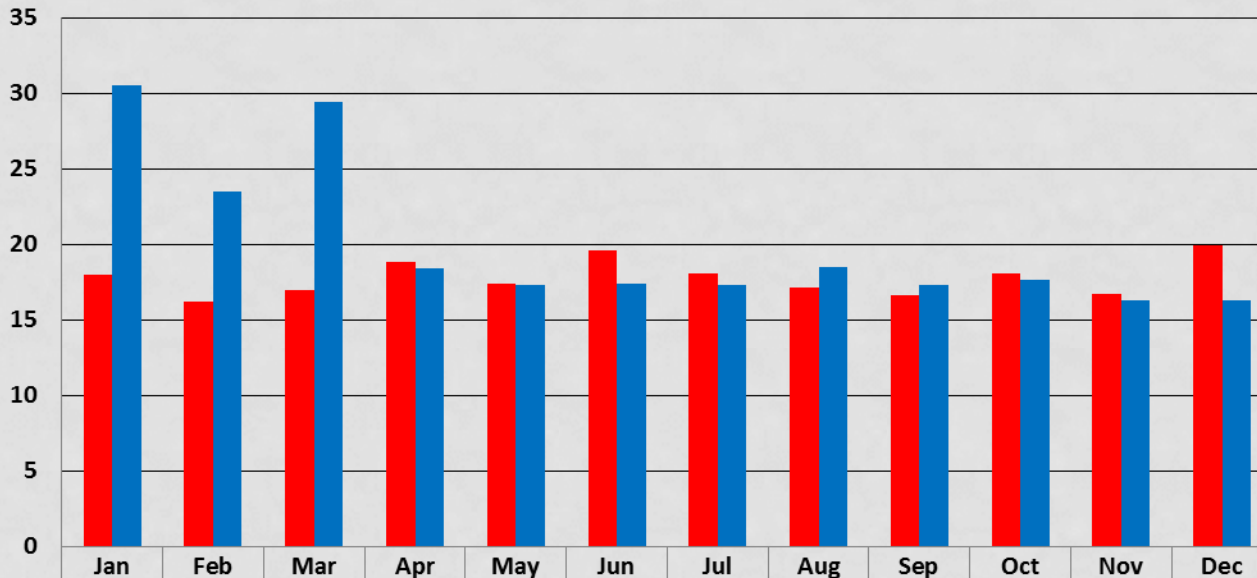
**City of Decatur
CN600342232**





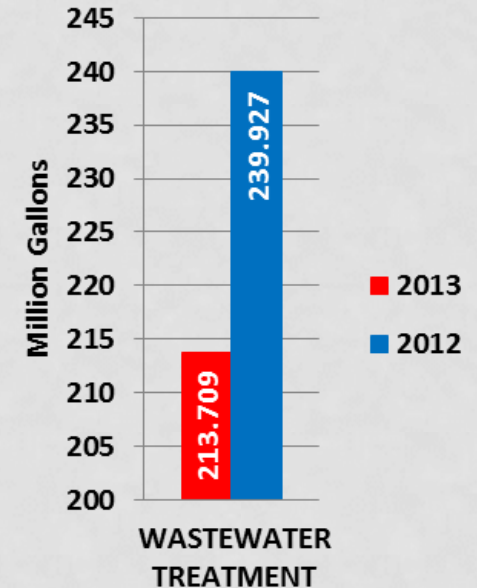
WWTP / WASTEWATER TREATMENT 2013 ANNUAL REPORT

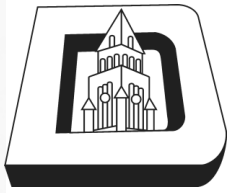
213.709 MILLION GALLONS WASTEWATER TREATED



■ 2013	18.027	16.244	16.936	18.869	17.436	19.618	18.103	17.102	16.634	18.036	16.750	19.954
■ 2012	30.534	23.504	29.445	18.436	17.320	17.374	17.309	18.485	17.271	17.656	16.277	16.316

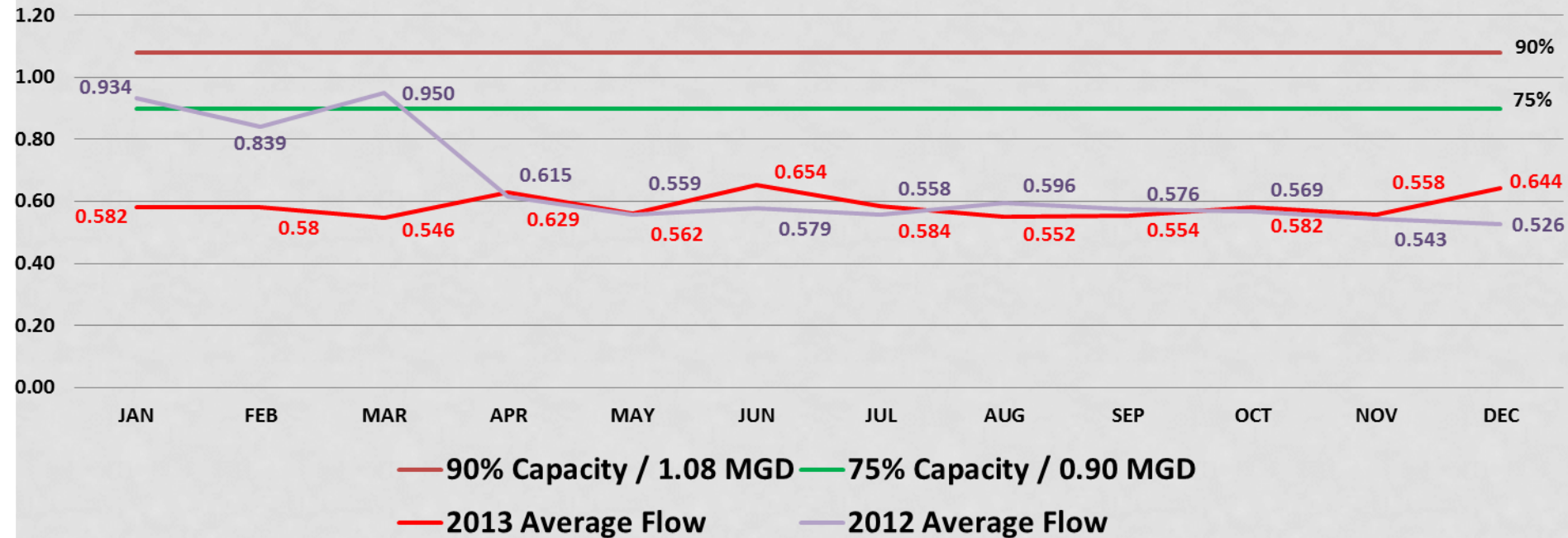
2012 / 2013 TOTALS

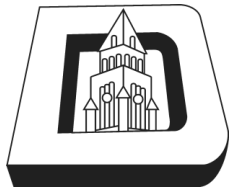




WWTP / WASTEWATER TREATMENT 2013 ANNUAL REPORT

2013 Annual Capacity = 0.586 / 2012 Annual Capacity = 0.654





WTP / TREATED WATER SUPPLIED

2013 ANNUAL REPORT

**City of Decatur
Water Treatment
Plant**

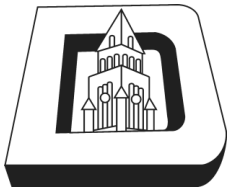
158 PR 1123

RN 101391019

**TCEQ ID:
2490005**

**City of Decatur
Water System**





WTP / TREATED WATER SUPPLIED

2013 ANNUAL REPORT

2012 Annual Drinking Water Quality Report (Consumer Confidence Report)

CITY OF DECATUR
Phone No: 940-393-0200
Public Water System (PWS) 2490005

Annual Water Quality Report for the period of January 1 to December 31, 2012
This report is intended to provide you with important information about your drinking water and the efforts made by the City of Decatur to provide safe drinking water.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline at (800) 426-4791.

Information on Sources of Water

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances remaining from the presence of animals or from human activity.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline at (800) 426-4791.

Contaminants that may be present in source water include:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm water runoff, and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from naturally-occurring or be the result of oil and gas production and mining activities.
- Radioactive contaminants, which can be naturally-occurring or be the result of oil and gas production and mining activities.

Health Information for Special Populations

Required Language for All Community Public Water Systems

In order to ensure that tap water is safe to drink, the EPA and other federal and state agencies have established health-based drinking water standards. These standards are based on the best available science and are designed to protect public health. However, certain groups of people, such as infants, young children, pregnant women, and the elderly, may be more vulnerable to the effects of some contaminants in drinking water than the general population. Certain contaminants, such as Cryptosporidium, are particularly vulnerable to these effects. These individuals should take extra precautions to protect their health. For more information, contact your local health department or the EPA's Safe Drinking Water Hotline at (800) 426-4791.

If present, elevated levels of some contaminants in drinking water may be a concern for pregnant women or other vulnerable populations. Lead in drinking water is not a health concern, but it can be associated with serious health and environmental problems. Lead in drinking water is most likely to come from old lead pipes and components associated with service lines and home plumbing. We cannot control the variety of materials used for flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Public Participation Opportunities

Date: JULY 8th, 2013
Time: 6:00 pm
Location: DECATUR CITY HALL
201 East Walnut Street
940-393-0200
Phone No: _____

Attend future public meetings (concerning your drinking water), or call us.

Information About Source Water Assessments

An assessment of your source water and results indicate that some of your sources are susceptible to certain contaminants. Assessments for your water system are based on this susceptibility and previous sample data. Any detections of these contaminants in your Consumer Confidence Report. For more information on source water assessments and protection efforts at our system, contact E. CFM, at 940-393-0262.

For more information about your sources of water, please refer to the Source Water Assessment Viewpoint Report at the following URL: www.dww.gov/SourceWaterAssessmentViewpointReport

For more information about your sources of water, please refer to the Source Water Assessment Viewpoint Report at the following URL: www.dww.gov/SourceWaterAssessmentViewpointReport

2012 Regulated Contaminants Detected

Action to be taken	Highest Level Detected	Range of Levels Detected	MCLG	MCL	Units	Violation	Source of Contamination
	26	11.2 - 34.4	NO goal for the total	80	ppb	N	Erosion of natural deposits; Leaching from wood preservatives; Corrosion of household plumbing systems.
	60	40 - 72.4	NO goal for the total	80	ppb	N	Corrosion of household plumbing systems; Erosion of natural deposits.
	1.24	0 - 1.24	0	10	ppb	N	Erosion of natural deposits; Leaching from wood preservatives; Corrosion of household plumbing systems.
	0.05 - 0.05	2	2	2	ppm	N	Runoff from fertilizer use; Runoff from pet manure; Discharge from natural sources.
	4	100	100	100	ppb	N	Discharge from natural sources; Erosion of natural deposits.
	10	4.0	4.0	4.0	ppm	N	Discharge from natural sources; Erosion of natural deposits.
	50	10	10	10	ppm	N	Runoff from fertilizer use; Runoff from pet manure; Discharge from natural sources.
	50	50	50	50	ppb	N	Discharge from natural sources; Erosion of natural deposits.

2012 Regulated Contaminants Detected

Contaminant	High Level Detected	Range of Levels Detected	MCLG	MCL	Units	Violation	Likely Source of Contamination
Lead	1.3	0.056	0	1.5	ppm	N	Erosion of natural deposits; Leaching from wood preservatives; Corrosion of household plumbing systems.
Copper	0.0	15	2.84	0	ppb	N	Corrosion of household plumbing systems; Erosion of natural deposits.

Test Results

Following tables contain scientific terms and measures, some of which may require explanation.

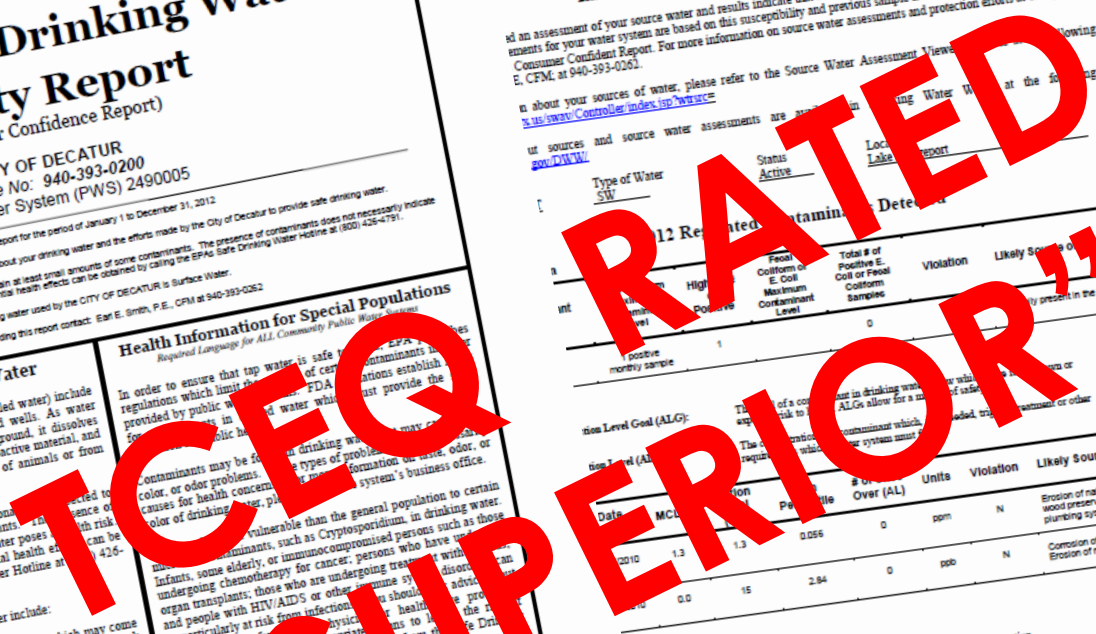
Maximum Contaminant Level or MCL: The highest level of a contaminant that is allowed in drinking water. MCLs are set close to the MCLGs as feasible using the best available treatment technology.

Maximum Contaminant Level Goal or MCLG: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

Maximum Residual Disinfectant Level or MRDL: The highest level of disinfectant allowed in drinking water. There is contracting risk to health. MCLGs allow for a margin of safety.

Maximum Residual Disinfectant Level Goal or MRDLG: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

million fibers per liter (a measure of asbestos)
not applicable
micrograms per liter (a measure of radioactivity)
micrograms per liter or parts per billion - or one ounce in 7,500,000 gallons of water
micrograms per liter or parts per million - or one ounce in 7,500 gallons of water
milligrams per liter or parts per million (ppm)
parts per million or micrograms per liter (µg/L)
parts per quadrillion, or picograms per liter (pg/L)



2012 Regulated Contaminants Detected

Action to be taken	Highest Level Detected	Range of Levels Detected	MCLG	MCL	Units	Violation	Likely Source of Contamination
	26	11.2 - 34.4	NO goal for the total	80	ppb	N	Erosion of natural deposits; Leaching from wood preservatives; Corrosion of household plumbing systems.
	60	40 - 72.4	NO goal for the total	80	ppb	N	Corrosion of household plumbing systems; Erosion of natural deposits.
	1.24	0 - 1.24	0	10	ppb	N	Erosion of natural deposits; Leaching from wood preservatives; Corrosion of household plumbing systems.
	0.05 - 0.05	2	2	2	ppm	N	Runoff from fertilizer use; Runoff from pet manure; Discharge from natural sources.
	4	100	100	100	ppb	N	Discharge from natural sources; Erosion of natural deposits.
	10	4.0	4.0	4.0	ppm	N	Discharge from natural sources; Erosion of natural deposits.
	50	10	10	10	ppm	N	Runoff from fertilizer use; Runoff from pet manure; Discharge from natural sources.
	50	50	50	50	ppb	N	Discharge from natural sources; Erosion of natural deposits.

OCIL* N Decay of natural and man-made deposits.

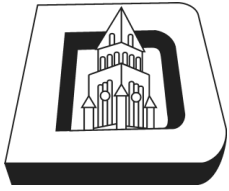
Violation N Discharge from chemical plants and other industrial activities.

Source of Chemical Disinfectant used to control microbes

Source of Contamination

48

because it is a good

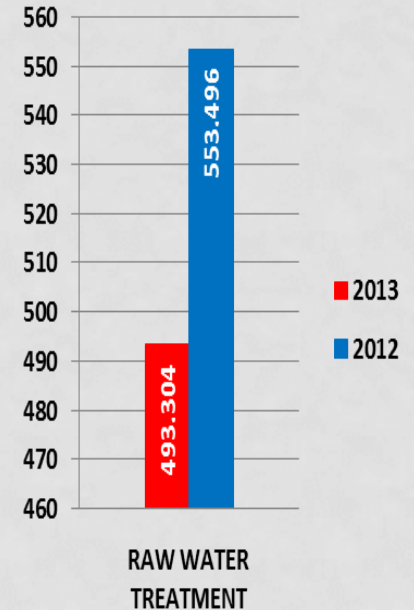
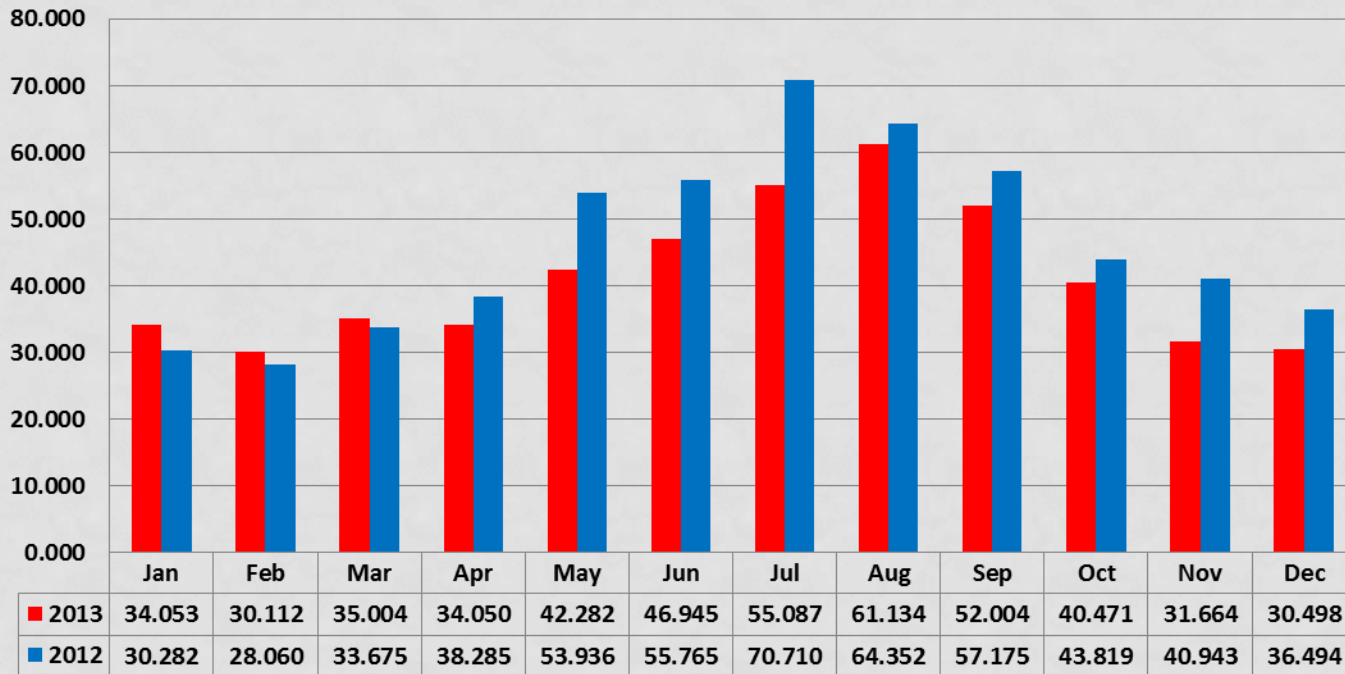


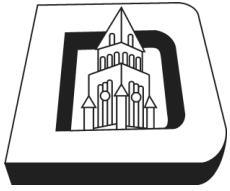
WTP / TREATED WATER SUPPLIED

2013 ANNUAL REPORT

493.304 MILLION GALLONS OF POTABLE WATER PRODUCED

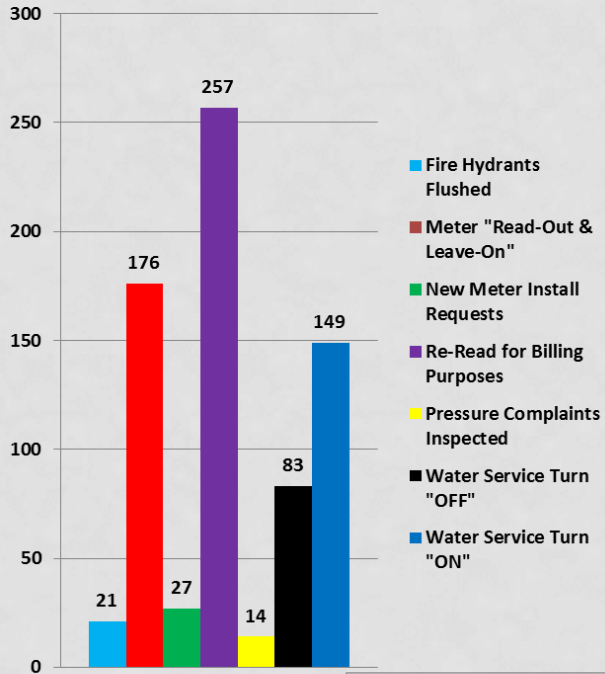
**2012 / 2013
TOTALS**



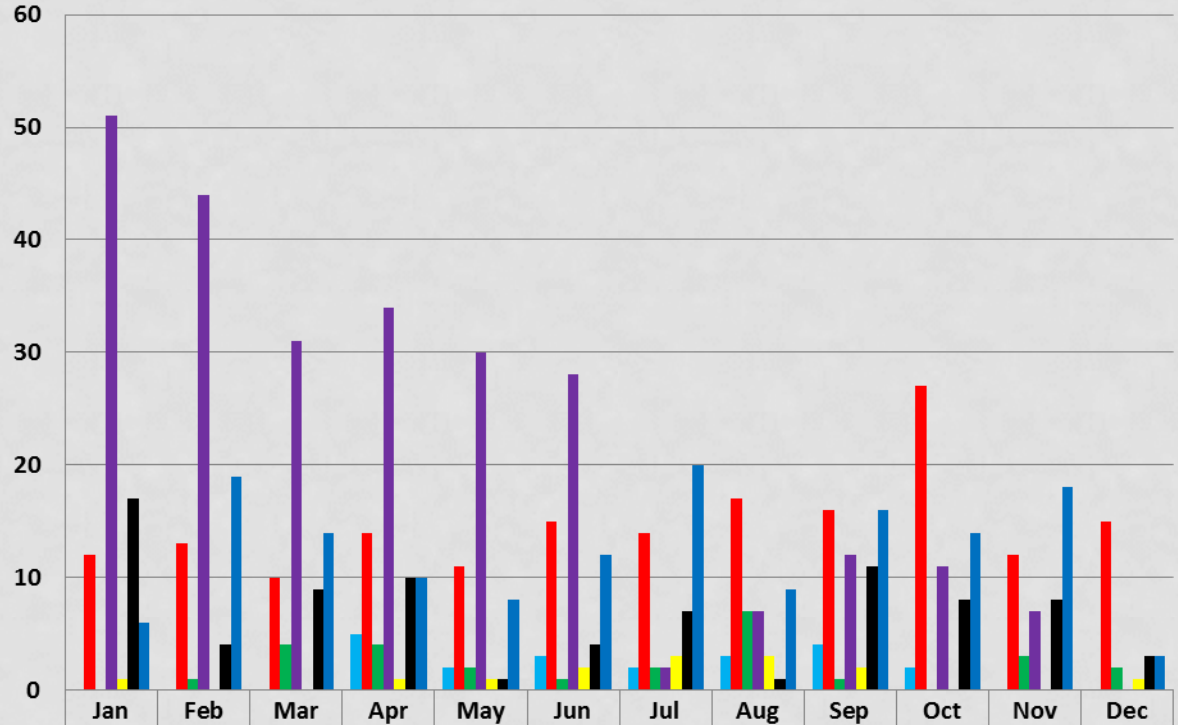


WTP/WATER DELIVERY WORKORDERS 2013 ANNUAL REPORT

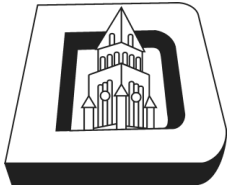
TOTAL TO DATE



WATER DEPARTMENT



Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire Hydrants Flushed	0	0	0	5	2	3	2	3	4	2	0	0
Meter "Read-Out & Leave-On"	12	13	10	14	11	15	14	17	16	27	12	15
New Meter Install Requests	0	1	4	4	2	1	2	7	1	0	3	2
Re-Read for Billing Purposes	51	44	31	34	30	28	2	7	12	11	7	0
Pressure Complaints Inspected	1	0	0	1	1	2	3	3	2	0	0	1
Water Service Turn "OFF"	17	4	9	10	1	4	7	1	11	8	8	3
Water Service Turn "ON"	6	19	14	10	8	12	20	9	16	14	50	3



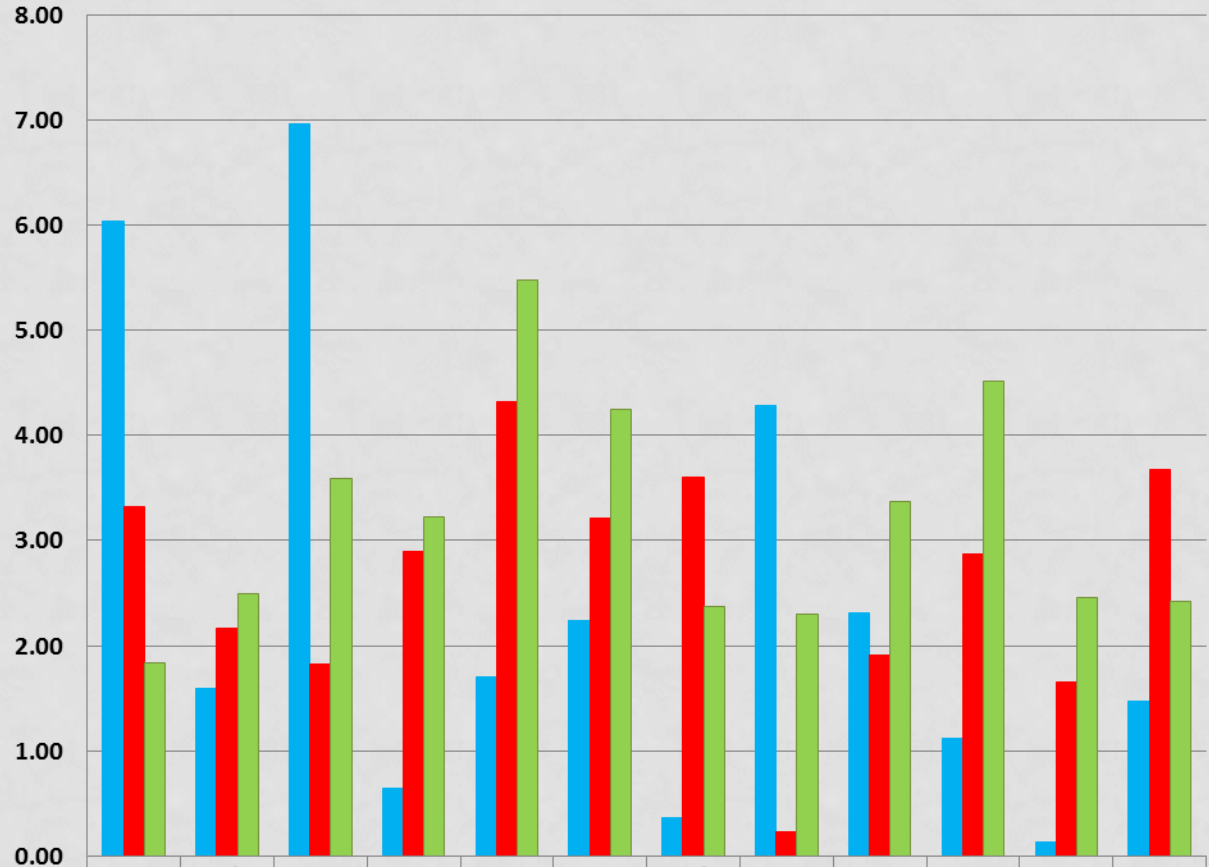
ANNUAL RAINFALL REPORT

2013 ANNUAL REPORT

2012 vs. 2013



- 2012 Total Inches
- 2013 Total Inches
- Average Total To Date



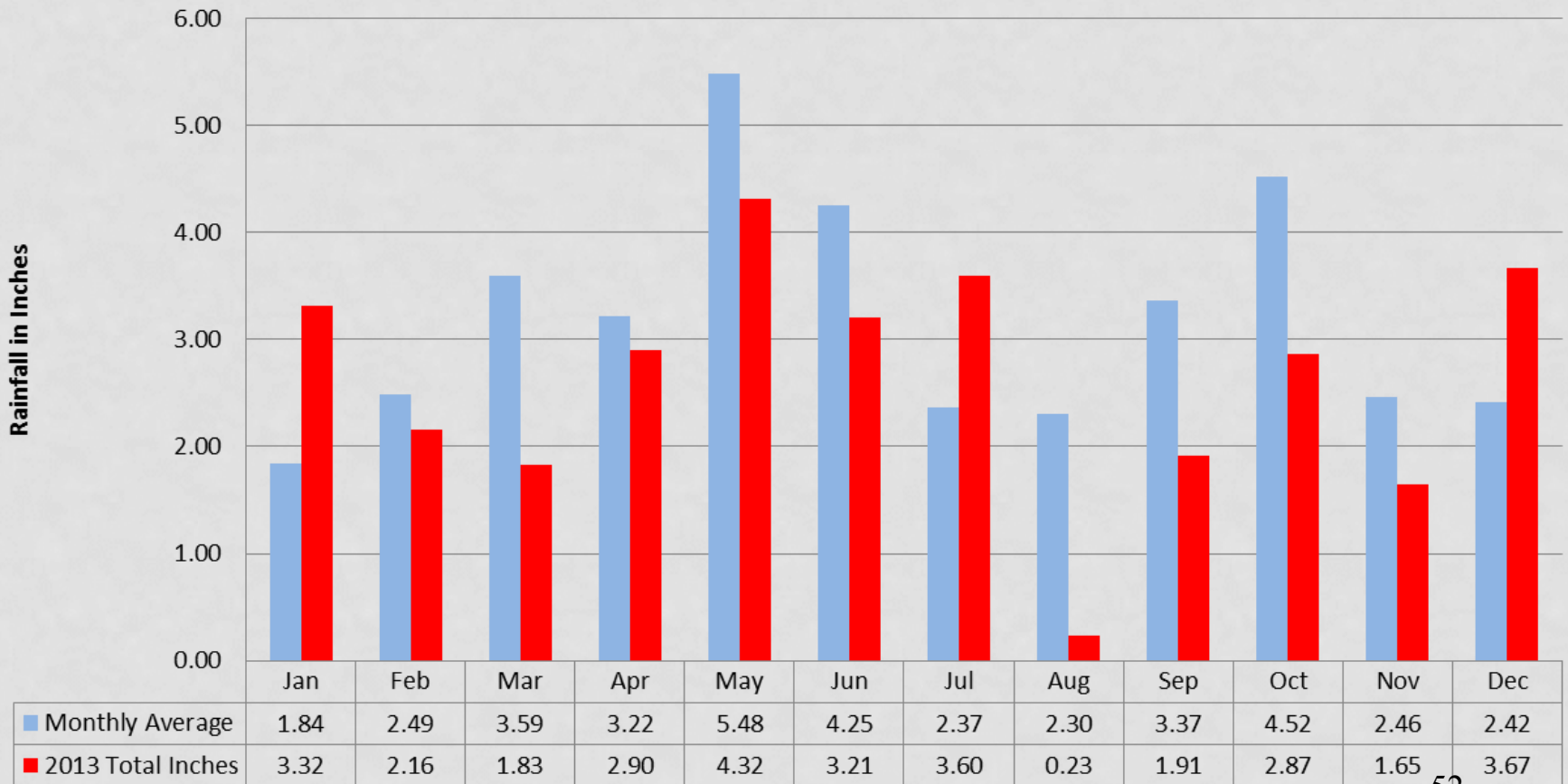
■ 2012 Total Inches	6.04	1.60	6.96	0.65	1.70	2.24	0.36	4.28	2.31	1.12	0.13	1.47
■ 2013 Total Inches	3.32	2.16	1.83	2.90	4.32	3.21	3.60	0.23	1.91	2.87	1.65	3.67
■ Monthly Average	1.84	2.49	3.59	3.22	5.48	4.25	2.37	2.30	3.37	4.52	2.46	2.42

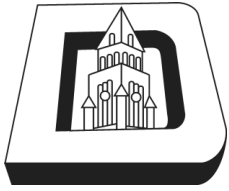


RAINFALL: AVERAGE VS ACTUAL

2013 ANNUAL REPORT

Average Monthly Rainfall vs 2013 Actuals





RAINFALL: 10 YEAR ANALYSIS

2013 ANNUAL REPORT

**10 YEAR
ANNUAL
RAINFALL
DATA**



**Rainfall
Deficit of
-6.80" in
2013**

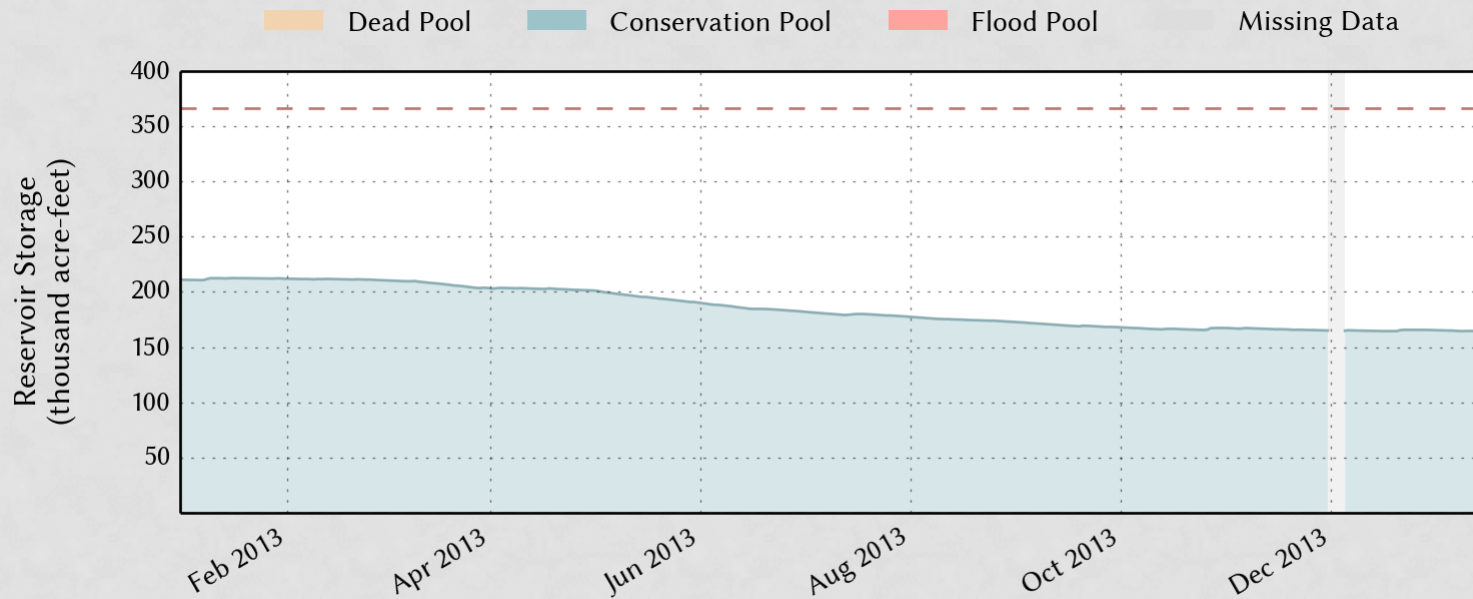
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
— ANNUAL RAINFALL	53.08	15.54	27.38	50.63	31.82	40.87	48.14	31.47	28.86	31.67
— ANNUAL AVERAGE	38.47	38.47	38.47	38.47	38.47	38.47	38.47	38.47	38.47	38.47

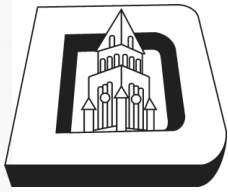


LAKE BRIDGEPORT 2013 ELEVATIONS 2013 ANNUAL REPORT



BRIDGEPORT RESERVOIR IS 44.9% FULL AS OF 01/14/2014

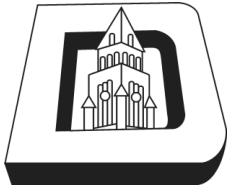




LAKE BRIDGEPORT ANNUAL ELEVATION 2013 ANNUAL REPORT

LAKE BRIDGEPORT ANNUAL ELEVATIONS DATA

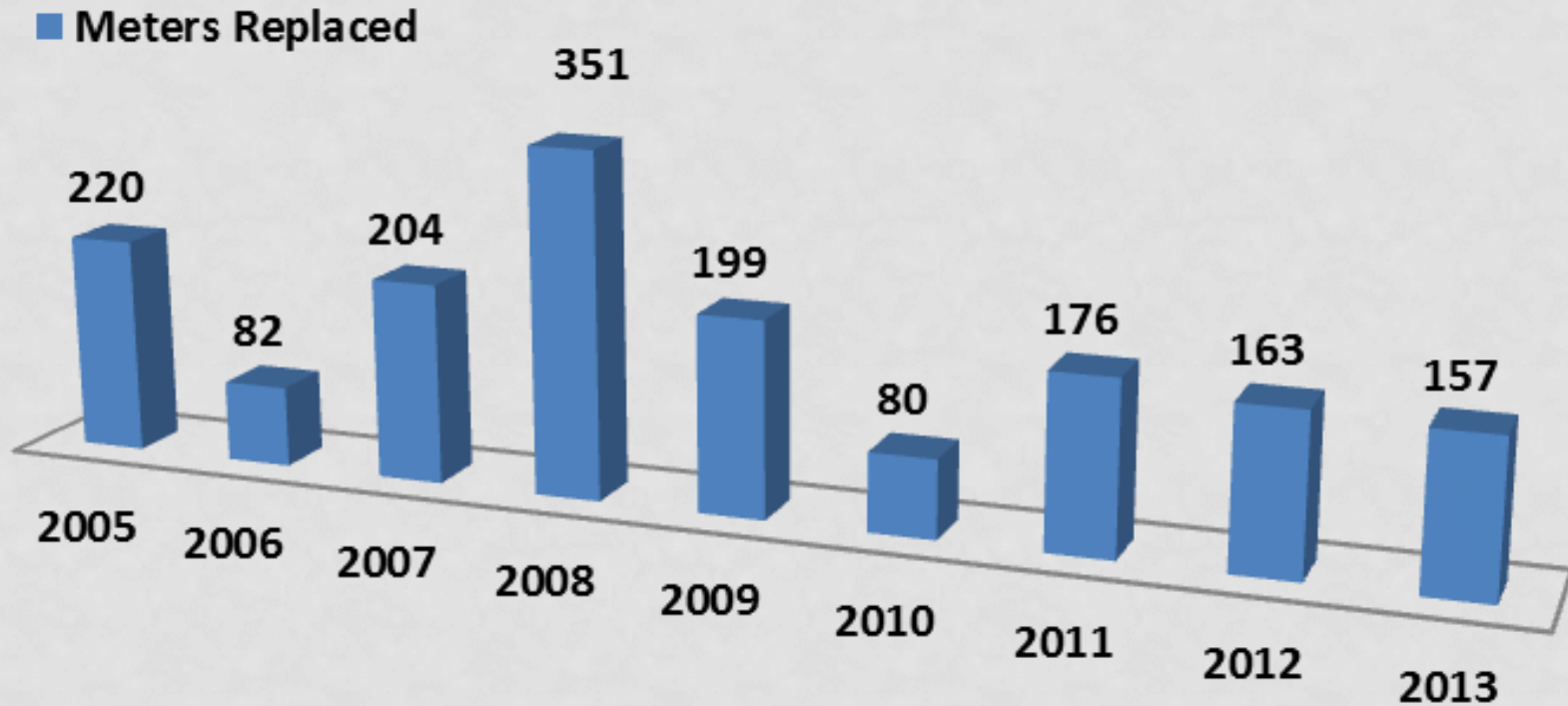


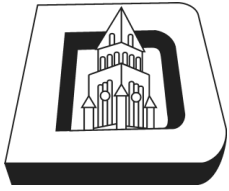


ELECTRONIC READ METERS

2013 ANNUAL REPORT

Annual Electronic Meter Installation Data





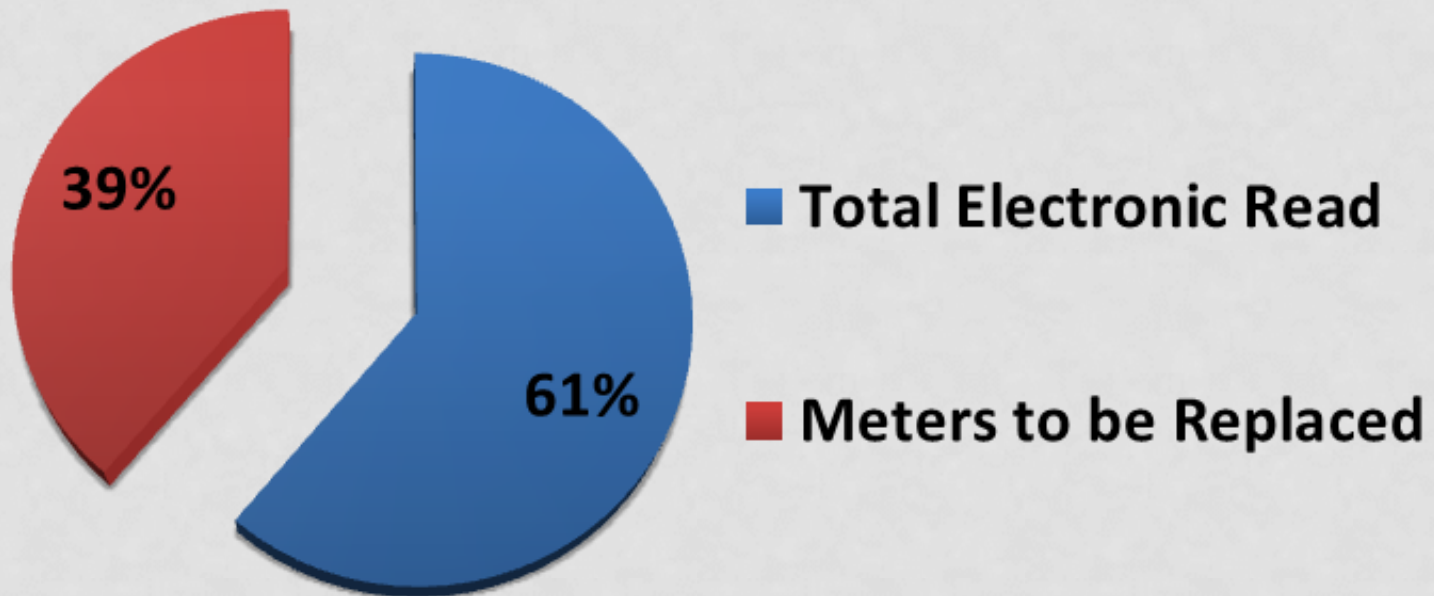
ELECTRONIC READ METERS

2013 ANNUAL REPORT

◆ **Total Meters in City = 2,666**

◆ **Total Electronic Reads = 1,632**

◆ **Total Manual Reads = 1,034**





PW DEPARTMENTAL ACCOMPLISHMENTS

2013 Annual Report

Planted Wildflower Seeds along Cemetery Road and within Oaklawn Cemetery for Spring 2013 Blooming Season





PW DEPARTMENTAL ACCOMPLISHMENTS

2013 Annual Report

Main Street Paving Improvements





PW DEPARTMENTAL ACCOMPLISHMENTS

2013 Annual Report

Main Street Paving Improvements



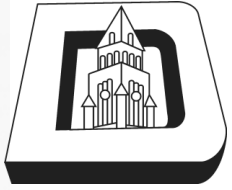


PW DEPARTMENTAL ACCOMPLISHMENTS

2013 Annual Report

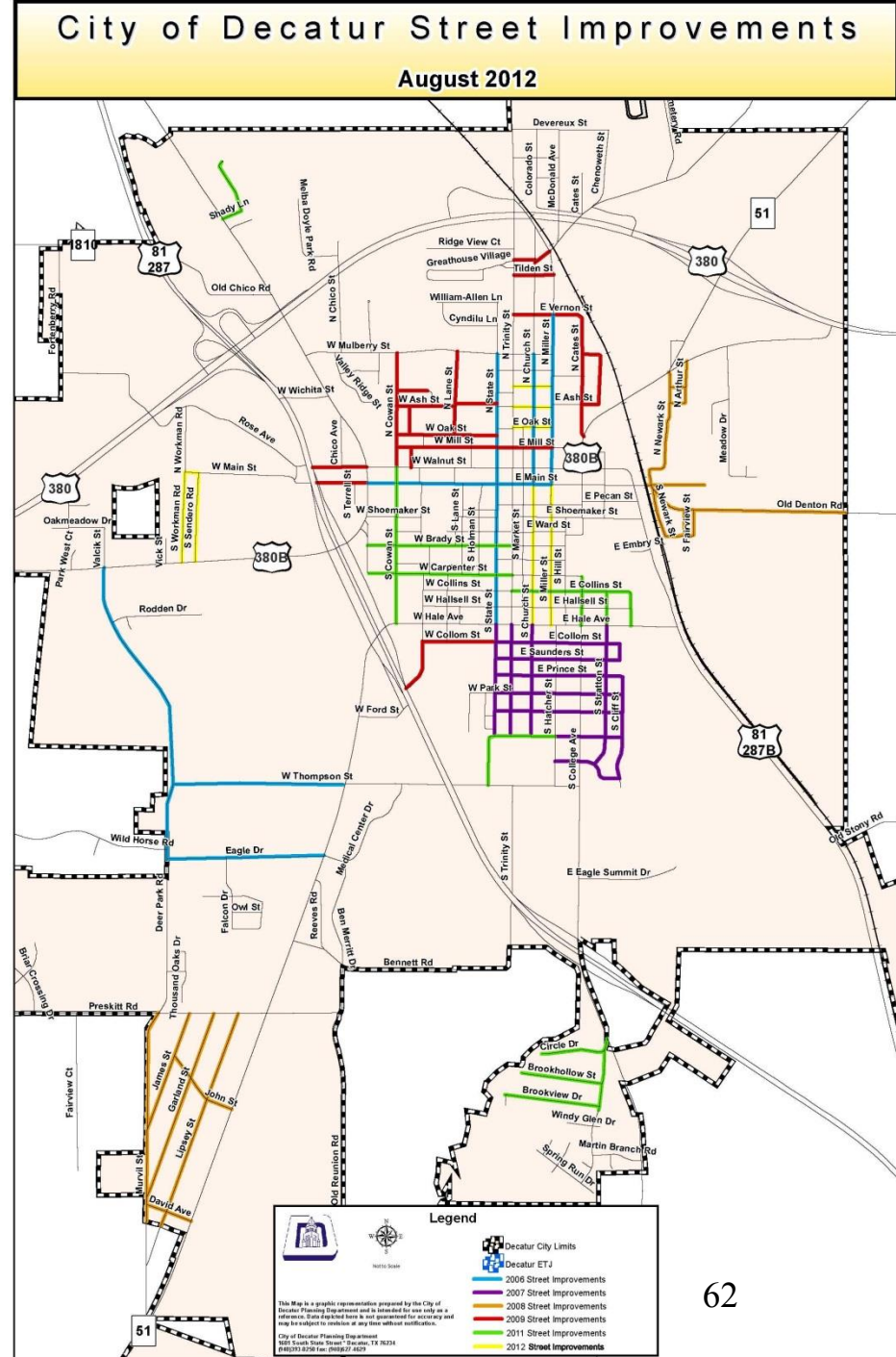
Main Street Paving Improvements

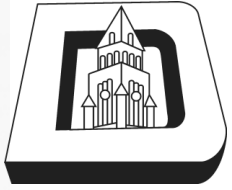




PW DEPARTMENTAL ACCOMPLISHMENTS 2013 ANNUAL REPORT

CITY STREET PAVING IMPROVEMENTS: PAST PROJECTS 2006 thru 2012





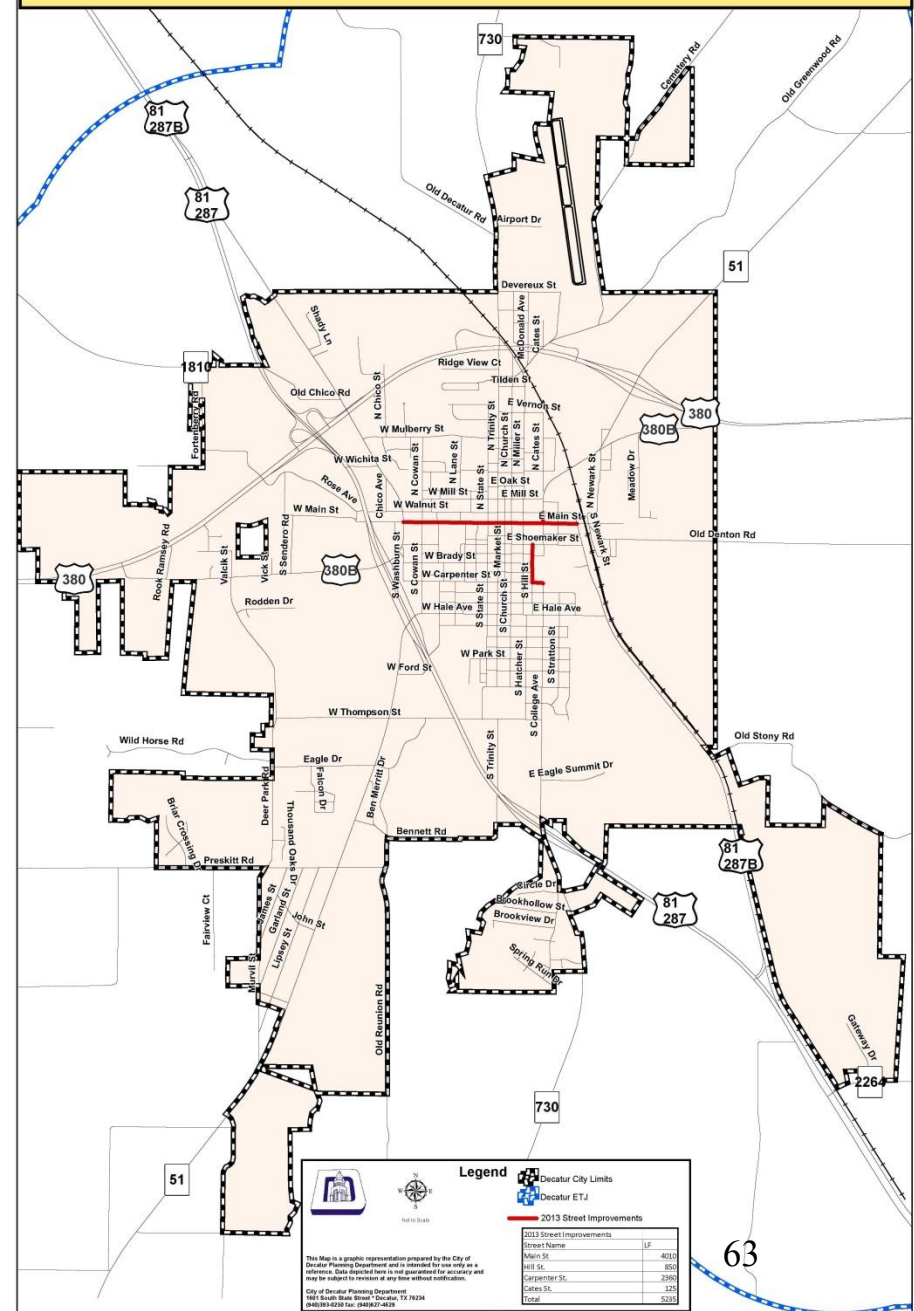
PW DEPARTMENTAL ACCOMPLISHMENTS 2013 ANNUAL REPORT

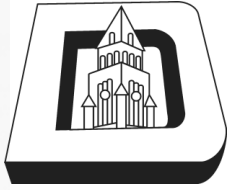
CITY STREET PAVING IMPROVEMENTS:

2013 PROJECT

- **MAIN STREET**

City of Decatur Street Improvements 2013





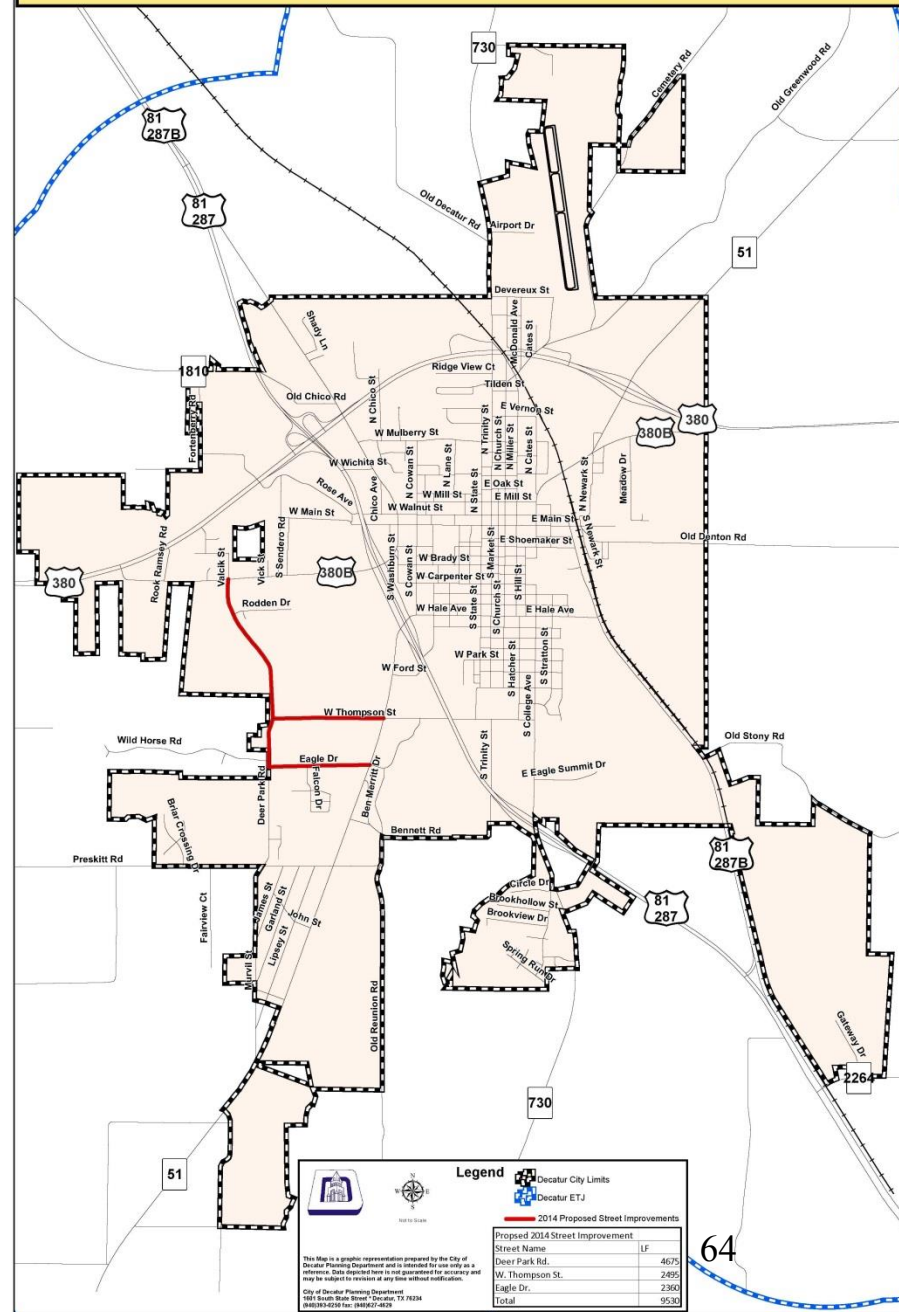
PW DEPARTMENTAL ACCOMPLISHMENTS 2013 ANNUAL REPORT

CITY STREET PAVING IMPROVEMENTS:

2014 PROJECT

- DEER PARK
- WEST THOMPSON
- EAGLE DRIVE

City of Decatur Proposed Street Improvements 2014

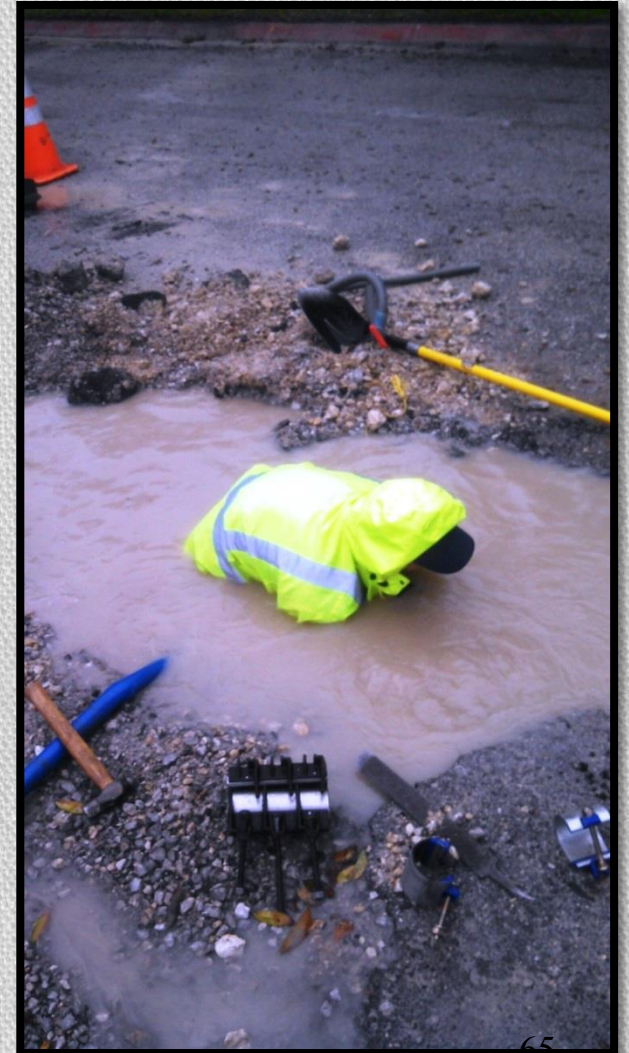
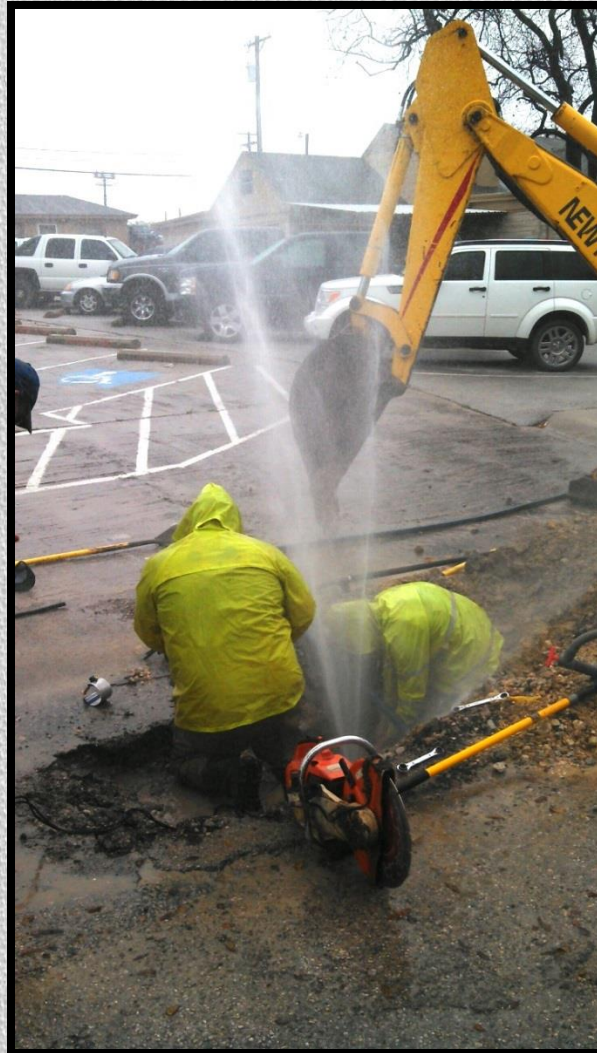
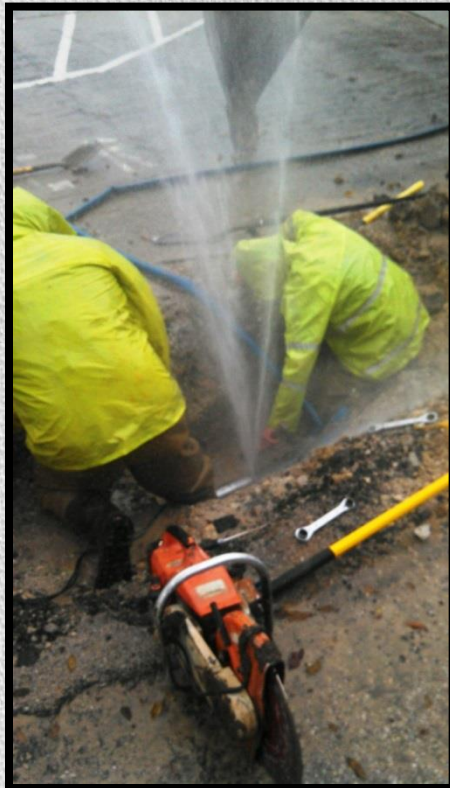




PW DEPARTMENTAL ACCOMPLISHMENTS

2013 Annual Report

Waterline Repair





PW DEPARTMENTAL ACCOMPLISHMENTS

2013 Annual Report

**Dec. 2013 Safety Meeting:
Medical Emergency Response
presented by the City Fire Dept.**

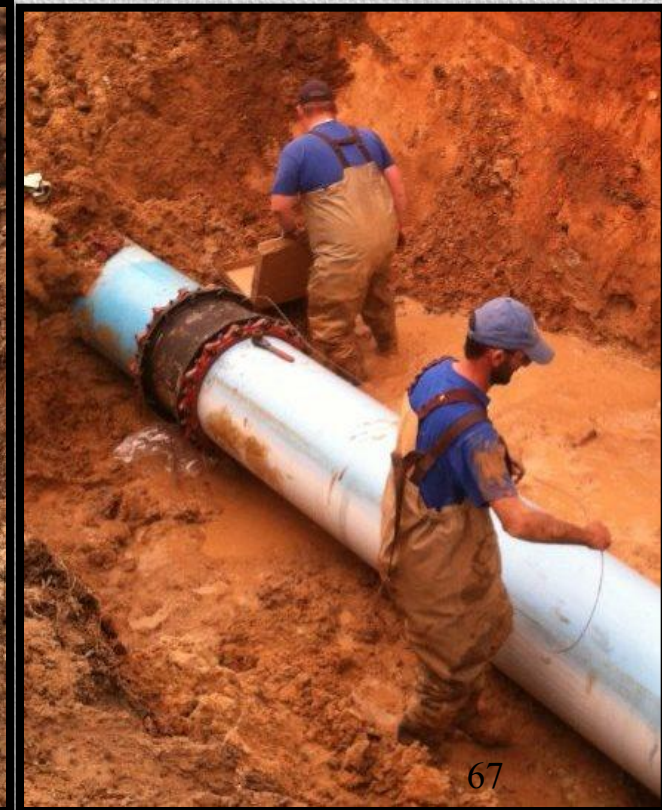
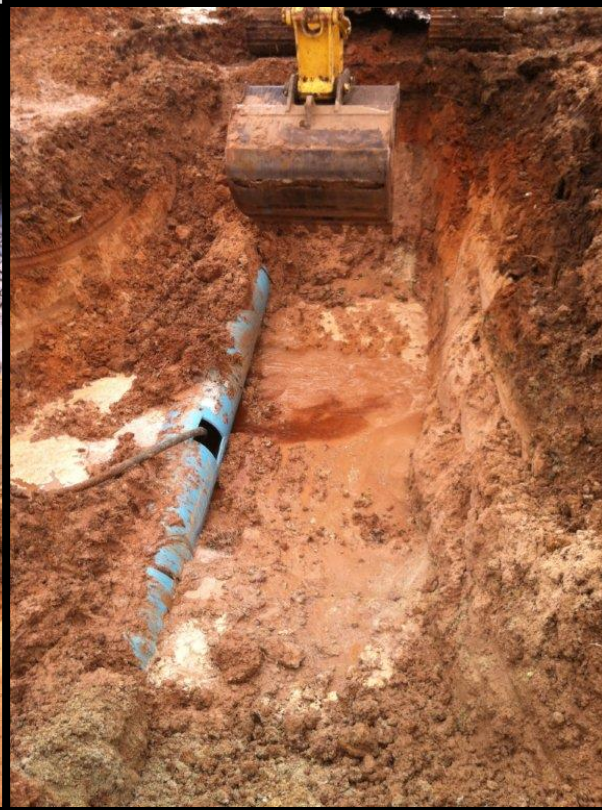




PW DEPARTMENTAL ACCOMPLISHMENTS

2013 Annual Report

Emergency Repair of the Raw Water Supply Line running from Lake Bridgeport To the City WTP – February 15, 2013





PW DEPARTMENTAL ACCOMPLISHMENTS

2013 Annual Report

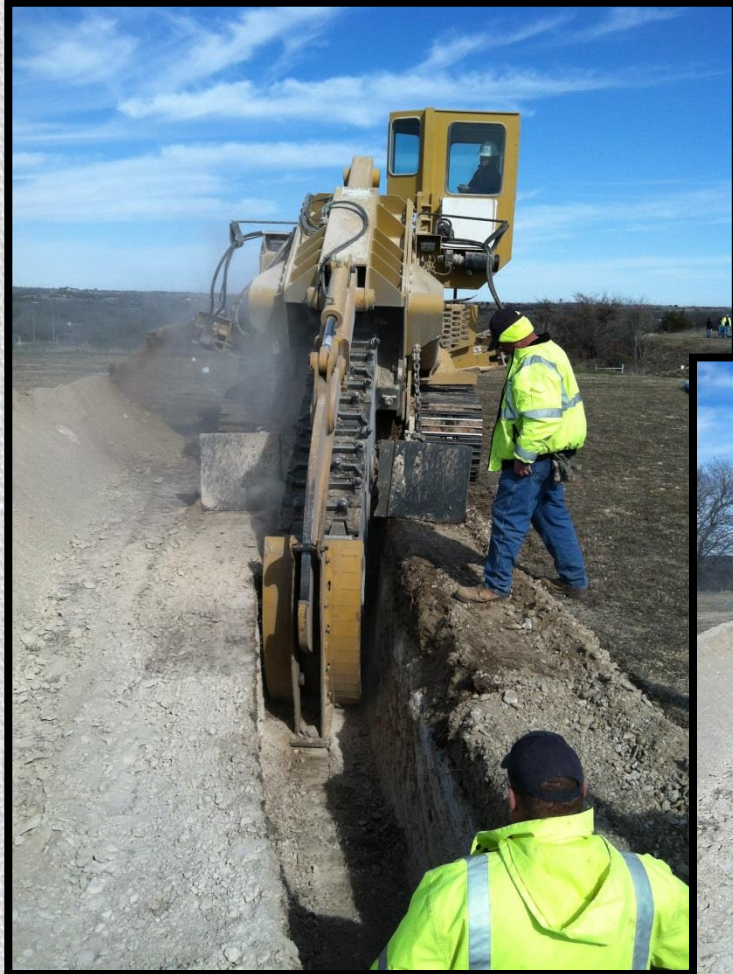
**Chipper
Crew In
Action**





PW DEPARTMENTAL ACCOMPLISHMENTS

2013 Annual Report



**Waterline
Placement
Project Serving
Jones Park**



PW DEPARTMENTAL ACCOMPLISHMENTS

2013 Annual Report

Welcome Sign Demo Project – Hwy 81/287





PW DEPARTMENTAL ACCOMPLISHMENTS

2013 Annual Report

Breaking the Ice Up for Emergency Vehicles





PW DEPARTMENTAL ACCOMPLISHMENTS

2013 Annual Report

Water Treatment
System: Pump and
Piping Maintenance





PW DEPARTMENTAL ACCOMPLISHMENTS

2013 Annual Report

WWTP: Motor Rebuild / Maintenance

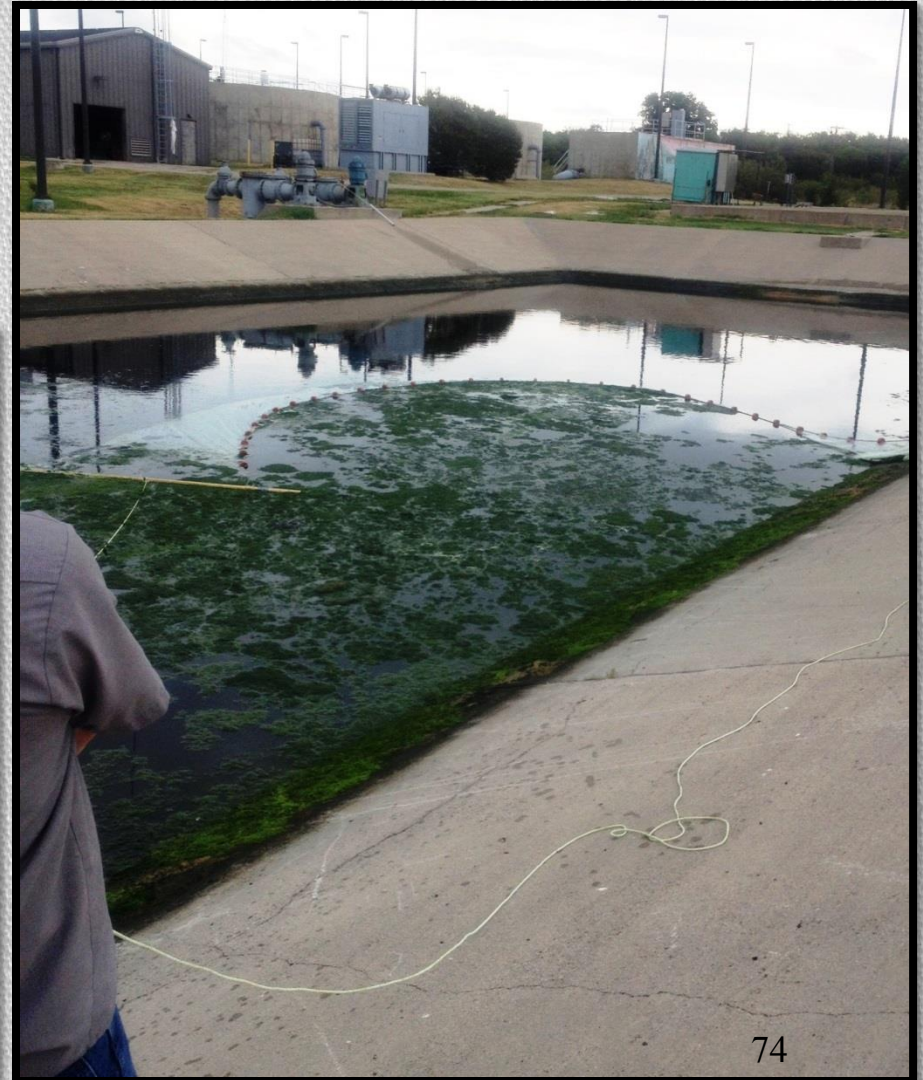


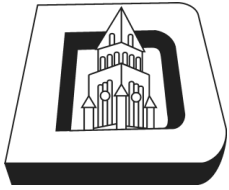


PW DEPARTMENTAL ACCOMPLISHMENTS

2013 Annual Report

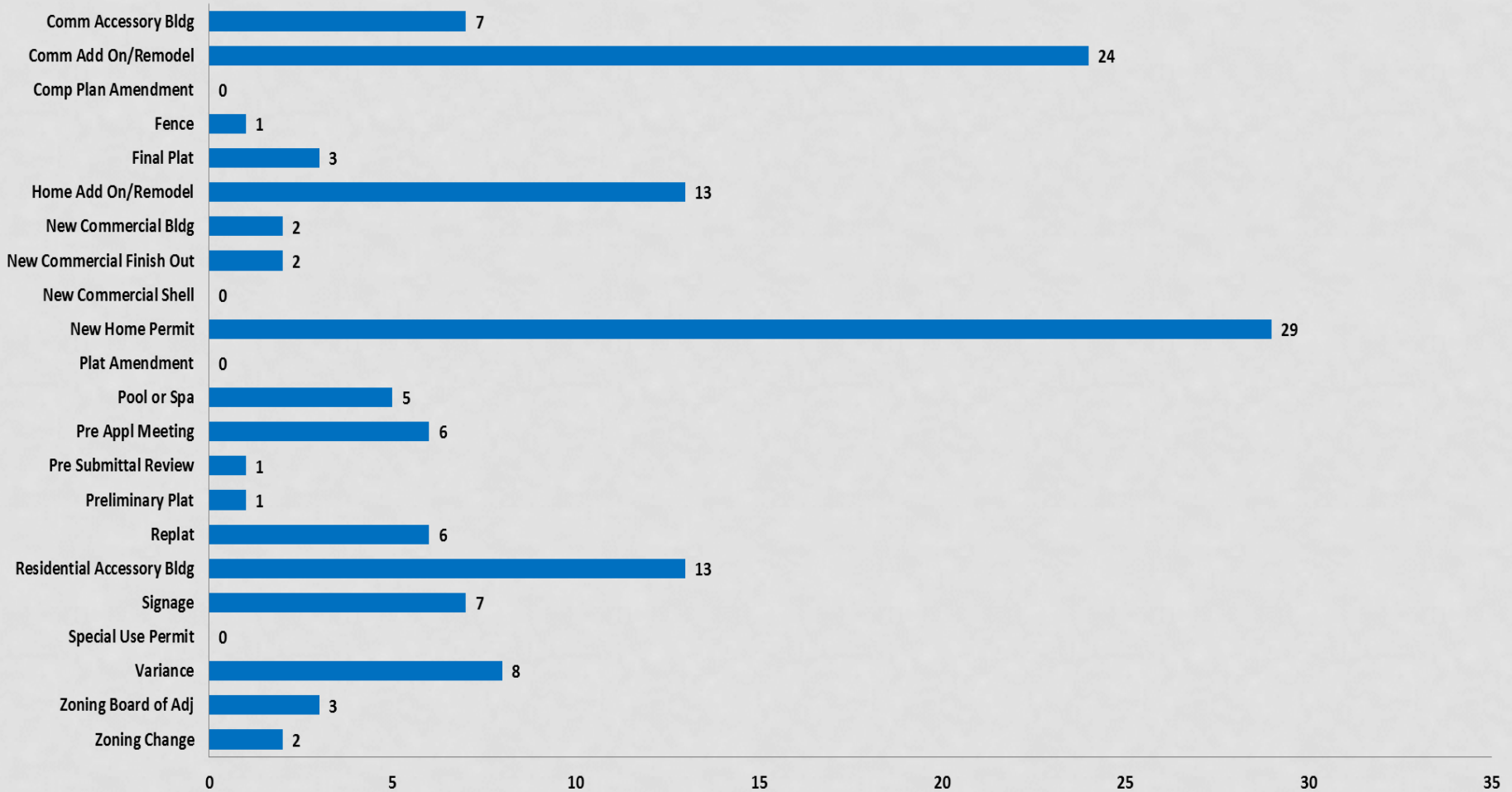
**WWTP:
Polishing Pond
Annual Maintenance**



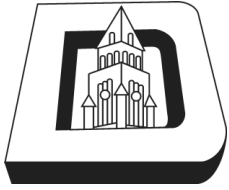


ENGINEERING / PLAN REVIEW

2013 ANNUAL REPORT



■ 133 TOTAL PROJECTS REVIEWED



PUBLIC WORKS DEPARTMENT

2013 ANNUAL REPORT

2014 DEPARTMENTAL GOALS

Complete Planned Street Maintenance Project (funding dependent)

Complete Scheduled Tasks for SSO Compliance

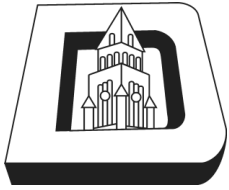
Conduct Ten (10) Safety Meetings for PW Departments

Complete 7th Year Water Meter Replacement Project (funding dependent)

Rehabilitate “North POCO” Lift Station (funding dependent)

Compile Annual Inspection of Treated Water Storage Tanks

Assist Other Departments as Required



PUBLIC WORKS DEPARTMENT

2013 ANNUAL REPORT

2014 ADMINISTRATIVE GOALS

Consumer Confidence Report (CCR) Water Department

Texas Tier2 Reports

Update City Design Standards

Decatur Civic Center Yearly Reporting for 2013

Month	Rentals	Groups with Catering	Offsites	Monthly Sales Figures	2012 Sales	% +/-
January	44	40		\$52,572.38	\$26,201.72	101%
February	45	41	1	\$52,303.18	\$63,354.66	-17%
March	39	32	3	\$42,021.55	\$43,037.99	-2%
April	58	47	5	\$58,003.85	\$48,651.43	19%
May	53	42	1	\$48,036.28	\$50,660.13	-5%
June	38	31	2	\$55,711.18	\$24,115.60	131%
July	41	38	4	\$39,474.41	\$23,699.48	67%
August	52	42	2	\$56,309.52	\$40,715.70	38%
September	46	32	4	\$37,836.37	\$38,391.94	-1%
October	53	38	2	\$39,122.47	\$23,539.77	66%
November	40	30	7	\$26,621.38	\$64,752.09	-59%
December	47	46	18	\$58,743.91	\$61,911.18	-5%
Totals	556	459	49	\$566,756.48	\$509,031.69	11%

- * Offsite business continues to grow
- * Easter & Mother's Day Brunch was very successful
- * Building is being maintained daily

1/7/2014

* James Wood Neighborhood cancelled to to winter storm revenue of \$7800.00

DEC TUR
M IN STREET



CELEBRATING 20 YEARS!
1994 - 2014

In 2013, the Decatur Main Street Program welcomed several new businesses to historic downtown: Rooster's Roadhouse, Belle Rose Boutique, The Jagged Edge Salon, Cute & Trendy Consignment, Courthouse Suites B&B, Christie Rhine Realty, More than Waxing Spa, Proline Designs and Biggar Hat Store...

Incentive Sign Grants were awarded to: A Ray of Flowers, Platinum Clean, Sweetwater Baking Company and Biggar Hat Store...

Design Requests were produced for: Allied Agency, 106-108 N Trinity, South Side Alley & Sweetwater Baking Company

May 31 the Annual Main Street Retreat & Planning Meeting was held with Texas Main Street Director, Debra Farst and July 10, Decatur was honored to be included as part of a Tour of Texas Best Main Street Cities for the new National Main Street Director, Patrice Frey hosted by TXMS Director, Debra Farst.

Decatur Main Street hosted many successful events including: Cruise Nights on the Courthouse Square, Wise Chicks Coop Tour, Girls Night Out, Chisholm Trail Days, Paint the Town Pink and the Decatur Swirl.

The Main Street program works cooperatively with downtown merchants, sponsors, other local organizations and neighboring main street cities to advertise in a number of ways.

The Program works jointly with the Public Works and Parks departments to hang rodeo banners (Youth Fair, PBR, Chisholm Trail Days), decorate for Christmas and help keep the main street district clean and inviting.

Work also continues with the Planning Department developing Visitor, Event & Parking Maps.

Court House Suites
 103A Main Street, Decatur, Texas
 DecaturCourtHouseSuites.com
 940.627.7005

Belle Rose Boutique
 Ladies Apparel, Handbags, Shoes & Accessories

JAGGED EDGE
 Hair & Tanning Salon

WALK-INS WELCOME
 SE HABLE ESPANOL

ROOSTER'S ROADHOUSE
 BIRD • BEER • BURGERS

Christie Rhine
 940-393-5070
 Real Estate & Home Care

CHURCH OF CHRIST
 COUNCIL OF ELDER
 COMMUNITY EVENTS
 GOVERNMENT

SALE

PIATINUM
 CLEANING & RESTORATION
 RECONSTRUCTION

(940) 627-1311
More Than WAXING!
 Hair Salon • Barber
SPA
 Facials • Full body Waxing
 Spray Tanning • And More!

Ray of Flowers
 Floral Design & Party Decorations

proline
 Designs
 (940) 627-2963

proline
 Designs
 (940) 627-2963

{HAND} MADE

BIGGAR HAT STORE

{CUSTOM} HATS

Sweetwater
 BAKING COMPANY
 DESSERTS • CAFE • BREADS

TEXAS HISTORICAL COMMISSION

June 21, 2013, amended June 27, 2013

Texas Main Street Center Design Report

Re: 183 North State
 City: Decatur
 By: South Blankenship Project Design Associates

Not the regulatory approval, permitting, or construction
Howard Langston, Architect, Texas Historical Commission

Please do not make any improvements to the building, including the building, exterior, or interior, or change the character of the building, including the roof, walls, and foundation. All mechanical and electrical systems should be well maintained or replaced with like-kind materials and equipment. Building use and exterior arrangement of program signs should also be in conformity with applicable rules and regulations.

Design Request and Existing Conditions

On June 17, 2013 the Decatur Main Street Manager asked the design team to prepare window signage for the building at 183 North State Street. Below is the proposed window design and a photograph of the building.

Texas Historical Commission
 P.O. Box 12276
 Austin, TX 78711-2276
 512.463.6108
 Fax: 512.475.4822
 Website: www.thc.texas.gov

TEXAS HISTORICAL COMMISSION
 www.thc.texas.gov

Memory Lane

ROOSTER'S ROADHOUSE



Sweetwater Baking Company

183 North State Street

		PROJECT: 112 W Walnut, Hanger's OWNER: Hanger's DATE: March 8, 2008 ARCHITECT: Wayne Dorn, P.A. Must be regularly approved, maintained, or reconstructed.	SHEET NUMBER 1 REVISED 2013
--	--	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------

Chisholm Trail Days

SATURDAY SEPTEMBER 7, 2013

HISTORIC DOWNTOWN DECATUR • 10 A.M. TO 6 P.M.

- FUN JUMP • TRAIN RIDES
- HAY RIDES PONY RIDES AND PONY PICTURES
- KIDS GAMES & ACTIVITIES • STICK HORSE RODEO
- ARTISANS, WESTERN HANDCRAFTS & PIONEER VENDORS
- CHUCKWAGON AND TRACTOR EXHIBIT

SHERIFF'S POSSE RODEO
 Thursday 5:30 - 8:00pm
 Friday 5:30 - 8:00pm
TONY MESSNER BRAND
 10:00am - 1:00pm
 1:00pm - 4:00pm
 4:00pm - 7:00pm
 ALL RODEOS ARE FREE
 ALL RODEOS ARE FREE
 ALL RODEOS ARE FREE

VENDORS & BOOTHS OPEN 10:00
 WISE COUNTY SHERIFF'S POSSE PARADE 11:00
DATCU MAIN STAGE STARTING AT 12:00 P.M.
 LIVE MUSIC FEATURING: CODY ROBBINS, BRANDON GENTRY, KATE MOSS COWLING,
 MELISSA NICHOLS ADAMS, COLT WEST AND MORE!
 GUNFIGHTERS 2:00 & 4:00
 KID'S STICKHORSE RODEO 3:00
 HOMEMADE ICE CREAM CONTEST 4:00

CANDLEWOOD SUITES
 601 W. THOMPSON ROAD
 DECATUR, TX 76234
 940-627-5480

Decatur Chamber of Commerce

Grace Baptist Church • **Watts Recreational** • Wise County Messenger • **Wise Electric Cooperative**
 BAYMONT INN & SUITES • **DATCU**
 FOR MORE INFORMATION
 WWW.CHISHOLMTRAILEVENTS.COM



Christmas GIRLS' NIGHT OUT



Cruise Nights on the Courthouse Square
May 3 June 7
September 6 October 4

Join us for another great season of classic cars in the shadow of the beautiful Wise County Courthouse. First Saturday of the month May, June, September & October
 Registration - 47 \$10 per vehicle
 Judging begins at 7 Awards Set @



For Information Contact Decatur Main Street 027-015

Thank You to our SPONSORS!
 James Wood Motors • Thelma Auto Repair
 Tom's Wrecker Service • Chris Fortis, Attorney
 August Pediatrics • State National Bank • Wise County Messenger
 Decatur Woman's Food Center • Allied Agency



Paint the Town **PINK**
 Wise County, Texas



Celebrating Survivors Remembering Those Lost

Friday, Oct. 18 • 10am-2pm

- Bake Sale
- Silent Auction
- Pink Line Ceremony
- Special Promotions with Local Businesses
- Lunch available for \$5 per plate

All proceeds benefit: **Mary's Gift & Women's Services at Wise Regional**

Mary's Gift provides mammograms and cervical cancer screenings to underserved women in Wise County. To learn more please visit: WiseRegional.org

Hosted by: Decatur Main Street & Wise Regional Health Foundation

For more information, call: 940-626-683 940-626-1384

Sponsored By: **WISCONSIN MESSENGER** • **STATE NATIONAL BANK** • **Print & Copy**
CAROL ANN CARSON, P.C. • **Wise Wireless** • **STU** • **WISCONSIN MESSENGER**

Decatur Swirl
 sip, savor, shop, and smile
www.decaturswirl.com

If you want or have chickens or are just coop curious, this **FREE** self-guided tour of Wise County's Chicken Coops is for you!

WISE CHICKS

It's an egg-cellent Tour!

COOP TOUR

APRIL 20TH
10:00-4:00
SEMINAR
9:00-10:00

www.wisetchickscooptour.com

DETAILS ON THE WEB



Congratulations To Our NFR Champions

NRS
NRSworld.com

FIRST FINANCIAL BANK

STATE NATIONAL BANK

JAMES WOOD MOTORCYCLES

We Are Proud You Call Decatur Home!

EIGHTER FROM DECATUR
COUNTY SEAT OF WISE

Decatur Main Street
940-627-6158 • www.decaturmainsstreet.com

Spring is HAPPENING ON THE DECATUR SQUARE!

TONIGHT
Chicks Night Out
6 - 8 p.m.
See downtown stores for sales & refreshments

Saturday April 14
Wise Chicks
Chicken Coop Tour & Eco-Festival
10 a.m. - 5 p.m.

Events & maps for the tour on the Decatur Square
Relay Revolver Concert on the Decatur Square
Wise Co. Relay for Life Fundraiser
Admission \$5 ages 12 & up, \$2 ages 11 and younger.
5 p.m. - Midnight

Stop & Shop these stores for specials April 12 & 14

The Sundry Shack Shirts, Hats, Boots, Belts, and more! 114 W. Walnut • 940-627-0028	Nell's Nook Shop for UNIQUE Gifts 115 N. State Street • 940-626-3077	Cover Place 1305 West Walnut • Decatur • 940-627-4444
Bosnie's Cosmetics, Skincare, Hair Care 115 N. State Street • 940-626-3077	Embroid'it Embroidery, Signs, T-shirts 110 W. Walnut • 817-233-3771	Flora Floral Floral Design & Delivery 115 N. State Street • 940-626-3077
SUNSHINE SQUARE 108 W. Walnut • 940-627-3334 25% OFF ALL CLOTHING	20% OFF STOREWIDE 100 W. Main Street 940-626-1558	Tangles Hair Salon & Day Spa 115 N. State Street • 940-626-3077
SWEETIE PIE'S Lunch and Dinner • Every Day 940-626-4555	PiperBlu Lunch and Dinner • Every Day 940-626-4555	Noah's Pet Supplies & Services 115 N. State Street • 940-626-3077

Discover the History and Charm of Downtown Decatur

Restaurants • Antiques • Boutiques • Specialty Shops
All in the shadow of the Wise County Courthouse!

Call Decatur Main Street for more information
940-627-6158

or visit www.decaturmainsstreet.com

Celebrate the Season

HISTORIC DOWNTOWN DECATUR

MOONLIGHT MADNESS
Saturday, Dec. 1
Lighted parade, 6-30 p.m. Stores open late, carriage rides & activities on the historic square. For more information, call Decatur Chamber of Commerce 940.627.3197

WISE COUNTY TOY RUN
Sunday, Dec 2

GIRLS NIGHT OUT
Thursday, Dec. 6 • 6 - 8 pm
"Holiday Madness"
Sales, refreshments, and Santa

BREAKFAST WITH SANTA
Saturday, Dec. 15 • 7 - 10 a.m.
At Decatur Fire Department, 1705 S. State Street

Call Decatur Main Street for more info
940.627.6158
or visit www.decaturmainsstreet.com

Embroid'it & Cowgirl Chic
Boutique
SATURDAY, DECEMBER 1
Check out our in-store specials! Don't know what to get? We have Gift Certificates!
110 W. Walnut • 817.233.3771

Cerina's
SOUTHWEST BOUTIQUE
See store for Moonlight Madne
TOWNS 940.627.3334 SPANX 115 N. STATE • 940.626.3077

MOONLIGHT MADNESS
Saturday, Dec. 1
10 a.m. - 10 p.m.

SUNSHINE SQUARE
25% OFF ALL SHOES 40% OFF ALL CLOTHING
Excluding Fax Retailer
108 W. Walnut • 940.627.3334
www.sunshinesquare.com

FUZZY'S TACO SHOP
SATURDAY FRI
Open until 11 p.m.
Hot Chilitos, Cones, & More!
Mon., Thurs. 7 am - 10 pm
Fri., Sat. 7 am - 11 pm
Sun. 8 am - 9 pm
109 N. STATE • 940.626.8226

Welcome to DECATUR

Whether you plan to spend a day or a lifetime, we welcome you to Wise County and the historic Decatur Square

DECATUR MAIN STREET EVENTS On the Historic Square

ANTIQUE
24 Main Street Antique Mall
Antiques & Collectibles • 1177
22 Nooks & Crannies
100 W. Main • 940-626-1558

ARTS & CRAFTS
18. Callyn LeTisha
Cotton, Quilts, Crafts for All
103 S. Trinity • 940-626-4783

BEAUTY
20. Belle Belle Hair Salon
115 N. State Street • 940-626-3077

BOOKS
21. Decatur Courthouse Bookstore
115 N. State Street • 940-626-3077

CHILDREN
23. Corner Place
1305 West Walnut • Decatur • 940-627-4444

COFFEE
25. Coffee House
115 N. State Street • 940-626-3077

CONTRACTORS
26. Belle Belle Hair Salon
115 N. State Street • 940-626-3077

DIY
27. The Sundry Shack
114 W. Walnut • 940-627-0028

EVENTS
28. Decatur Courthouse Bookstore
115 N. State Street • 940-626-3077

FINES
29. Wise County Messenger
115 South Trinity • 940-627-0987

FLORAL
30. Flora Floral
115 N. State Street • 940-626-3077

FOOD & BEVERAGE
31. Sweetie Pie's
108 W. Walnut • 940-627-3334

FRUITS & VEGETABLES
32. Sunshine Square
108 W. Walnut • 940-627-3334

HAIR
33. Tangles
115 N. State Street • 940-626-3077

HAIR SALON
34. Jangled Edges Hair & Tanning Salon
115 N. State Street • 940-626-3077

HAIR SALON
35. Tangles Hair Salon
115 N. State Street • 940-626-3077

HAIR SALON
36. PiperBlu
115 N. State Street • 940-626-3077

HAIR SALON
37. Sweetie Pie's
108 W. Walnut • 940-627-3334

HAIR SALON
38. Embroid'it
110 W. Walnut • 817-233-3771

HAIR SALON
39. Nell's Nook
115 N. State Street • 940-626-3077

HAIR SALON
40. Cover Place
1305 West Walnut • Decatur • 940-627-4444

HAIR SALON
41. Bosnie's
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108 W. Walnut • 940-62

- 20th Anniversary Celebration Events
 - 2014 Goals



Preserving the Past for a Brighter Tomorrow!

Board Members: Nancy Boyd, Rex Keese, Jeannine Eaton, Kerry Clower, James Macik, David Hamilton, Chris Forbis, Cyndi Fernihough, Christie Rhine, Steve Sims, Nola Cocanougher

DECATUR MAIN STREET
& COMMUNITY CALENDAR OF EVENTS

FEBRUARY

DJWC- Daddy Daughter Dance
www.decaturniorwomansclub.com
February 1

Disciple Now
FBC Youth
Downtown Sweep
February 15

Wise County Antique Auto Swap Meet
Last full weekend in February 21,22,23
Wise County Rodeo Grounds
Contact: Wise County Antique Auto Club
www.wcaac.com 940-627-6555

MARCH

Wise County Youth Fair
www.wcyouthfair.org
1-8

APRIL

Wise Hoops 3 on 3 Basketball
Friday April 4
www.decaturniorwomansclub.com

Decatur 5K
Downtown Saturday, April 5
Mike Bowers 940-391-9057

Dazzle me Pink
@ Decatur Civic Center
Wednesday April 9, WRHS Foundation
940-626-1384

Girls Night Out
Bunnies & Blooms
Thursday, April 17, 6-8 PM

City Wide Garage Sale

3rd Saturday in April
April 19

Glitzy Girls Trailer Park
Vintage Travel Trailer Show & Festival
Downtown Decatur
April 19

Yesterday's Retroblast
Car Show & Cruise- In
April 19

United Way Golf Tournament
@ Eagle Mountain Resort
April 25

Wise County Relay for Life
April 25-26
940 393-3165

MAY

National Historic Preservation Month

Month of May
Tours of Courthouse and Historic Downtown

Wise Chicks Coop Tour
www.wisechickscooptour.com
May 3

Cruise Nights on the Courthouse Square

1st Saturday of Month 4-8 p.m.
May 3

Celebrating 20 Years of Decatur Main Street
Reception 4-6 pm
Downtown
May 3

Decatur Chamber
Clay Shoot
May 23

JW Hart PBR Event
www.wcchallenger.org
May 31

JUNE

Cruise Nights on the Courthouse Square
1st Saturday of Month 4-8 p.m.
June 7

Decatur Chamber Golf Tournament
@ Decatur Country Club
Friday June 13
940-627-3107
www.decatortx.com

JULY

Wise County Old Settlers Reunion
Last full week of July
@ Joe Wheeler Park 940-627-7090
July 21-26

AUGUST

Taste of Wise County
Decatur Civic Center
Thursday, August 28

SEPTEMBER

Cruise Nights on the Courthouse Square
1st Saturday of Month 4-8 pm
September 6

Girls Night Out on the Decatur Square
“Cowgirl Up”
Thursday, September 11, 6-8pm

Chisholm Trail Days
Western Heritage Festival
September 13

City Wide Garage Sale
2nd Saturday in September
September 13

Southwest Swap Meet
Sheriff's Posse Rodeo Grounds
September 12,13,14
www.southwestswapmeet.com

OCTOBER

Cruise Nights on the Courthouse Square

1st Saturday of Month 4-8 pm
October 4

Girls Night Out
Thursday, October 16

Paint the Town Pink

3rd Friday of the month
October 17

Chamber of Commerce
Annual Auction @ Decatur Civic Center
October 18

Chisholm Trail Steak Challenge
Wise County Reunion Grounds
October 25

NOVEMBER

Holiday Open House

Participating Downtown Businesses
1st Saturday of November
November 1

Decatur Swirl

Shopping, Wine Tastings, Food and Fun!
November 1
www.decaturswirl.com

Veterans Day Events
November 11

Lucky Seven

City Wide Retail Promotion
Friday November 28

DECEMBER

Moonlight Madness

Lighted Evening Parade & Shopping

1st Saturday of December

December 6

Wise County Toy Run

Sunday December 7

www.wctoyrun.com

Decatur Women's Club Tour of Homes

1st Sunday of December

December 7

Girls Night Out on the Decatur Square

“Christmas on the Square”

Thursday, December 11, 6-8pm

Breakfast with Santa

@ Decatur Fire Department

2nd Saturday of December

December 13



2013 Annual Report



“To Help People”



Decatur Fire Department 2013 Annual Report

Fire Chief's Message

Once again I'm appreciative of the opportunity to present our annual report for your review. This year, we sought to simplify this process and are utilizing some new data-collection software that will allow us to better plan our emergency services needs and solutions through the future.



2013 was a busy year for our members. Our service load continues to parallel that of Texas cities that have a population of 25-30,000 residents. Our annual response load compares with DFW area cities such as Roanoke, Crowley, Azle, and others even though our permanent population is much less. We attribute this to an estimated daytime population of 30,000 plus, made up of visitors for business and government, as well as those passing through on the highway system. Even though the majority of these people don't live here, we must include them in our planning for service.

It was also a difficult and trying year for the Texas Fire Service. Over 29 Texas Firefighters died in the Line-of-duty in the first 5 months of 2013, with 10 firefighters perishing in the explosion in West, Texas. The members of the Decatur FD stepped up and assisted with the tragedy in West, providing emergency services coverage and other assistance to that community. Besides assisting in West, we also took the opportunity to review our response procedures and training regimen to assure that we are as prepared as we possibly can be at all times.

In light of all this, our members continue to excel in their service delivery and in their training activities. All together, our Firefighters and Officers completed over 25,000 hours of formal training this past year...all important to keep Decatur a safe place to live, work, and visit.

Respectfully Submitted,

Mike Richardson
Fire Chief

"To Help People"



Decatur Fire Department 2013 Annual Report

Decatur Fire Department Mission

The Mission of the Decatur Fire Department is simple...*”To Help People”*.

By holding to such a simple mission statement, we refuse to limit ourselves in our service to our customers and we express our desire to seek solutions to whatever problems we are called upon to address.

Decatur Fire Department Vision

The Decatur Fire Department strives to provide emergency fire and rescue services that meet and exceed regional, state and national standards. We envision our organization as one which solves emergency problems in our community without fail and with a palpable commitment to making Decatur a safe and secure place to live, work, and visit.

Decatur Fire Department Values

The values that make the Decatur Fire Department a unique and successful organization include:

- Quick and Skillful Service
- Considerate, Caring and Professional Attitudes
- Resourceful Performance
- Family
- Commitment to Community
- Courteous and Respectful Treatment Internally and Externally
- Committed to Safety, Health and Fitness
- Lifetime Membership
- A Pleasant and Fun Atmosphere



Decatur Fire Department 2013 Annual Report

Our Personnel

The Decatur Fire Department is a “Combination Fire Department”. This type of fire department consists of a mix of full-time paid staff and volunteers.

The Decatur Fire Department is currently staffed on a twenty-four hour basis, utilizing a total of 46 personnel. These personnel consist of the following:

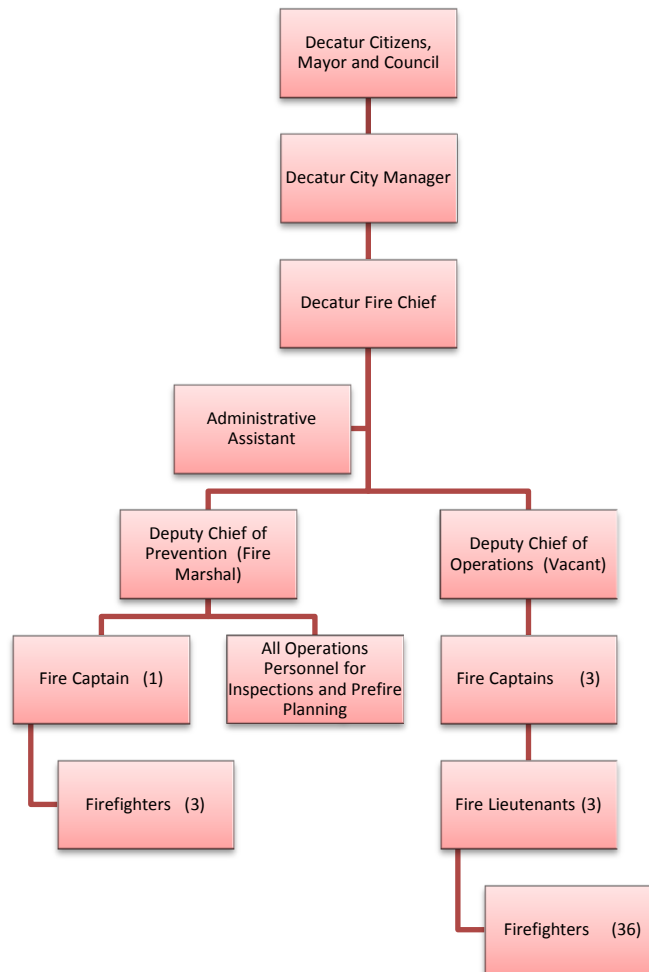
- | | | |
|----|-----------|-----------------------------------------------------------------------------------------------|
| 3 | Full-time | Administrative Personnel
(Fire Chief, Deputy Chief/Fire Marshal, Administrative Assistant) |
| 9 | Full-time | Operations Personnel
(3-Fire Captains, 6-Firefighters/Apparatus Operators) |
| 30 | Volunteer | Operations Personnel
(3-Fire Lieutenants, 27-Firefighters) |
| 4 | Volunteer | Administrative/Support Personnel
(1-Fire Captain, 3-Firefighters) |





Decatur Fire Department 2013 Annual Report

Our Organizational Structure





Decatur Fire Department 2013 Annual Report

Our Organizational Structure (continued)

The Fire Department is divided into three functions, or divisions. These divisions are:

Fire Administration

Fire Administration ensures the effective operation of the fire department. This function is managed by the Fire Chief, the Deputy Fire Chief, and the Administrative Assistant. Responsibilities include:

- Leadership
- Planning
- Budget Management and Development
- Financial Management of the Department
- Personnel and Payroll
- Grant Administration
- Acquisition
- Customer Service
- Recruiting and Motivation

Fire Operations

Fire Operations provides for the physical and technical deployment of personnel and equipment to mitigate emergencies in the response area. This function is managed by the Fire Chief and the Fire Department Captains. Responsibilities include:

- Fire Suppression
- Emergency Medical First response
- Training and Continuing Education
- Special Operations (Hazardous materials, Water Rescue, Auto Extrication)
- Fire Company Inspections
- Hydrant Maintenance and Testing
- Fleet Maintenance



Decatur Fire Department 2013 Annual Report

Fire Prevention

Fire Prevention is tasked with developing methods to reduce fire experiences in the community. This function is managed by the Deputy Fire Chief and the Fire Department Captains. Responsibilities include:

- Fire and Safety Inspections
- Plan Reviews
- Permits for Fire Protection and Detection Systems
- Fire Code Enforcement
- Fire Cause Investigations
- Administrative Investigations
- Fire Department Community relations
- Public Fire Education





Decatur Fire Department 2013 Annual Report

2013 Goals and Accomplishments

1. Utilized derelict buildings to provide realistic training opportunities for our firefighters. We also made arrangements to perform live fire training at the Wichita Falls FD Training Center on an annual basis.
2. Initiated the national “Ready, Set, Go” program in and around Decatur. This program is aimed at prevention education for wildland fires. We have certified the department and some of our personnel as a training point for the program
3. Completed the second year of EMS upgrade training with 2 more Paramedics completing their program and 2 more starting theirs.
4. Worked with other area Fire Departments to develop a streamlined Citizen Fire Academy presentation for the coming year
5. Continued to pursue a comprehensive program to encourage the installation of automatic fire sprinkler system in older commercial buildings.
6. Changed our EMS first response capabilities to a more advanced level of care.
7. Excelled in our Mission!





Decatur Fire Department 2013 Annual Report

Goals for 2014

During 2014 the DFD will continue to work to provide the best service we can to our community. We continue to do that by mostly relying on Volunteer Firefighters. These men and women have given a tremendous amount of service to our community...in effect providing the equivalent of two paid personnel per shift, a total of six on an annual basis, This can be further calculated as to provide the City of Decatur with an additional \$336,000.00 of value per year.

Our goals for 2014 will be to focus on maintaining and developing our volunteer corps for continued service. On an annual basis, we lose approximately 10 volunteer firefighters. Fortunately, we have a program to replace those firefighters on a regular basis. We hope to expand the program slightly in the coming year and strive to maintain a roster of 36 operational volunteers.

We also seek to better our overall response times on an annual basis. With current traffic conditions, our lack of sufficient personnel to answer overlapping calls, and a single response point, we see the possibility to reduce these times as an exceptional challenge. We do, however expect that we will be able to modify our procedures to make some improvement.

All of this leads to our current level of risk management and needs assessment. Our priorities for the future are to:

- 1- Increase staffing, both career and volunteer so as to provide 24 hour capability to respond to overlapping incidents.
- 2- Develop a plan to implement a Fire Training facility in our city. This will allow us to conduct needed training without excessive travel.
- 3- Begin assessment and planning for additional response points within the city. At present we estimate a need for a satellite fire station in the south section of the city within the next five years. We further expect that another satellite station may be needed in the north with the next eight years



Decatur Fire Department 2013 Annual Report

Decatur Fire Department Operational Assets 2012

C115	2008 Ford Expedition	Mobile Command
C215	2008 Ford Expedition	Fire Prevention/Investigation
E115	2008 Central	1250 GPM CAFS Engine/Pumper
E215	1992 KME	1250 GPM Engine/Pumper
E315	1999 Master	500 GPM Type 3 Wildland Engine
T115	1987 Sutphen	100 ft Aerial Platform
TK115	2005 Mack	3200 Gallon Tanker
B115	2008 Brushfighter	500 GPM CAFS Brush Truck
S115	2013 Ford F150	Support Vehicle
S215	2001 Ford F450	Air Support Truck
P115	20 ft Enclosed Trailer	Public Ed/Clown program
P215	30 ft Custom Trailer	Public Ed/Safety program





Decatur Fire Department 2013 Annual Report

2014: Optimistic for a better year!



Decatur Fire Department

Decatur, TX

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Incident Count for All Calls (All Statuses) for Agency for Date Range

Start Date: 01/01/2013 | End Date: 12/31/2013

AGENCY	# INCIDENTS
Decatur Fire Department	1640

This report includes all Incomplete, Complete and Reviewed Incidents for all incident types, NOT just Reviewed Incidents.



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Page # 1

Decatur Fire Department

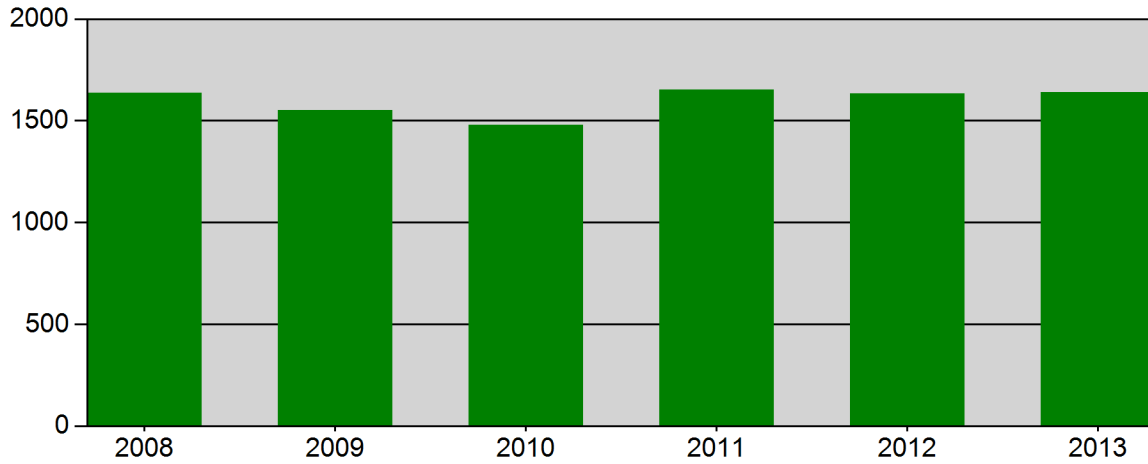
Decatur, TX

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Incidents by Year for Year Range

StartYear: 2007 | EndYear: 2013



YEAR	COUNT
2008	1637
2009	1552
2010	1480
2011	1652
2012	1635
2013	1640

Only REVIEWED incidents included

Decatur Fire Department

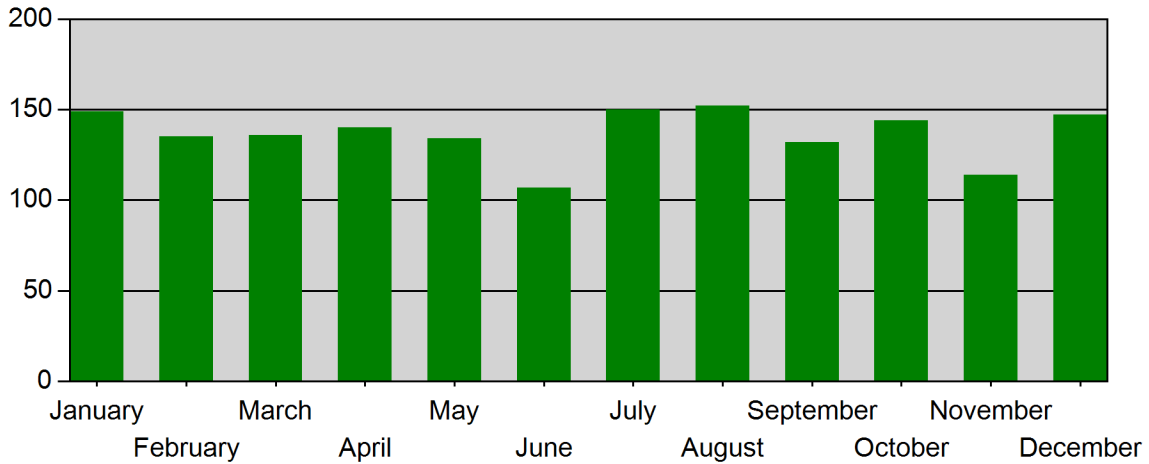
Decatur, TX

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Incidents by Month for Month Range

StartMonth: 1 | EndMonth: 12 | Year: 2013



MONTH	INCIDENTS
January	149
February	135
March	136
April	140
May	134
June	107
July	150
August	152
September	132
October	144
November	114
December	147

Only REVIEWED incidents included

Decatur Fire Department

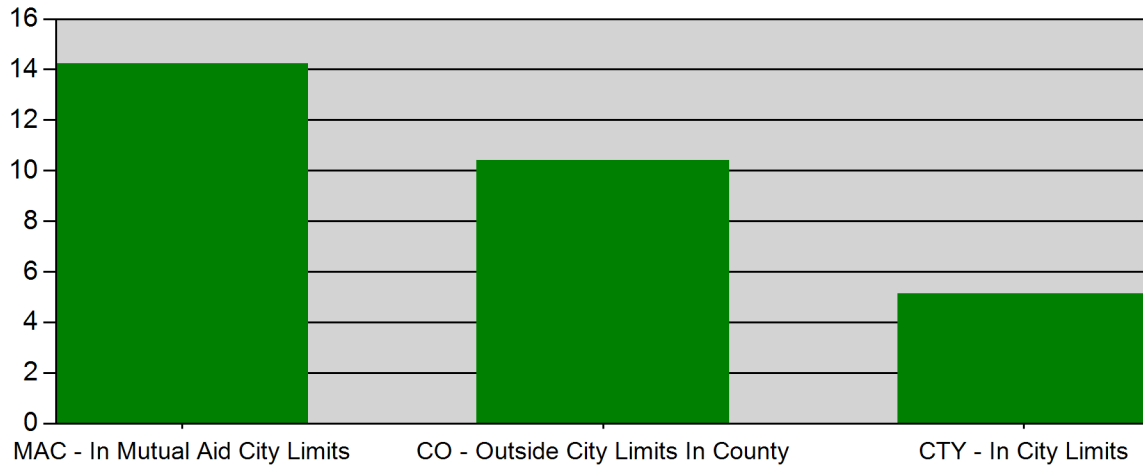
Decatur, TX

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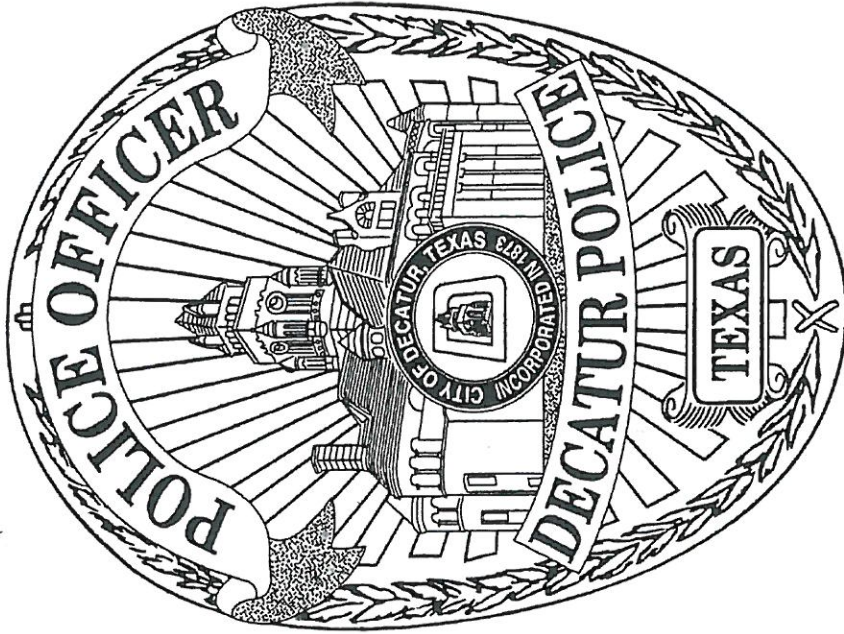
Average Response Time per Zone for Date Range

Start Date: 01/01/2013 | End Date: 12/31/2013



Zone	AVERAGE RESPONSE TIME in minutes (Dispatch to Arrived)
MAC - In Mutual Aid City Limits	14.25
CO - Outside City Limits In County	10.42
CTY - In City Limits	5.15

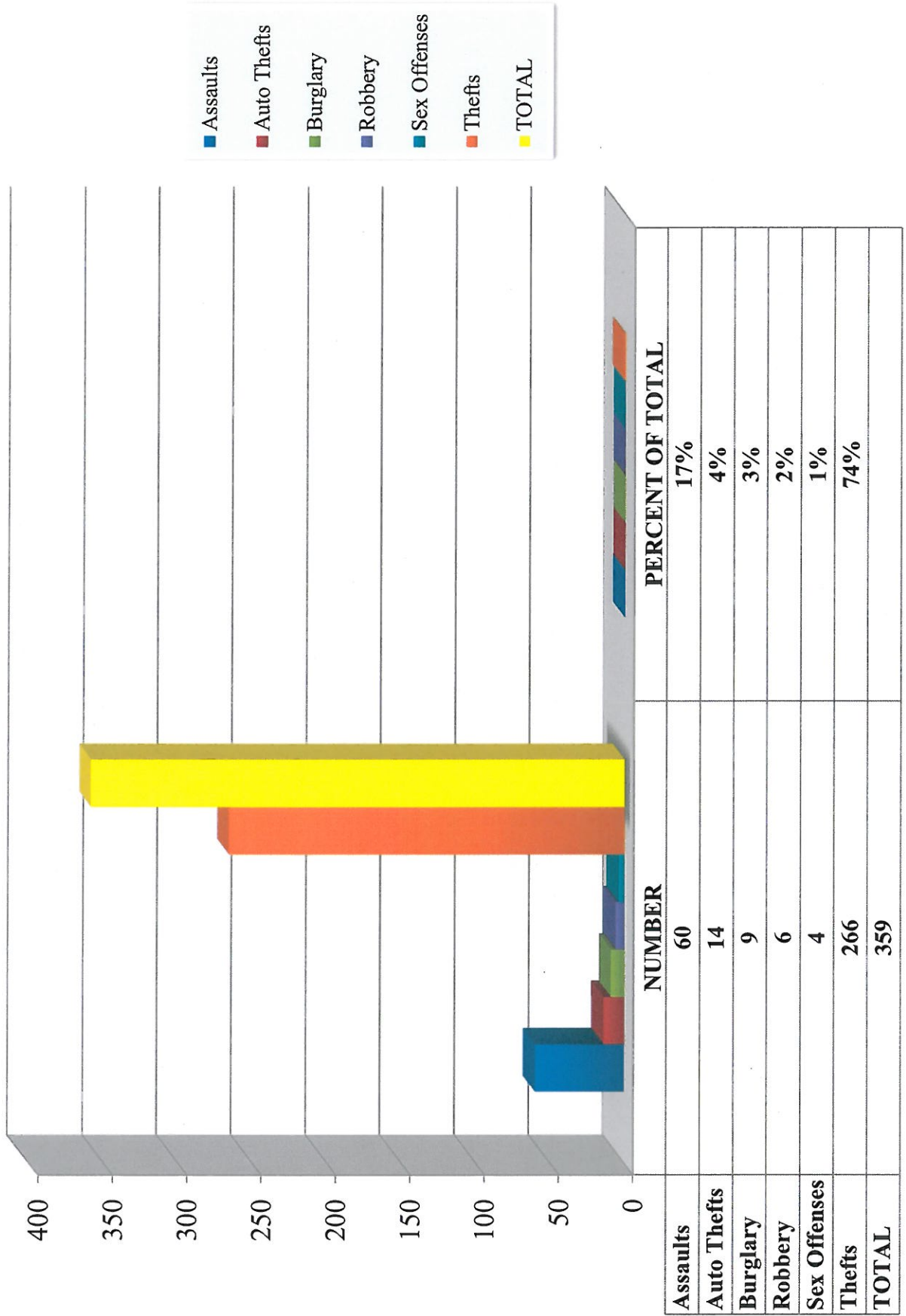
Only REVIEWED incidents included



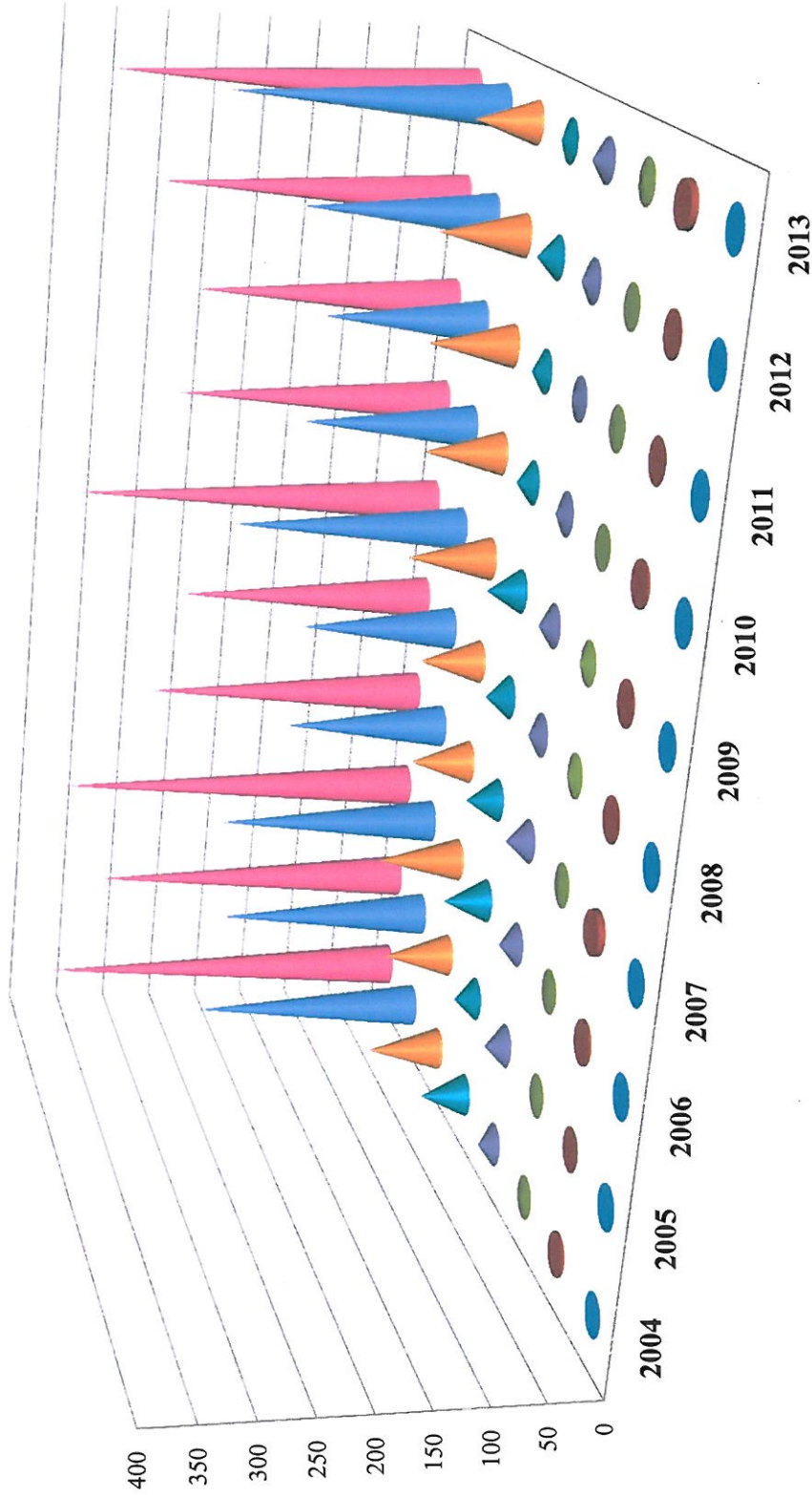
2013 ANNUAL REPORT

Chief Rex Hoskins

Major Crimes in Decatur for 2013

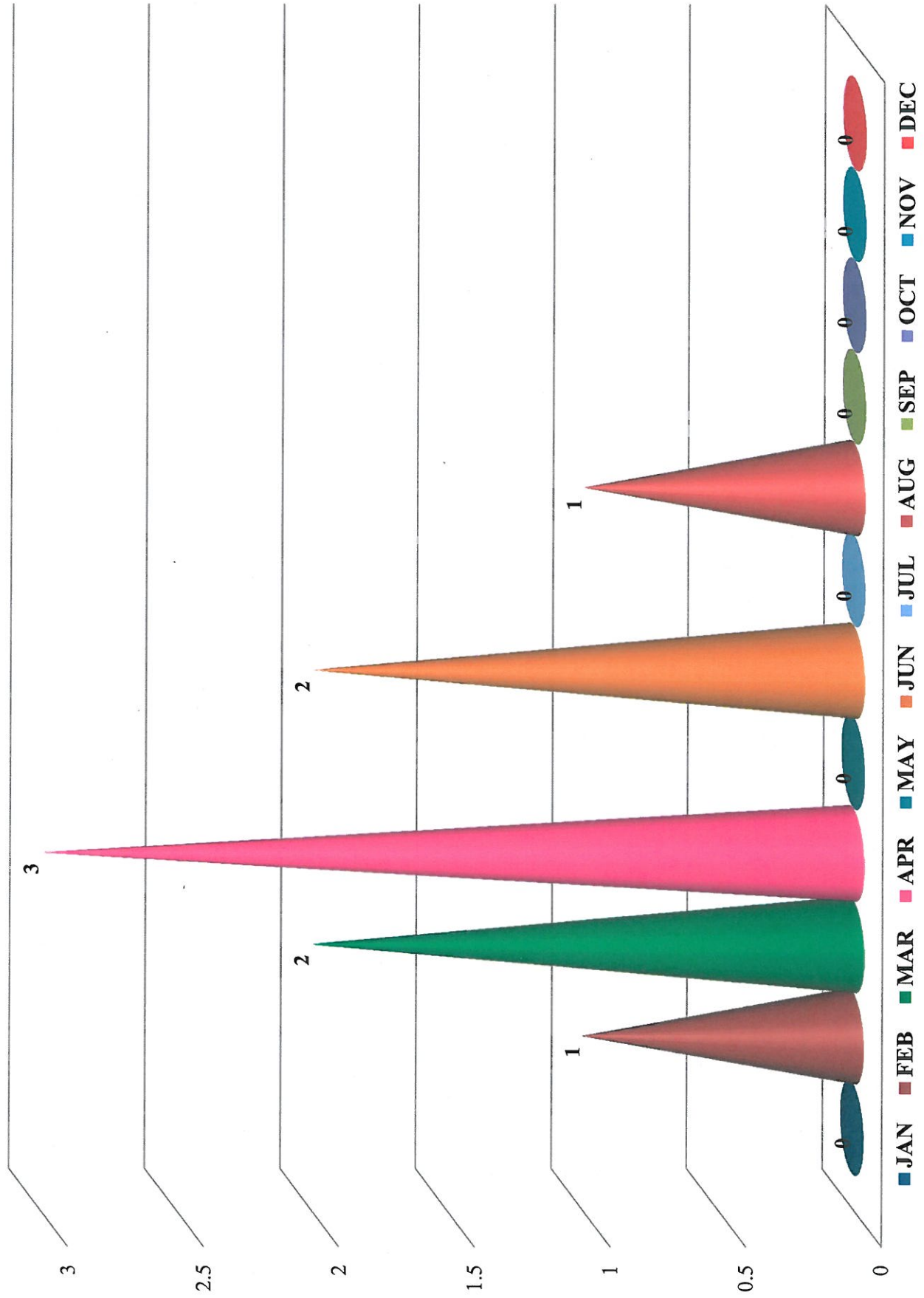


YEARLY MAJOR CRIME REPORT STATISTICS



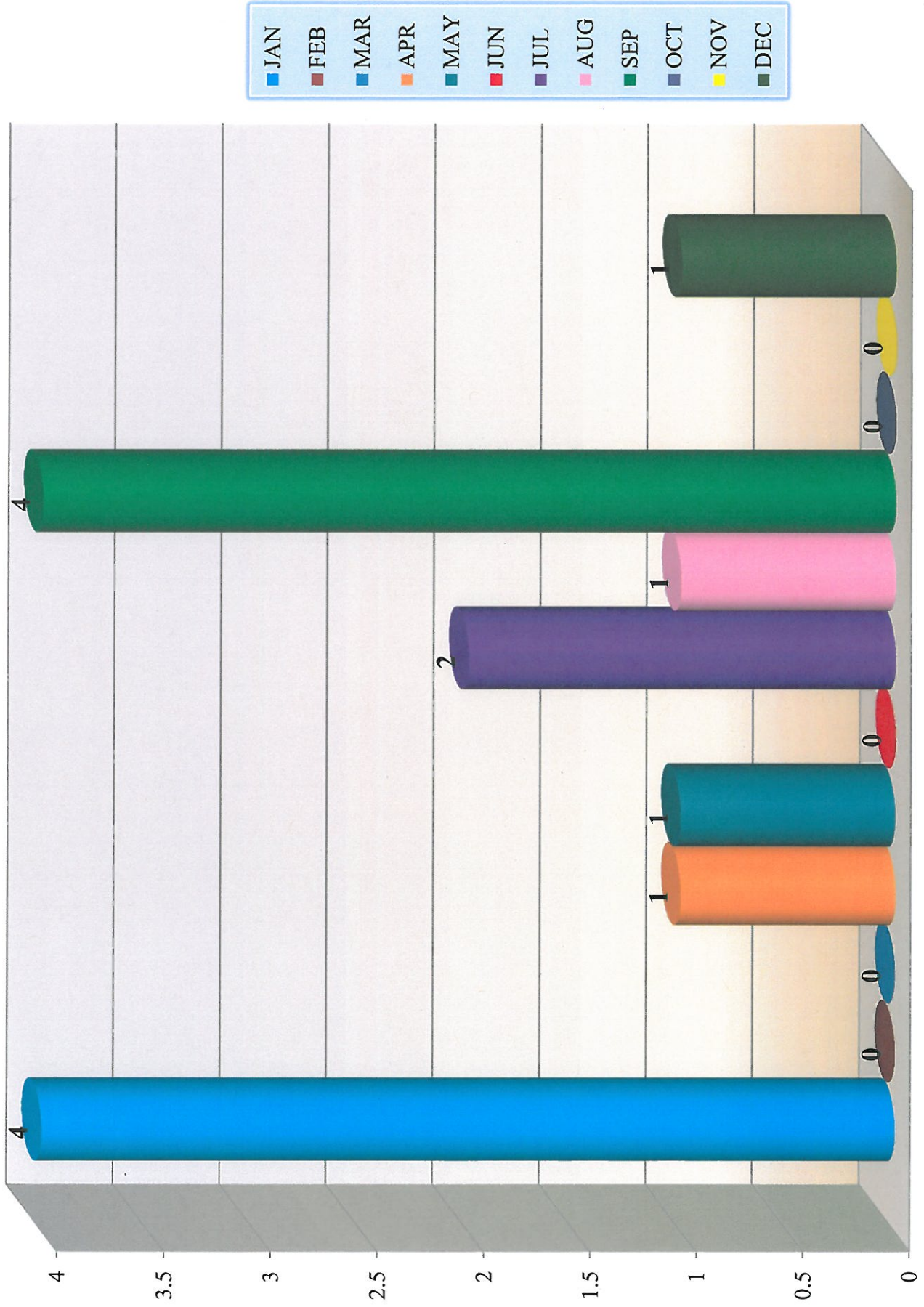
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
MURDER	0	1	0	0	0	0	0	0	0	0
ROBBERY	2	0	2	6	1	1	2	0	1	6
SEXUAL ASSAULT	3	2	2	3	7	8	0	2	1	4
MOTOR VEHICLE THEFT	15	20	17	22	12	14	10	7	11	14
BURGLARY	44	21	42	31	23	33	16	13	20	9
ASSAULTS	72	65	82	58	59	82	76	83	84	60
THEFT	229	210	219	160	153	231	170	158	187	266
TOTALS	365	319	364	280	255	369	274	263	304	359

MONTHLY BURGLARY TREND ANALYSIS



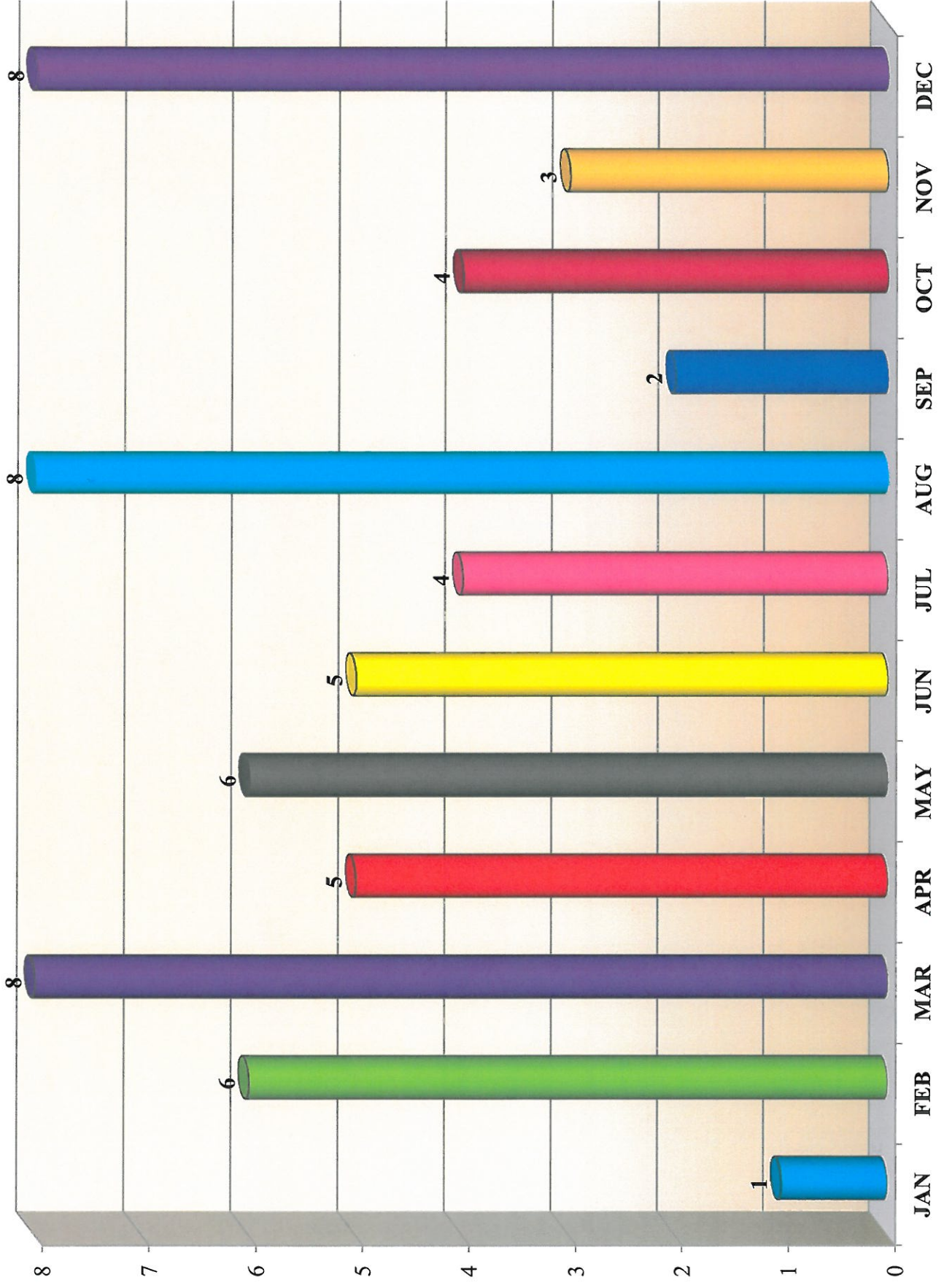
TOTAL BURGLARY OFFENSES FOR 2013 = 9

THEFT OF MOTOR VEHICLES MONTHLY TREND ANALYSIS



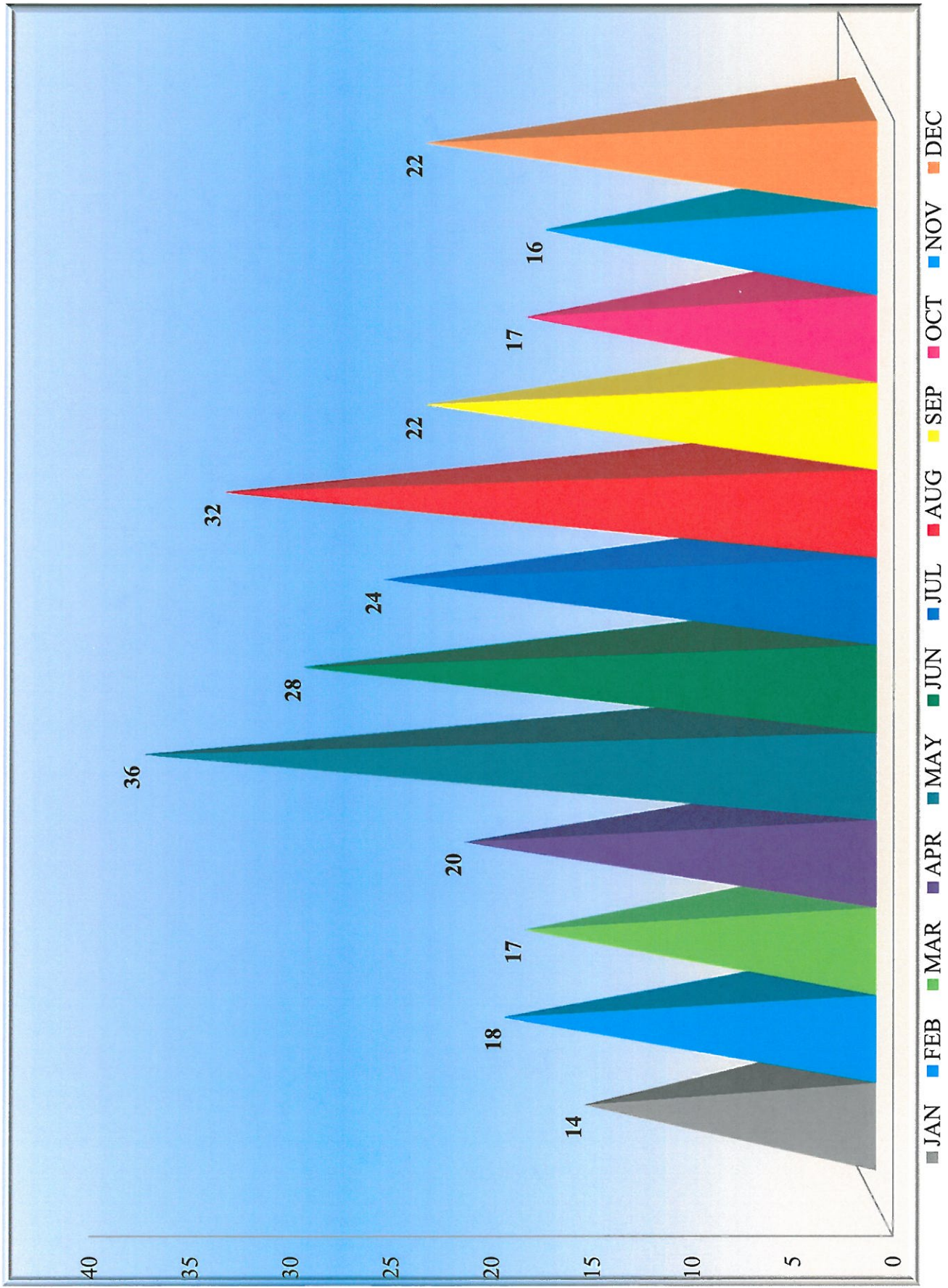
TOTAL MOTOR VEHICLE THEFTS FOR 2013= 14

ASSAULT OFFENSES MONTHLY TREND ANALYSIS



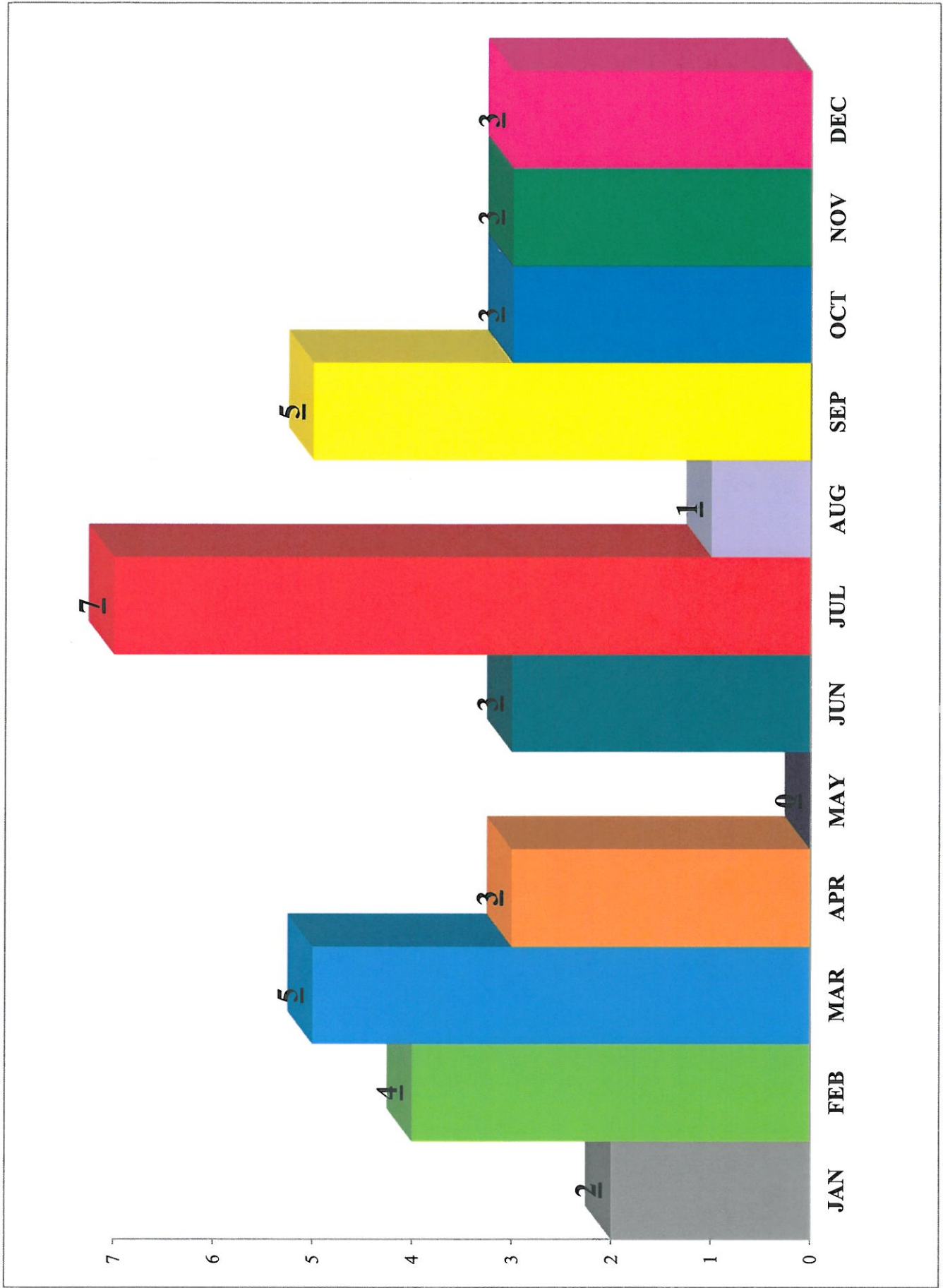
TOTAL ASSAULTS FOR 2013 = 60

THEFT OFFENSES MONTHLY TREND ANALYSIS



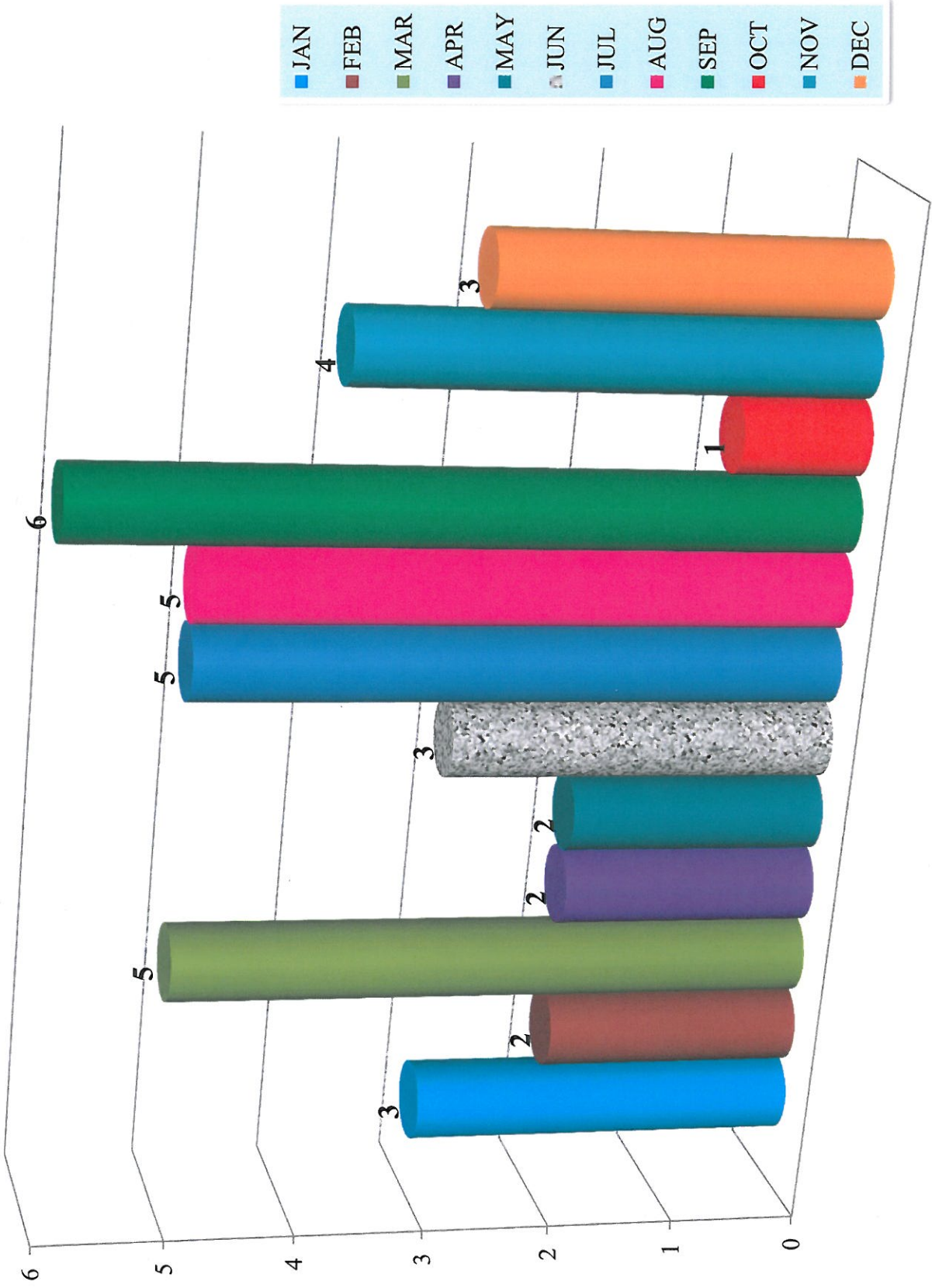
TOTAL THEFTS FOR 2013 = 266

DRIVING WHILE INTOXICATED MONTHLY TREND ANALYSIS



TOTAL DWI OFFENSES FOR 2013= 39

DRUG OFFENSES MONTHLY TREND ANALYSIS



TOTAL DRUG OFFENSES FOR 2013 = 41

YEARLY ACTIVITY REPORT

	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
CITATIONS	7,921	7,852	7,127	7,947	8,294	9,768	7,270	4,548	3,431	3,523
WARNINGS	1,957	1,745	1,690	1,596	1,490	1,220	1,380	1,420	837	1,093
ACCIDENTS	321	355	331	380	320	444	391	478	400	356
ARRESTS:										
DWI	39	22	52	30	42	40	38	52	35	37
PUBLIC INTOX	67	44	70	79	98	102	91	114	65	68
DRUG	41	57	65	59	87	73	109	100	98	69
OTHERS	618	625	483	530	592	619	479	486	356	303
TOTAL	765	748	670	698	819	834	717	752	554	477
OFFENSE REPORTS	648	702	618	622	751	747	835	987	844	759
CALLS FOR SERVICE	30,705	27,703	29,065	27,297	31,256	33,796	36,619	35,254	22,254	23,960

VALUE OF PROPERTY STOLEN AND RECOVERED IN DECATUR

TYPE OF PROPERTY	STOLEN	RECOVERED
CURRENCY, NOTES, ETC.	\$24,623.00	\$102.00
JEWELRY & PRECIOUS METALS	\$15,548.00	\$12.00
CLOTHING AND FURS	\$2,186.00	\$411.00
LOCALLY STOLEN MOTOR VEHICLES	\$191,924.00	\$84,290.00
OFFICE EQUIPMENT	\$9,952.00	\$1,426.00
TELEVISIONS/RADIOS/STEREOS	\$7,452.00	\$1,145.00
FIREARMS	\$4,785.00	\$650.00
HOUSEHOLD GOODS	\$812.00	\$338.00
CONSUMABLE GOODS	\$3,371.00	\$3,216.00
LIVESTOCK	\$0.00	\$0.00
MISCELLANEOUS	\$182,694.00	\$51,712.00
GRAND TOTAL	\$443,347.00	\$143,302.00

D P L Decatur Public Library

Annual Report 2013

~ Grow, Learn, Enjoy ~

Submitted by
Patricia Peters, Library Director
January 27, 2014



January 2014

Dear Members of the Decatur City Council,

What a year! Decatur Public Library has celebrated a number of milestones in the past twelve months, including:

- > Record numbers of Summer Reading participants and a Summer Kickoff event

- > K2 Play, a new monthly program for elementary children

- > Author talk and book signing with Julia Heaberlin

- > Jazz in the Garden outdoor musical event

- > New Teen events, including Book Speed Dating and *Catching Fire* Movie Release Party

- > Continuing partnerships with the Texas State Library and Archives Commission, North Texas Library Consortium, and North Texas Libraries on the Go

- > Electronic sign to better market Library services

Program offerings and attendance have all grown in the past year, and the library has many more books, audiobooks, movies and electronic resources to offer.

Library staff is committed to ensuring that our customers have the best possible experience whether they come to the library in person, meet us at an outreach event, talk with us over the phone, or use our electronic services.

Working with library consultant David Price of AVerus Consulting, the Decatur Public Library is preparing for a bright future serving the citizens of Decatur and our Wise County community. Thank you for your support now and as we move forward.

Yours very truly,
Patricia Peters
Library Director



Kindergartners play with water beads at *K2 Play*, the Library's new story and play group for K-2nd grade children.

Teens at the library enjoy free wireless access after school.



"Our community is a small one and the library plays a vital role. It allows myself and my children access to another world—the world of books."

~Deborah Stalkup, library supporter

"I love the library because it takes me places I can't afford to even go. It helps me learn about how life is and can be."

~Shelia Lambert, library supporter

"They have helped me at a time when I had no one to turn to & impacted my life in a very positive way."

~Shiela Hastings, library supporter

Return on Investment

Library Services	Quantity	Fair Market Value per Service	Value of Services
Materials Checked Out	96,953	\$20	\$1,939,060
Research Questions Answered	5,200	\$5	\$26,000
Program Attendance	8,685	\$10	\$86,850
Internet/Computer Usage (hour)	12,038	\$12	\$144,456
Meeting Room Rental	65	\$50	\$3,250
TOTAL VALUE			\$2,199,616
TOTAL FY 2013 Budget			\$505,525
Return on Investment			\$1,693,091

*This represents a **\$3.35 return on each budget dollar invested** in the Decatur Public Library.*

The Library's City budget for Fiscal Year 2013 paid for:

- Twelve employee salaries, representing 8.5 full-time equivalents
- Presenter fees, supplies and marketing materials for 280 programs with a total of 8,685 participants (with additional summer funding from Decatur Library Foundation)
- Purchase of and processing materials for 3,047 new items added to the Library collection, including books, audiobooks, DVDs, downloadable audiobooks, and ebooks, for a total of 64,842 items available to the public
- Internet and IT support for 14 public access computers, free wireless access, and web-based resources for Library customers as well as staff technology
- Utilities, repairs, and maintenance for a 24-year-old 10,327 sq. ft. facility

Service Statistics

Decatur Public Library loaned 96,953 items to its more than 20,000 cardholders in 2013. Program attendance for all ages reached record levels. Use of the library's electronic books and downloadable audiobooks continues to rise dramatically.

	2012	2013	Percentage Increase
Selected Items Borrowed:			
eBooks and Downloadable Audiobooks	4,751	6,064	27.6 %
Juvenile & Easy Reader Audiobooks	1,500	1,638	9.2 %
Large Print Books	3,177	3,291	3.6 %
Materials Available:			
Total Titles	54,100	57,318	5.9 %
Total Holdings	61,888	64,842	4.8 %
Services Used:			
Computer Logins	22,464	26,066	16 %
Children's Program Attendance	7,105	7,663	7.8 %
Teen Program Attendance	309	361	16.8 %
Adult Program Attendance	645	661	2.4 %
Community Reach:			
Total Cardholders	19,096	20,082	5.1 %
Total Facebook Fans	799	1,016	27.1 %

"Let me tell you the many reasons why [I love the library]: resources, great entertainment for my family, learning programs and all the wonderful activities. And of course the most important: an incredibly friendly staff!"

~Wanda Parker, library supporter

Summer Reading Program

Children's Summer Reading 2013 showed an increase of 68% in registration and a 37.6% increase in program attendance over 2012.

Program	Attendees Library	Attendees School	Total
Kickoff	88		88
Critterman	359	173	532
Juggler David Slick	305	168	473
Dinosaur George	256	101	357
SRC Dino Storytime	171		171
Percussionist Mark Shelton	263		263
Zooniversity	294		294
Story Time Theater	179		179
Mad Science	272		272
Extension Club (Seed Paper, Insects)	57		57
TOTAL PROGRAM ATTENDANCE			2,686

Note: The Decatur Library Foundation with an additional grant from Devon Energy generously helped to fund this programming.

Prizes	Library	School
Logs Given Out	416	173
Week 1 Reading Incentive	238	168
Week 2 Reading Incentive	222	154
Week 3 Reading Incentive	194	
Week 4 Reading Incentive	179	
Week 5 Reading Incentive	164	
Week 6 Reading Incentive	149	
Week 7 Reading Incentive	136	

Teen Summer Reading had 60 teens register to read throughout the summer as well as three successful programs. For the first time, adults were included in the Summer Reading Program as well. Over thirty participants turned in 74 reading logs, representing 224 books read.

Additional Programs, Services & Activities

- Adult Learning Classes, including art, genealogy, computers, beadweaving
- Fiction Frenzy, adult spring reading program
- Writing Workshop
- “The Book Experience” Book Club
- Author Julia Heaberlin talk and book signing
- Free Comic Book Day
- Teen Special Events, including Poetry Evening, Book Speed Dating, *Catching Fire* Movie Release Party
- Otaku Manga Club
- Intergenerational Book Club at McCarroll Middle School
- Teen Advisory Board
- K2 Play, elementary children’s story and play group
- Children’s Special Events, including Pajama Storytime, Easter Egg Hunt, Halloween Party, Polar Express Storytime, and Photos with Santa
- Children’s Early Literacy Classes, including Preschool Story Time and Toddler Time
- Summer Family Movie Series
- Decatur Cares Children’s Classes
- Career Day at Young Elementary School
- Weatherford College Health Fair Booth
- Professional Development for Staff, including attendance at Texas Library Association Annual Conference in Ft. Worth, Public Library Association Virtual Conference, Public Library Administrators of North Texas Annual Conference, CPR Training, and other workshops to help staff members better serve the community
- Grants, including wrapping up the Best Small Library in America 2012 Grant, TechSoup Microsoft applications purchase, Texas State Library Technology Assessment
- Library Used Book Sales in April and August
- David Price of AVerus Consulting began strategic planning and facility assessment for DPL
- Inventory of all library materials, completed on December 20, accounted for many lost or misidentified items, setting the stage for us to hold Amnesty Days in January 2014 in an effort to facilitate the return of long overdue items.

“Decatur Library has evolved positively in the last several years to better serve Decatur and Wise County in general. It is really exciting to see a small town library offer programs and services that rival those of a larger library. I’m very excited that I can learn languages online and take a free drawing class!”

~Denise Brooks, library supporter

Library Boards & Foundation

2013 Library Board

Betty Carson, President
Eric Vincent, Vice President
Nancy Rosendahl, Secretary
Troy Bagwell
Althea Forbis
Joe Neil Henderson
Martha Hughes

2013 Library Foundation

Ray Brannan, President
Chuck Heaberlin, Vice President
Marcy Perrin, Secretary
Ann Jolley, Treasurer
Marilyn Blagg
Susan Cocanougher
Lisa Euchner
Sally Florian
Linda Funderburgh
Jerry Howard
Kenneth McKay
Barbara Pinkerton
Dixie Range
Rachel Rivera
Nancy Rosendahl



My sons would not have been able to learn and love to learn without the availability of the library and the people who work there.

~Anonymous Library Supporter

“Our library has become a vital learning and recreational center for the Decatur community. It is bursting with people of all ages using computers, checking out books, attending youth and adult programs, etc. In this economy, the public has needed our library facilities more than ever.”

~Althea Forbis, library board member and supporter